

MONROVIA CITY COUNCIL AGENDA (Revised)

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016



Mary Ann Lutz
Mayor

Becky A. Shevlin
Mayor Pro Tem

Tom Adams
Councilmember

Alexander C. Blackburn
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Francis M. Delach
Interim City Manager

Craig A. Steele
City Attorney

Welcome to the Monrovia City Council Meeting Tuesday, January 21, 2014, 7:30 P.M.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, January 21, 2014
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

- CONVENE** Mayor Pro Tem Becky A. Shevlin
- INVOCATION** Pastor Michael Field
- PLEDGE OF ALLEGIANCE** Councilmember Tom Adams
- ROLL CALL** Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, and Mayor Pro Tem Becky A. Shevlin. Mayor Mary Ann Lutz is excused.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction of the 2014 Senior Club Presidents
Staff Reference: Rebecca Romero, Assistant Recreation Coordinator

- STUDENT GOVERNMENT** Student Liaison Kevin Lee
- REPRESENTATIVE REPORT**

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 Unadopted Minutes of the January 7, 2014, Special and Regular Meetings of the Monrovia City Council
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the January 7, 2014, Special and Regular Meetings.
- CC-2 Payroll No. 2 in the Net Amount of \$462,938.95, and Warrant Register Dated January 2, 2014 in the Total Amount of \$1,200,625.40
Staff Reference: Mark Alvarado, Director of Administrative Services
Recommendation: Approve Payroll No. 2 in the net amount of \$462,938.95, and Warrant Register dated January 2, 2014, in the total amount of \$1,200,625.40
- CC-3 Purchase of Three (3) Dodge Charger Replacement Police and Fire Department Administrative Vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the Amount of \$76,220.55 and Installation of New Emergency Equipment by Communication Center in the Amount of \$6,148.59
Staff Reference: Alan San Victores, Police Captain
Recommendation: Approve the purchase of three (3) Dodge Charger replacement Police and Fire Department administrative vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the amount of \$76,220.55 and installation of new emergency equipment by Communication Center in the amount of \$6,148.59
- CC-4 Amendment to Title 17 (Zoning) of the Monrovia Municipal Code to Establish Definitions, Approval Requirements and Development Standards for Emergency Shelters and Transitional and Supportive Housing in Compliance with Senate Bill SB 2; Adoption of Ordinance No. 2014-01
Staff Reference: Craig Jimenez, Planning Division Manager
Recommendation: Adopt Ordinance No. 2014-01

- CC-5 Amendment to the Memorandum of Agreement with Gateway Cities Council of Governments for the Coordinated Monitoring Plan for the Los Angeles River Metals TMDL for the Period Ending June 30, 2016
Staff Reference: Sharon Gallant, Management Analyst II
Recommendation: Approve an amendment to the Memorandum of Agreement with Gateway Cities Council of Governments for the Coordinated Monitoring Plan for the Los Angeles River Metals TMDL for the Period Ending June 30, 2016, and authorize the Interim City Manager to execute the necessary documents
- CC-6 Acceptance of Additional State Homeland Security Grant Funds in the Amount of \$15,030.15 for Purchase and Installation of Additional Video Conferencing Equipment from CDW-G for the Regional Fire SMART Classroom Project
Staff Reference: Chris Donovan, Fire Chief
Recommendation: Accept additional State Homeland Security Grant Funds in the amount of \$15,030.15 for purchase and installation of additional video conferencing equipment from CDW-G for the Regional Fire SMART Classroom project, and authorize the Fire Chief to execute necessary documents
- CC-7 Professional Services Agreement with AdminSure, Inc., for Liability Claim Third Party Administrator Services for the Period Ending January 31, 2016
Staff Reference: Danielle Tellez, Human Resources Division Manager
Recommendation: Approve an agreement with AdminSure, Inc., for liability claim Third Party Administrator services for the period ending January 31, 2016, in a form approved by the City Attorney, and authorize the Interim City Manager to execute the necessary documents
- CC-8 Change Order in the Amount of \$10,600.00 by E.C. Construction, Inc., for the Fire Station No. 2 – Training Facility Site and Foundation, Project No. C-3064
Staff Reference: Chris Donovan, Fire Chief
Recommendation: Approve a change order in the amount of \$10,600.00 by E.C. Construction, Inc. for the Fire Station No. 2 – Training Facility Site and Foundation, Project No. C-3064
- CC-9 Emergency Hire of One (1) Police Officer Position Over Fiscal Year 2013-2014 Budgeted Staffing Level
Staff Reference: Fran Delach, Interim City Manager
Recommendation: Authorize the Interim City Manager to initiate emergency hire of one (1) Police Officer position over Fiscal Year 2013-2014 budgeted staffing level
- CC-10 Legislative Bulletin
Staff Reference: Alexis Bakofsky, Management Analyst I
Recommendation: Receive and file the Legislative Bulletin

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None**REPORTS OF CITY MANAGER AND STAFF**

- RCM-1 Interim City Manager Francis M. Delach
 (a) Update on 316 South Myrtle Avenue

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Mary Ann Lutz – Excused
 RCC-2 Mayor Pro Tem Becky A. Shevlin
 RCC-3 Councilmember Tom Adams
 (a) Nelson Mandela and Black History Month
 RCC-4 Councilmember Alexander C. Blackburn
 RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

AR-1 New Fire Department Logo and Rebranding of the Fire Department Name
Staff Reference: Chris Donovan, Fire Chief
Recommendation: Receive and file the report

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS


The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 4, 2014, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Special Meeting – Budget Study Session, 5:30 p.m., Police Community Room, 140 East Lime Avenue – Ivy Avenue Entrance, Monrovia, California.

ADJOURNMENT

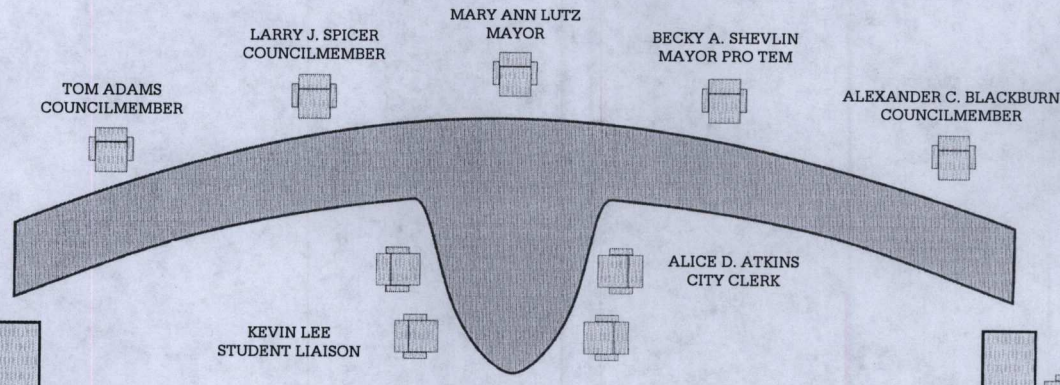
IN MEMORY OF

Cate Manzo, Longtime Employee of The Peach Cafe

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 16th day of January, 2014.



Alice D. Atkins CMC, City Clerk



FRAN DELACH
INTERIM
CITY MANAGER

CRAIG A. STEELE
CITY ATTORNEY

TOM ADAMS
COUNCILMEMBER

LARRY J. SPICER
COUNCILMEMBER

MARY ANN LUTZ
MAYOR

BECKY A. SHEVLIN
MAYOR PRO TEM

ALEXANDER C. BLACKBURN
COUNCILMEMBER

KEVIN LEE
STUDENT LIAISON

ALICE D. ATKINS
CITY CLERK

CITY STAFF

ELECTED OFFICIALS

Mary Ann Lutz, Mayor Becky A. Shevlin, Mayor Pro Tem
Tom Adams, Councilmember Alexander C. Blackburn, Councilmember Larry J. Spicer, Councilmember
Alice D. Atkins, CMC, City Clerk Stephen R. Baker, City Treasurer

APPOINTED OFFICIALS

Francis M. Delach, Interim City Manager Craig A. Steele, City Attorney

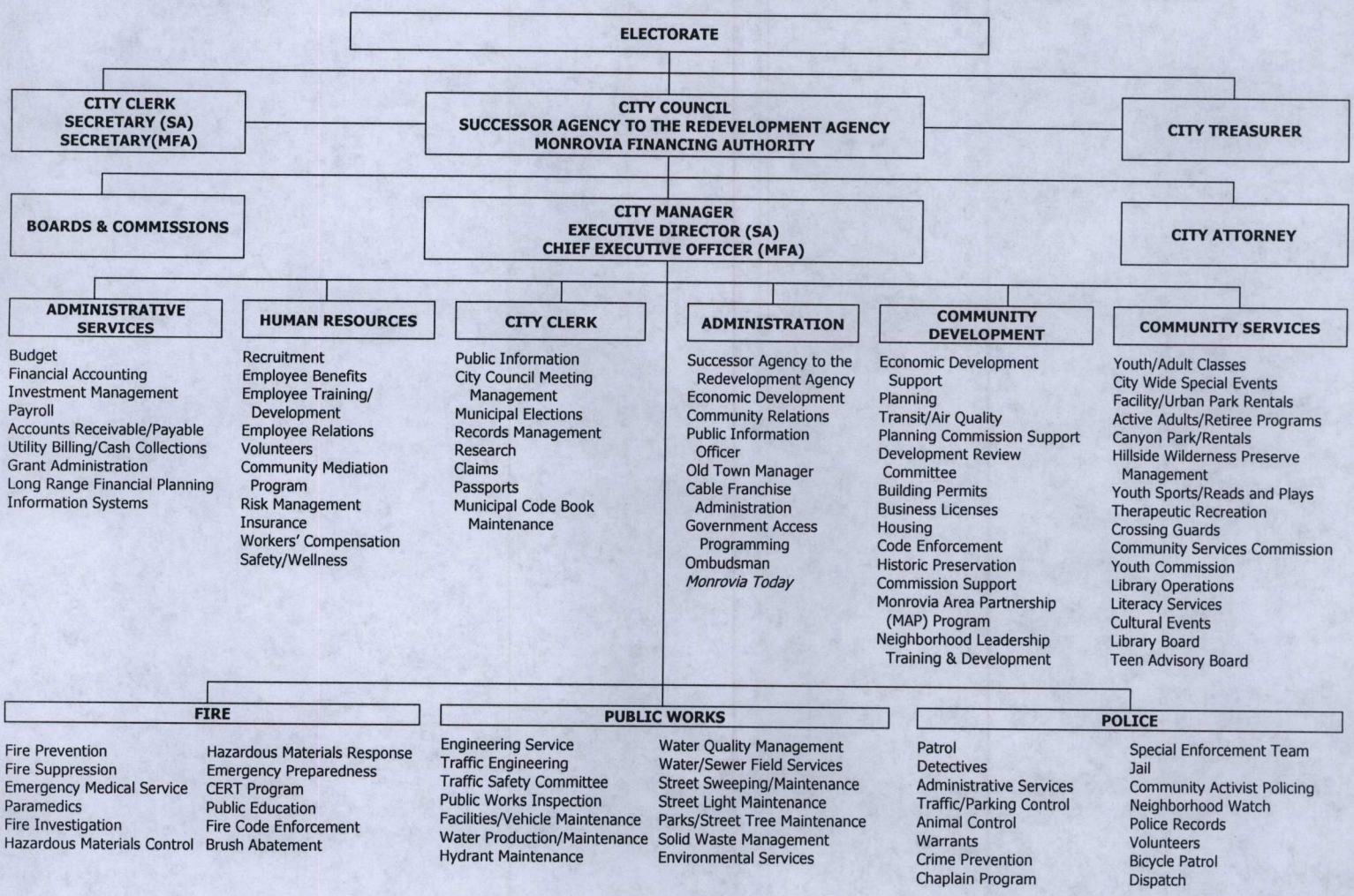
DEPARTMENT MANAGERS

James Hunt, Police Chief Christopher Donovan, Fire Chief
Mark D. Alvarado, Director of Administrative Services/Assistant City Manager Steve Sizemore, Director of Community Development
Francis M. Delach, Acting Director of Community Services Mark Carney, Acting Director of Public Works

CITY OF MONROVIA FACILITIES

City Hall Hours: 7:00 A.M. - 6:00 P.M., Monday - Thursday; 7:00 A.M. - 5:30 P.M., Friday
Website: <http://cityofmonrovia.org/>

City Hall	415 S. Ivy Avenue	932-5550	Police Department	140 E. Lime Avenue	256-8000
24-Hour Automated Attendant Number		932-5555	Fire Department	141 E. Lemon Avenue	256-8181
EMERGENCY 9-1-1	CELL WATCH 357-CELL		Public Works Department	600 S. Mountain Avenue	932-5575
Job Hotline		932-5592	Community Center	119 W. Palm Avenue	256-8246
Main Fax		932-5520	Public Library	321 S. Myrtle Avenue	256-8274



FIRE

Fire Prevention
Fire Suppression
Emergency Medical Service
Paramedics
Fire Investigation
Hazardous Materials Control

Hazardous Materials Response
Emergency Preparedness
CERT Program
Public Education
Fire Code Enforcement
Brush Abatement

PUBLIC WORKS

Engineering Service
Traffic Engineering
Traffic Safety Committee
Public Works Inspection
Facilities/Vehicle Maintenance
Water Production/Maintenance
Hydrant Maintenance

Water Quality Management
Water/Sewer Field Services
Street Sweeping/Maintenance
Street Light Maintenance
Parks/Street Tree Maintenance
Solid Waste Management
Environmental Services

POLICE

Patrol
Detectives
Administrative Services
Traffic/Parking Control
Animal Control
Warrants
Crime Prevention
Chaplain Program

Special Enforcement Team
Jail
Community Activist Policing
Neighborhood Watch
Police Records
Volunteers
Bicycle Patrol
Dispatch