



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: May 3, 2022

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the April 19, 2022, Special and Regular Meetings of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the April 19, 2022, Special and Regular Meetings.

CC-1

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, APRIL 19, 2022, 7:30 P.M.**

SPECIAL MEETING: Mayor Tom Adams convened the Special Meeting of the Monrovia City Council on Tuesday, April 19, 2022, at 6:05 p.m., at which all members were present, with the exception of Mayor Pro Tem Crudgington, to discuss options for Intersection Improvements at Mountain and Lemon Avenues. Mayor Adams adjourned the special meeting at 7:25 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, April 19, 2022, at 7:33 p.m. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Sonia Luginbuhl led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Alexander C. Blackburn led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming May 2022 as "Dandy-Walker Syndrome Month": The Mayor and City Council presented a proclamation to Monrovia resident Lisa Bullock.

PR-2 Proclaiming April 22, 2022 as "Earth Day" and April 29, 2022, as "Arbor Day": The City Council presented proclamations to Rebecca Sandoval, Recreation Manager, who reviewed upcoming community events.

PR-3 Pasadena Humane Pet of the Month: Michelle Holbrook, Pasadena Humane Outreach Coordinator featured Portobello the dog as the Pet of the Month.

PR-4 Unveiling of Pam Fitzpatrick Memorial Chair Plaque: Luke Fitzpatrick, unveiled a chair in the audience of Council Chambers with an engraved plaque in memory of his mother, Pam Fitzpatrick.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: Mayor Adams moved the item RCC-5 (a) to precede the Consent Calendar:

RCC-5 Councilmember Larry J. Spicer

(a) Monrovia Area Partnership Neighborhood Conference on April 30, 2022: Aleks Menasakanian, Neighborhood Preservation Program Coordinator, provided an overview of the upcoming conference.

CONSENT CALENDAR: It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the April 5, 2022, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the April 5, 2022, Regular Meeting of the Monrovia City Council.

CC-2 Payroll No. 8 in the Net Amount of \$708,929.39, and Warrant Registers dated April 7 and April 14, 2022, in the Total Amounts of \$380,231.44, and \$ 1,230,261.56, Respectively: The City Council approved Payroll No. 8 in the net amount of \$708,929.39, and Warrant Registers dated April 7 and April 14, 2022, in the



CC-X CMF Contract
Extension Agenda R

total amounts of \$380,231.44 and \$ 1,230,261.56, respectively.

CC-3 Adoption of Zoning Map Amendment ZA2022-0001, Amending the Official Zoning Map Set Forth in Section 17.04.040 to Change PD (Planned Development) to the SP (Specific Plan) Zone Designation for Property Located at 230 West Evergreen Avenue; Adoption of Ordinance No. 2022-03: The City Council adopted Ordinance No. 2022-03.

CC-4 Amendment No. 1 to the Consultant Services Agreement with Yunex Traffic, Inc. (formerly Siemens Mobility, Inc.), dated July 7, 2022, for Traffic Signal Maintenance Services in an Amount not to Exceed \$331,000.00 for the Period Ending June 30, 2022: The City Council approved Amendment No. 1 to the Consultant Services Agreement with Yunex Traffic, Inc., (formerly Siemens Mobility, Inc.), dated July 7, 2022, for Traffic Signal Maintenance Services in an Amount not to exceed \$331,000.00 for the Period Ending June 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Purchase of Three (3) Rectangular Rapid Flashing Beacons from NexTech Systems, Inc. in an Amount Not to Exceed \$27,540.00: The City Council accepted the work of Tri County Pump Company for the rehabilitation of the Ridgeside Drive Reservoir Booster Pump No. 4-1, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions.

CC-6 Amendment No. 2 to the Consultant Services Agreement with Acorn Technology Corporation dated November 1, 2016, for Ongoing Managed Information Technology Services for the Period Ending June 30, 2024, in an Amount Not to Exceed \$466,596.00 Annually, with Two (2) further One-Year Options to Extend: The City Council approved Amendment No. 2 to the Consultant Services Agreement with Acorn Technology Services dated November 1, 2016, for ongoing managed Information Technology services for the period ending June 30, 2024 in an amount not to exceed \$466,596.00 annually, with two (2) further one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Memorandum of Agreement between the City of Monrovia, Monrovia Unified School District, and Centre Stage, Inc., for the 2022 Monrovia Days Community Festival: The City Council approved Memorandum of Understanding with Monrovia Unified School District and Centre Stage, Inc., related to the partnership terms for the 2022 Monrovia Days Community Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Purchase, Installation and Related Necessary Improvements for a Portland Loo Restroom in Library Park in an Amount not to Exceed \$259,583; Find that Bidding is Not Required Due to the Unique Nature and Specifications of the Item to be Purchased: The City Council found that the purchase is not subject to bidding requirements, approved the purchase of the Portland Loo restroom facility from Portland Loo® at Library Park, as well as installation and related necessary improvements in an amount not to exceed \$259,583 with grant funds from the Los Angeles County Regional Park and Open Space District Excess Funding Grant, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Cancellation of the June 7, 2022, City Council Meeting: The City Council cancelled the Regular City Council Meeting of June 7, 2022.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Robert Gonzales, Mayor of Azusa and Water Quality Authority Representative
2. Genia Mills, Monrovia
3. Sari Canales, Monrovia Chamber of Commerce
4. Christian Holt, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

RCM-2 Recruitment for Board and Commission Terms Beginning July 1, 2022: City Clerk Alice Atkins provided an update.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Mayor Tom Adams

- (a) Thanked Councilmember Spicer for speaking at Steve Bakers Celebration of Life

RCC-2 Mayor Pro Tem Gloria Crudginton

- (a) Thanked Councilmember Spicer for speaking at Steve Bakers Celebration of Life
- (b) Encouraged the public to wear masks at their discretion

RCC-3 Councilmember Alexander C. Blackburn had no report

RCC-4 Councilmember Becky A. Shevlin

- (a) Blanca Rubio Homelessness Advisory Committee Meeting
- (b) LA County Blue Ribbon Commission on Homelessness upcoming presentation
- (c) Fire Department CERT Team
- (d) Monrovia Reads
- (e) Mental Health

RCC-5 Councilmember Larry J. Spicer

- (a) Monrovia Area Partnership Neighborhood Conference on April 30, 2022: Heard out of order preceding Consent Calendar
- (b) Community Events
- (c) Thanked staff for Steve Bakers memorial celebration

ADMINISTRATIVE REPORTS:

AR-1 Consideration of Options to Fill the Vacancy in the Office of City Treasurer and Possible Appointment of Acting City Treasurer:

Craig Steele, City Attorney, reviewed agenda report and answered questions of the City Council.

It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to appoint the City Treasurer's duties to City Clerk Alice Atkins as Acting City Treasurer temporarily until after the upcoming General Municipal Election, including the compensation established for the position of City Treasurer. if legally permissible. The motion carried unanimously by roll call vote.

AR-2 Military Equipment Use Policy for the Police Department in compliance with Assembly Bill 481, Introduction and First Reading of Ordinance No. 2022-05:

Alan Sanvictores, Police Chief, reviewed agenda report and answered questions of the City Council.

It was moved by Councilmember Crudginton, seconded by Shevlin, to introduce, waive further reading, and read by title only Ordinance No. 2022-05. The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2022-05 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF MONROVIA, CALIFORNIA, ADOPTING A MILITARY EQUIPMENT USE POLICY FOR THE MONROVIA POLICE DEPARTMENT

AR-3 Award of Contract to KASA Construction, Inc., for the Lucinda Garcia Park Renovation Project, Project #G-935, in an Amount not to Exceed \$1,188,803.70, with a Contingency in an Amount Not to Exceed \$118,880.00:

Tina Cherry, Community Services Director, reviewed agenda report and answered questions of the City Council.

It was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to deny the bid protest by Klassic Engineering and Construction, waive any irregularities in the awarded bid, award a contract to KASA Construction, Inc., for the Lucinda Garcia Park Renovation Project, Project #G-935, in an

amount not to exceed \$1,188,803.70, approve a contingency in an amount not to exceed \$118,880.00, reject all other bids, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 3, 2022, 7:30 P.M.

ADJOURNMENT: At 9:12 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council in memory of Yong Pak, Father of Human Resources Manager Su Tan; and Bettye Estella McGowan-Carter, longtime resident and mother of former Planning Commissioner Keshia Carter-Bowen.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk