

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 20, 2004, 7 30 P M**

CONVENE Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday, January 20, 2004 at 7 35 P M in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Closed Session, to discuss Government Code §54957, Public Employee Appointment City Manager, City Manager's Conference Room, 6 00 P M to 7 20 P M Staff in attendance was City Manager Donald R Hopper, City Attorney Craig A Steele, and City Clerk Linda B Proctor

INVOCATION City Clerk Proctor led the Invocation

PLEDGE OF ALLEGIANCE Councilmember Mary Ann Lutz led the Flag Salute

ROLL CALL In attendance were Councilmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Mayor Pro Tem Joe Garcia, and Mayor Rob Hammond

REPORT OF CLOSED SESSION(S)

City Attorney Steele reported that the following agendized item was discussed No reportable action was taken and direction was given to Staff

January 20, 2004

1 Government Code §54957, Public Employee Appointment City Manager

PRESENTATIONS

1 Recognition of Tyler Donald Haven for Achievement of Eagle Scout Status

Mayor Hammond announced that Tyler Donald Haven was unable to attend the Meeting and that the certificate recognizing his achievement of Eagle Scout status would be mailed to him

2 Recognition of Donation to the Mary E Wilcox Youth Center by Alan Morse, Dynametric

Mayor Hammond introduced and recognized Alan and Kitty Morse of Dynametric for their donation to the Mary E Wilcox Youth Center

3 Recognition of Steve Nuccio for Participation in the Iron Man Competition

Mayor Hammond introduced Steve Nuccio, his wife and daughter, and recognized him for his participation in the Iron Man Competition Mr Nuccio lost his leg below the knee after an automobile accident years ago, and completed the competition in under 17 hours

4 Introduction of Newly Installed Senior Club Presidents for Year 2004

Penny Arroyo, Assistant Recreation Coordinator, introduced the newly installed Senior Club Presidents for 2004 as follows Golden Age Club President Barbara Bailey (not in attendance), New Horizon Club President Norma Yuhas, and Gad-A-Bout Club President June Badger (not in attendance) A brief biography was read for each new president

PROCLAMATIONS None

STUDENT GOVERNMENT REPRESENTATIVE REPORT City Council Liaison Sable Smith reported on activities at Monrovia High School

A CONSENT CALENDAR

It was moved by Councilmember Kirby, seconded by Councilmember Lutz, to approve the Consent Calendar consisting of Items *B, *F-1, *I-2, *I-3, *J-1, and *K

ROLL CALL Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond
Motion carried 5-0

***B MINUTES** The Minutes of the Regular Meeting of January 6, 2004, were approved by order of the Consent Calendar

C ORAL COMMUNICATIONS

1 Stephen Grollnek, Monrovia, stated he was not acting on a recall petition he had obtained for the Mayor due to the cost to the City for a special election, questioned various City Councilmembers regarding tree trimming habits, and criticized members of the City Council who he believed had not returned telephone calls by him

2 Cyrus Kemp, Monrovia, expressed his opposition to filming in Monrovia

3 Rosemary Harrahill, Monrovia, commend the Mayor for allowing speakers to exceed the three minutes allotted to each, and asked for an update on a mountain lion seen in the foothills. At Mayor Hammond's request, Parks Division Manager Dan Iwata explained that the circumstances were not the same in Monrovia as was in Orange County where residents had been attacked as the food supply here was more than adequate. He suggested several positive actions to be taken by hikers in the event of an encounter. Mayor Hammond asked that a PSA be prepared to be shown on KGEM

4 Raquel Linell, Monrovia, commended members of the City Council for taking time to speak to all people, no matter who they were

D PUBLIC HEARINGS/MEETINGS

1 Proposed 30th Year (Fiscal Year 2004-05) Community Development Block Grant (CDBG) Programs Allocation, Resolution No 2004-01

Dan McConnell, Housing Coordinator, reviewed the Staff Report

The Los Angeles Community Development Commission informed Staff that the City of Monrovia was scheduled to receive an estimated (FY) 2004-2005 CDBG allocation of \$467,231.00. Based on the information provided by the County, this budget was equal to last year's allocation, but approximately \$60,000.00 less than the prior years. That reduction was a result of the 2000 Census figures that reported a reduction of low-moderate income residents. Staff recommended continuing the basic programs which were funded in previous years with the understanding some changes might be necessary based on the final allocation amount. These programs and budget allocations could be further modified or amended when the City Council reviews the City's FY 2004-2005 budget. The following projects and estimated budgets represented the proposed FY 2004-2005 CDBG program

1 Administration - \$46,723.00 Funds for the administration of CDBG programs and the preparation of contracts with the County regarding the City's CDBG programs

2 Residential Rehabilitation Project - \$130,500.00 Assistance to families from low to moderate-income households through grants utilizing our successful Handyworker program

3 Historic Home Rehabilitation Grant Program - \$30,000 00 Preservation of the City's cultural heritage through restoration and rehabilitation of historic homes and limited to exterior restoration or rehabilitation of pre-1940's single-family homes

4 Code Enforcement - \$190,000 00 Elimination of substandard housing conditions and insure conformance with City zoning, building, property maintenance codes, and State and County Health Codes, and providing for the salaries of the Neighborhood Preservation Staff

5 Neighborhood Recreation Program - \$70,000 00 Organized sports and recreation opportunities and neighborhood pride and citizenship programs to benefit at-risk youths from low and moderate-income households The program would partially fund the "Summer Extravaganza" and pay the salaries of part-time Staff that operate the NRP as well as other expenses associated with the operation of the program

Staff recommended approval of the CDBG Programs

PUBLIC HEARING OPENED AND CLOSED Mayor Hammond opened and closed the Public Hearing as there was no one who wished to speak for or against the matter

It was moved by Councilmember Kirby, seconded by Mayor Pro Tem Garcia, to adopt Resolution No 2004-01 approving the City's proposed CDBG programs for Fiscal Year 2004-2005

ROLL CALL Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond
Motion carried 5-0

2 Historic Landmark HL-67 for the Monrovia Historical Museum Building Located at 742 East Lemon Avenue, City of Monrovia, Applicant, Resolution No 2004-05

Steve Sizemore, Planning Division Manager, reviewed the Staff Report

Located on the north portion of Monrovia Recreation Park, the building at 742 East Lemon Avenue was originally built as the bathhouse for the Monrovia Municipal Plunge The municipal swimming pool closed in 1984 and the structure was later taken over by the Monrovia Historical Museum as an outgrowth of the City's Centennial Celebration The City now maintains the building, as well as the exterior garden While the building in itself has great historic value to the community, its context within Recreation Park and its connection to the Municipal Plunge makes even a stronger case of its historic merit and the need for its preservation

The bathhouse was designed by Harold Bruce Dunn in the Spanish Colonial Revival style Victor R Bush, who served as the general contractor for the pool is also credited as the builder of the bathhouse building The center portion of the building is two stories with three arched windows on the second story over the recessed entry beyond the five arch portico It is flanked by a single story wing on each side The entire building is stucco with a low-pitched, red clay tile roof

As specified by the Historic Preservation Ordinance, a property must meet at least one of the seven designation criteria The Commission determined that the building met Criteria Numbers 1, 4, 5, and 6 The Historic Preservation Commission recommended approval of Historic Landmark designation

PUBLIC HEARING OPENED AND CLOSED Mayor Hammond opened and closed the Public Hearing as there was no one who wished to speak for or against the matter

It was moved by Mayor Pro Tem Garcia, seconded by Councilmember Adams, to approve Resolution No 2004-05 designating the Monrovia Historical Museum at 742 East Lemon Avenue as Historic Landmark Number 67

ROLL CALL

**Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond
Motion carried 5-0**

3 An Interim Ordinance of the City of Monrovia Enacted Pursuant to California Government Code Section 65858 Establishing a Moratorium on Development of Privately Owned Hillside Properties in the Angeles National Forest, Introduction and First Reading of Ordinance No 2004-01

Alice Griselle, Director of Community Development, reviewed the Staff Report

There were approximately 3700 acres that were in the City of Monrovia and also within the boundaries of the Angeles National Forest. The majority of this land was held by public agencies, however, there were three privately held lots within the boundaries of both jurisdictions totaling 200 acres. No zoning development standards were established with the understanding that any property, privately or publicly held, was under complete jurisdiction of the Forest Service.

However, after a recent inquiry about the possibility of building a cabin on one of the privately held properties, Staff was informed that the Forest Service deferred all jurisdictions on private property to the local municipality. Last month, a stop work order was placed on one of these lots after the property owner did extensive illegal grading on the property.

Since there were no applicable development standards in the Zoning Ordinance, the appropriate action at this point was to develop development standards that would provide for development of privately held properties appropriate to their location, topography and environmental sensitivity.

The proposed moratorium ordinance would give the City the opportunity to maintain the status quo for a brief period while appropriate development standards and review process for these properties are established. State law specifically allowed cities to adopt interim moratorium in situations such as this. The purpose of a moratorium was to ensure that development projects are consistent with the goals and policies of the City.

This moratorium would apply only to the three privately held lots and prohibited the issuance of any development permits for 45 days unless an extension was granted by further action. During the moratorium period, Staff would develop the proposed regulations for the ANF zone. Staff estimated that within six months regulations could be established depending on the Public Hearing process before the Planning Commission and the City Council.

Staff recommended that the City Council hold a Public Hearing and introduce and read by title only the interim moratorium ordinance, and set a second Public Hearing for March 2, 2004.

PUBLIC HEARING OPENED AND CLOSED Mayor Hammond opened and closed the Public Hearing as there was no one who wished to speak for or against the matter.

It was moved by Councilmember Adams, seconded by Councilmember Lutz, to introduce and read by title only Ordinance No 2004-01, an Interim Ordinance of the City of Monrovia, California enacted pursuant to California Government Code Section 65858 prohibiting the development of new structures on privately owned Hillside properties, and set March 2, 2004 as the date of the second Public Hearing

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING
WITHOUT ADJOURNING CITY COUNCIL MEETING**

CONVENE Chairman Rob Hammond convened the Regular Meeting of January 20, 2004 of the Monrovia Redevelopment Agency Board of Directors at 8 41 P M in City Council Chambers, 415 South Ivy Avenue, without adjourning the City Council Meeting

ROLL CALL Those in attendance were Boardmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Vice Chairman Joe Garcia, and Chairman Rob Hammond

A CONSENT CALENDAR

It was moved by Vice Chairman Garcia, seconded by Boardmember Adams, to approve the Consent Calendar consisting of Item *B There were no objections

***B MINUTES** The Minutes of the Regular Meeting of January 6, 2004, were approved by order of the Consent Calendar

MRA REPORTS None

MRA ADJOURNMENT Chairman Hammond adjourned the Monrovia Redevelopment Agency Meeting at 8 42 P M and the City Council Meeting continued

RECONVENE MONROVIA CITY COUNCIL MEETING

E BIDS

1 Chevrolet Suburban Fire Department Mobile Command Center/Vehicle, Award of Bid to Pursuit Technology, Inc , in the amount of \$74,931 50

Dave Dennis, Battalion Chief, reviewed the Staff Report

Command and Staff vehicles were replaced on a five-year rotational basis The Command vehicle was part of the Department's fleet of vehicles that responded to emergency calls on a regular basis The current vehicle was now due for replacement

The Chevrolet Suburban had proven to be a very effective and dependable command vehicle for the Department Pursuit Technology, Inc provided the lowest of the three bids received for the vehicle, and the vehicle met the Department specifications Requests for bids from local dealers were sent out No responses to the request were received

It was moved by Councilmember Kirby, seconded by Mayor Pro Tem Garcia, to approve the purchase of a new Chevrolet Suburban Command Vehicle from Pursuit Technology, Inc , in the amount of \$74,931 50, and to attach the bid from Los Angeles County as part of the records

ROLL CALL Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond
Motion carried 5-0

F COMMUNICATIONS AND PETITIONS None

G CITY COUNCILMEMBERS & SUB-COMMITTEES**1 Mayor Hammond reported that**

(a) In February, there will be a public safety symposium sponsored by ICA. He encouraged the entire City Council to attend as it will relate to medical costs and how it will impact city budgets all over the state.

(b) He clarified that the Governor proposed budget deliberations could go on until August. He noted that KGEM would have programs to show the public where the dollars were spent, which should be very informative. He asked that the public watch the programs and call the City Councilmembers if they had questions.

(c) He reported that the State of California was taking away driver's licenses in light of the actions of the elderly man who drove through a street fair killing attendees. As these licenses were being revoked, and they had been for some Monrovia residents, there was no public transportation to offer residents who needed it for the simplest of tasks, such as grocery shopping, appointments, etc. He requested that the City Manager research and develop a viable form of a transportation system for predominately seniors as a policy for the City. City Manager Hopper stated that he would put it on his "to do" list.

2 Mayor Pro Tem Garcia reported that

(a) On January 30, 2004, the Monrovia Chamber of Commerce would hold its annual Installation and Awards Dinner and Monte Carlo Night, honoring Iris Award winners Cleve and Gloria Crudginton, Monroe Award winners Blaine and Linda Fetter, and the Dick Lord Award winner Jan Pack-Singer. Reservations should be made by January 22, 2004 to the Chamber. (b) The Boys & Girls Club of the Foothills annual "For the Love of Youth Dinner and Auction" was scheduled for February 7, 2004, Historical Museum, and will honor Dorothy Ann and Lathrop Hoffman. Reservations should be made by January 27 to the Boys and Girls Club. Angels Manager Mike Scioscia was scheduled to be the guest speaker.

3 Councilmember Adams reported that

(a) **Update, Closure of Santa Teresita Hospital** At Councilmember Adams' request, Fire Chief Sam DiGiovanna reported on the recent unannounced closure of most of Santa Teresita Hospital, and explained the impact on Monrovia residents in need of assistance and the new roles of various hospitals in San Gabriel Valley. The hospital would be completely closed in the near future.

(b) He requested that a filming report be agendaized for the February 17, 2004 City Council Meeting.

4 Councilmember Kirby reported that

(a) He had received telephone calls regarding Foothill Boulevard and requested an update of the plans for the next City Council Meeting.

(b) **Update, Altrio Communications** At Councilmember Kirby's request, Public Information Officer Dick Singer reported on the demise of Altrio Communications. He stated that while there were great unknowns, there was much optimism that several buyers were interested in purchasing the company. Cyrus Kemp, Monrovia, expressed his concerns. Councilmember Kirby asked for an update at the next City Council Meeting.

5 Councilmember Lutz reported that

(a) As part of the School District's Adopt a School program, she attended Santa Fe Middle School's Facility meeting. She explained the basis of the meetings at the school site for students, teachers, parents. She was very impressed with the meeting.

(b) A MOTAB subcommittee had conducted several meetings regarding filming guidelines and would be presenting findings at the regular MOTAB meeting on February 10, 2004, City Council Chambers, 5:30 P.M., and was open to the public.

H REPORTS OF COMMISSIONS, BOARDS AND COMMITTEES None**I ADMINISTRATIVE REPORTS****1 Re-establish a Memorandum of Understanding (MOU) between the Angeles National Forest Service and the City of Monrovia for future Public Trails and Bikeway Management Plans**

Dan Iwata, Parks Division Manager, reviewed the Staff Report

Work on the Public Trail and Bikeway Management Plans began in 1990 when the City obtained an Environmental License Plate Grant in the amount of \$50,000 00 to renovate the Ben Overturff Trail On February 27, 1993, through the cooperation of the Los Angeles County Flood Control District, Trask Boy Scout Camp, and the United States Forest Service, the City reopened a vast area of wilderness which had been closed to the public since 1945

In 1993, the area residents formed a Clamshell Trail Committee and resolved the following

- Establishment of an easement for accessing the lower Clamshell Truck Road
- Signage was installed to encourage trail users to follow rules
- Development of a new trailhead from Canyon Park to the Clamshell Truck Road to encourage trail users to park in the City Park rather than the City streets

These meetings resulted in the City Council approved 1996 Trail and Bikeway Management Plans and the MOU with the United States Forest Service

The MOU approved in 1996 expired in 2000 The U S Forest Service and the City of Monrovia shared an interest to re-establish the MOU to include new conditions, minor changes, and reflect the change in organizational structure Monrovia Peak Trail/Upper Clamshell and Lower Clamshell Trail appeared to be the most viable trails project for the City to pursue at this time Funding was available from grants and general funds The new MOU would enhance the City's ability to secure grants for trail development

It was moved by Councilmember Kirby, seconded by Councilmember Lutz, to approve a Memorandum of Understanding between the Angeles National Forest Service and the City of Monrovia for future public trails and bikeway management plans

ROLL CALL

Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond
Motion carried 5-0

***2 Annual Report on the Status of the General Plan**

This matter was approved by order of the Consent Calendar

All cities and counties in California were required to prepare a long-term comprehensive plan covering a wide range of issues to guide future growth—known as the *General Plan* Government Code Section 65400(b) further mandated that the planning agency of each local government must provide an annual report to the legislative body on the status of the General Plan and progress in its implementation, including progress in meeting the community's share of regional housing needs pursuant to Section 65584 The report had to be provided to the California Office of Planning Research (OPR) and the Department of Housing and Community Development (HCD) annually

The Annual Report on the Status of the General Plan was attached to the Staff Report and summarized actions taken by the City in the preceding year relating to the City's General Plan. Following the acceptance by the City Council, Staff would forward the report to the California Office of Planning Research and the Department of Housing and Community Development. Staff recommended that the City Council receive and file the Annual Report.

***3 Bus Shelter Construction Project at Five Existing Stops, Project #C-2920, Acceptance of Work, Notice of Completion, and Final Payment to Olivas Valdez, Incorporated in the Amount of \$14,787 35**

This matter was approved by order of the Consent Calendar.

As part of the ongoing Bus Shelter Improvement Program, the City recently had five new bus shelters constructed at the following locations:

- NE corner of Huntington Drive and Mayflower Avenue
- SW corner of Huntington Drive and California Avenue
- SE corner of Huntington Drive and Monterey Avenue
- SW corner of Duarte Road and Tenth Avenue
- NW corner of Duarte Road and Alhambra Avenue

After going out to bid, the City Council awarded the contract to the lowest bidder, Olivas Valdez, Inc., in the amount of \$145,540 00. A change order revised the contract amount to \$147,873 50. The funding for the shelters came from a grant from Foothill Transit for \$30,600 00 and the City's Proposition A Local Return Funds. Planning and Public Works Staff inspected the work completed and found that it was completed in accordance with the plans and specifications.

Staff recommended acceptance of the completed work and that the City Council authorize the payment of the 10% retention in the amount of \$14,787 35, thirty-five (35) days after the acceptance of the work by the City Council and to direct the City Clerk to file a Notice of Completion with the County of Los Angeles Recorder, and

J RESOLUTIONS & ORDINANCES

***1 Set for Public Hearing on February 17, 2004, Approving Declaration List of Properties Designated by the County of Los Angeles Requiring Weeds or Brush and/or Rubbish Abatement, and Setting a Hearing of Protests for the Owners of Such Properties, Resolution No 2004-03**

This matter was approved by order of the Consent Calendar.

Each year the Los Angeles County Department of Agricultural Commissioner, Weights and Measures Office, identified properties which have been found to contain weeds, brush and/or rubbish, constituting an existing or potential health and safety hazard to adjacent property owners. Upon the City Council's approval of the date for the Property Owners' Protests, identified property owners would receive an Annual Weed Abatement notice from the County requiring that they maintain their parcels in a fire safe condition throughout the year. If the property owner does not complete the weed abatement, the County would remove the nuisance and recover the costs from the property owner.

Staff recommended that Council adopt Resolution No 2004-03 with Appendix "A" accepting the Declaration List and setting February 17, 2004 as the date for the Hearing of Protests.

***K PAYROLL & VOUCHERS** Payroll No 2 in the net amount of \$505,791 81, and Voucher Numbers 115826 through 116172 non-sequentially in the amount of \$653,682 29 were approved by order of the Consent Calendar

L SCHEDULED MEETINGS


The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 3, 2004, 7 30 P M , City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Study Session in City Council Chambers to discuss the 2003-04 Mid-Year Budget, 6 00 P M to 7 15 P M

M ORAL COMMUNICATIONS, CONTINUED, IF NEEDED None

N CLOSED SESSION Mayor Hammond announced that the City Council would hold a Closed Session to conference with Labor Negotiator pursuant to Government Code Section §54957 6 Agency Negotiator Theresa St Peter, Group Employee Firefighters Association, in the City Manager's Conference room and would adjourn from that location A report of Closed Session would be given at the next regular City Council Meeting Closed session was convened at 9 41 P M and adjourned at 10 06 P M

O ADJOURNMENT The City Council Meeting was adjourned at 9 41 P M in memory of Ralphie Hernandez

APPROVED



Rob Hammond, Mayor

ATTEST



Linda B Proctor, CMC, City Clerk