



SPECIAL MEETING
of the
MONROVIA CITY COUNCIL
City Council Chambers
Tuesday, January 5, 2010
6:00 P.M.

CLOSED SESSION

CS-1 Conference with Labor Negotiator Pursuant to Government Code §54957.6, City Negotiator: Theresa St. Peter; Group Employees: Monrovia Firefighters' Association

REGULAR MEETING
of the
MONROVIA CITY COUNCIL
City Council Chambers
Tuesday, January 19, 2010
7:30 P.M.

AGENDA SUMMARY

CONVENE	Mayor Mary Ann Lutz
IN HONOR OF	Richard Giovanni Di Prima born March 31, 2009, to Parents Richard and Rosario Di Prima
INVOCATION	Pastor Ulises Gutierrez
PLEDGE OF ALLEGIANCE	Councilmember Becky Shevlin
ROLL CALL	Councilmembers Garcia, Shaw, Shevlin, Mayor Pro Tem Adams and Mayor Lutz
REPORT OF CLOSED SESSION	

RS-1 Conference with Labor Negotiator Pursuant to Government Code §54957.6, City Negotiator: Theresa St. Peter; Group Employees: Monrovia Firefighters' Association

PRESENTATIONS/PROCLAMATIONS

PR-1 Recognition of Canyon Park Volunteers Ed Cunningham and Gabby Grescheck

Brian Ulm, Community Services Commission Chairperson will be on hand tonight to assist the Mayor and City Council in recognizing Canyon Park Volunteers Ed Cunningham and Gabby Grescheck, who have donated 600 to 800 hours this past year. Canyon Park volunteers construct and maintain hiking trails, lead educational tours, guide families through the Nature Center, and provide staff support to patrol the trails.

Student Government Representative Report

Student Liaison Savannah Spicer

ORDER OF BUSINESS

CONSENT CALENDAR

CC-1 Unadopted Minutes of the January 5, 2010 Regular Meeting of the Monrovia City Council

CC-2 Payroll No. 1 in the Amount of \$584,035.62 and Voucher Nos. 162593 through 162867 in the Amount of \$1,288,053.75

CC-3 Legislative Bulletin

This report will highlight and summarize pending State legislation that may be important to Monrovia and provides a brief analysis of the potential impacts to the City. The recommendations made by staff reflect the City's priorities and programs, as well as the direction taken by the League of California Cities.

If the City Council concurs, the appropriate action would be a motion to:

Approve the Legislative Bulletin and direct Staff to contact Monrovia's elected representatives for their support.

CC-4 2008-2009 Comprehensive Annual Financial Report (CAFR)

The City is required, under Municipal Code, to complete an independent audit on an annual basis. This audit includes a review of the existing internal accounting controls regarding document preparation and processing, separation of critical functions and duties, management and control of assets, and reliability of the computer systems to properly record transactions. In addition, major account balances or large dollar activities are reviewed to validate year-end balances.

Lance Soll & Lunghard, LLP, Certified Public Accountants, has been retained to audit the financial records of the City. Lance Soll & Lunghard has issued an unqualified opinion on our financial statements for the 2008-09 fiscal year audit. In simpler terms, this means the financial information presented in our accounting records and financial statements are accurately presented and free from material misstatement. In addition, the Finance Department is following applicable accounting practices and regulations in recording the day to day financial activities of the City.

In order to be awarded a Certificate of Achievement in Financial Reporting, a city must publish an easily readable and well organized Comprehensive Annual Financial Report. The CAFR must satisfy both applicable legal requirements and generally accepted accounting practices. Monrovia has received the Government Finance Officer's Association (GFOA) financial reporting award for the last 16 years. Once again, the Finance Department will submit the City's report for National award consideration. Staff recommends the City Council receive and file the 2008-09 Comprehensive Annual Financial Report.

If the City Council concurs, the appropriate action would be a motion to:

Receive and file the 2008-2009 Comprehensive Annual Financial Report.

CC-5 Approve California Department of Transportation Administering Agency-State Master Agreement for Federal-Aid Projects No. 07-5069R and Authorize the Public Works Director to Execute the Agreement and Subsequent Supplements; Resolution No. 2010-03

The State requires the City adopt a Resolution authorizing a City official to sign the Master Agreement and return the original with the Resolution to the State. State funds are available by the State of California Department of Transportation (Caltrans) on a matching basis to cities. The Master Agreement details the terms of which the agreements must be carried out such as project administration, right of ways, maintenance and management and fiscal provisions. Upon execution of the Master Agreement and approval by the State of California Department of Transportation, monies allocated for these projects will be made available for reimbursement.

If the City Council concurs; the appropriate action would be a motion to:

Adopt Resolution No. 2010-03.

CC-6 Application for ABC Beverage License (Type 47) – On-Sale General Eating Place / Person to Person Transfer; Type 47 – On Sale General Eating Place / Premise to Premise Transfer and Type 47 – On Sale General Eating Place / Annual Fees) for T Phillips Alehouse, 601 South Myrtle Avenue

Notice was received from ABC that Naomi and Tony Spencer of T Phillips Inc dba T Phillips Alehouse have submitted an application for a Type 47 – On Sale General Eating Place License. Based on the background investigation on the applicants, Staff finds no reason to recommend any other action on this application. There is no fiscal impact and Staff recommends that the City Council receive and file the application.

If the City Council concurs; the appropriate action would be a motion to:

Receive and file the application.

PUBLIC INPUT**PUBLIC HEARINGS / MEETINGS****PH-1 Proposed 36th Year (FY 2010-2011) Community Development Block Grant (CDBG) Programs, Resolution No. 2010-01**

Dan McConnell, Housing Coordinator, will review the Staff Report.

The Community Development Block Grant (CDBG) program provides annual grants on a formula basis to entitled cities (metropolitan cities with populations of at least 50,000), urban counties (populations of at least 200,000) and states.

The Los Angeles County, Community Development Commission (CDC) administers CDBG funding on behalf of the Los Angeles Urban County which oversees the CDC, and over 45 non-entitlement communities throughout the County, of which Monrovia is a Participating City. The CDC determines the amount of each grant by a formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas.

The CDC has informed Staff that the City of Monrovia is scheduled to receive an estimated CDBG allocation of \$371,891 for fiscal year 2010-11. The Community Development Commission requires participating cities to report a preliminary summary of the projected use of its annual CDBG allocation by February 1, 2010. Staff is recommending a continuance of the basic programs that have been funded in previous years. These programs and budget allocations can be further modified or amended when the City Council reviews the City's FY 2010-2011 budget. The following projects and estimated budgets represent the proposed FY 2010-2011 CDBG program.

1. Residential Rehabilitation Project - \$73,000
2. Code Enforcement - \$205,919
3. Neighborhood Recreation Program - \$55,783
4. Administration - \$37,189

It's Staff's recommendation that the City Council approve the estimated FY 2010-2011 Community Development Block Grant allocation and accept Staff's recommendation to use it for the continuance of the basic programs that the City Council has funded in previous years and was approved in the 2009-10 & 2010-11 Two Year Budget. Additionally, CDBG funds are eligibility sensitive and these programs do the most good for the least money and qualify under the CDBG guidelines. Approval of this option allows Staff to comply with the Community Development Commission requirement to report a preliminary summary of the projected use of our annual CDBG allocation by February 1, 2010.

If the City Council concurs following the Public Hearing; the appropriate action would be a motion to:

Adopt Resolution No. 2010-01.

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING**

MRA CONVENE

Chairman Lutz

MRA ROLL CALL

Boardmembers, Garcia, Shaw, Shevlin, Vice-Chairman Adams,
and Chairman Lutz

MRA CONSENT CALENDAR

**MRA CC-1 Unadopted Minutes of the January 5, 2010, Regular Meeting of the Monrovia
Redevelopment Agency**

MRA PUBLIC HEARINGS/MEETINGS

None

MRA ADMINISTRATIVE REPORTS

None

MRA ADJOURNMENT

RECONVENE MONROVIA CITY COUNCIL MEETING

REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES

- RCC1** Mayor Lutz
(a) Overview of Vehicle Citation Fees
- RCC2** Mayor Pro Tem Adams
- RCC3** Councilmember Garcia
- RCC4** Councilmember Shaw
(a) Safe City Strategies
- RCC5** Councilmember Shevlin
(a) Update on Dial-a-Ride Service

ADMINISTRATIVE REPORTS

AR-1 Athens Services Residential Solid Waste Contract, First Quarter Update

Heather Maloney, Sr. Management Analyst, will review the Staff Report.

On July 21, 2009, an amended and restated exclusive Franchise Agreement between The City of Monrovia and Athens Service ("Agreement") was approved and became effective on September 1, 2009. Among the changes, the Agreement called for an automated green waste service program, required new green waste, solid waste and recycling containers be delivered by December 1, 2009 and collection vehicle replacement with alternative fuel service trucks by March 1, 2010. The report provides an update on Athens Services progress towards implementing the Agreement.

Athens has fulfilled the Agreement's initial implementation requirements, delivering new barrels by December 1, 2009 and replacing service vehicles with alternative fuel vehicles by March 1, 2010.

There is no fiscal impact.

If the City Council concurs; the appropriate action would be a motion to:

**Receive and file the Athens Services Residential Solid Waste Contract
First Quarter Update.**

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 2, 2010, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

PUBLIC INPUT, CONTINUED, IF NEEDED

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

ADJOURN TO CLOSED SESSION

**ACS-1 Conference with Labor Negotiator Pursuant to Government Code §54957.6, City
Negotiator: Theresa St. Peter; Group Employees: Monrovia Firefighters' Association**

RECONVENE AND REPORT OF CLOSED SESSION

**RCS-1 Conference with Labor Negotiator Pursuant to Government Code §54957.6, City
Negotiator: Theresa St. Peter; Group Employees: Monrovia Firefighters' Association**

ADJOURNMENT

IN MEMORY OF Hilda Cervantes, Mother of Building Division Manager Encarnacion "Chon"
Cervantes

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Scott Ochoa", with a long horizontal flourish extending to the right.

Scott Ochoa
City Manager

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A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us).