

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, DECEMBER 19, 2006, 7:30 P.M.**

CONVENE: Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday, December 19, 2006, at 7:35 P.M. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. Staff in attendance was City Manager Scott Ochoa, City Attorney Craig A. Steele and City Clerk Linda B. Proctor.

ROLL CALL: In attendance were Councilmembers Tom Adams, Joe Garcia, Mayor Pro Tem Mary Ann Lutz and Mayor Rob Hammond. Councilmember Dan Kirby was excused.

INVOCATION: Dr. John Mastrogiovanni, Pastor, led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Adams led the Flag Salute.

PROCLAMATIONS/PRESENTATIONS:

PR-1 Proclaiming March 7, 2007 as Arbor Day: Arbor Day was a nationally-celebrated observance that encouraged tree planting and care. The Public Works Department planned an Arbor Day observance with the cooperation of the Community Services Department. The ceremony would include a tree planting activity by local school children and was scheduled for March 7, 2007 on Myrtle Avenue in Old Town. Mayor Hammond proclaimed March 7, 2007 as Arbor Day. Members of the Youth Commission accepted the proclamation.

PR-2 Recognition of Winners for the 2006 Holiday Home Happenings Decorating Contest: On December 18, 2006, the Community Services Commissioners, community members and Youth Commissioners participated in the judging of the Holiday Home Happenings Decorating Contest. The following were the award categories: Best Neighborhood Effort, Toyland Award, Best Decorated Outdoor Tree, Best Decorated Indoor Tree, Most Effective Use of Lighting, Best Traditional Display, Best Decorated Window Display, Best Outdoor Display, Children's Choice Award, Best Still Display, The Snowman Award and The Tim McKeehan Best of the Holiday Season. Community Services Chair Becky Shevlin introduced the winners of the Contest to the Mayor, City Council and the community.

PR-3 Recognition of Monrovia Community Volunteer Janet Weed: Library Division Manager Monica Greening introduced Monrovia Community Volunteer Janet Weed to the Mayor and City Council. Ms. Weed was recognized for 18 years of volunteer service at the Monrovia Public Library as well as several other Monrovia organizations. The Director of the Monrovia Volunteer Center Pattie Tellez also made a presentation to Ms. Weed.

TAKEN OUT OF ORDER:

RCC1 Mayor Hammond

(b) Presentation of Tax Increment Funds to Monrovia Unified School District Board of Education

The City Council presented a tax increment check in the amount of \$500,286.00 to Monrovia Unified School District Board of Trustees Wong, Gilliland and Shaw.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Rachel Jamieson was excused as she was participating in the induction ceremony of the National Honor Society.

CONSENT CALENDAR: It was moved by Mayor Pro Tem

Lutz, seconded by Councilmember Adams, to approve the Consent Calendar. There were no objections, with the exception of the change in the Minutes of the maker of the motion of AR-1 being

Mayor Hammond instead of Mayor Pro Tem Hammond. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the December 5, 2006 Regular Meeting

CC-2 Payroll No. 25 in the Amount of \$567,101.29 and Voucher Nos. 140646 through 140901 in the amount of \$1,574,319.78

CC-3 Destruction of Certain Public Works Records, Resolution No. 2006-81: There was no fiscal impact associated with this action and Staff recommended that the City Council adopt Resolution No. 2006-81 relating to the destruction of certain Public Works Departmental records listed on the attached Exhibit "A."

CC-4 Zone Change AC2006-02 Changing the Zoning Designation from PD25b to PD25a for the Property Located at 417-425 Monrovista Avenue, Second Reading and Adoption of Ordinance No. 2006-13: This was the second reading and final adoption of Ordinance No. 2006-13 relating to changing the zoning designation from PD25b to PD25a for the property located at 417-425 Monrovista Avenue. Staff continued to recommend approval of this ordinance.

CC-5 Set for Public Hearing on January 16, 2007; Proposed 33rd Year (Fiscal Year 2007-2008) Community Development Block Grant (CDBG) Programs Allocation: Staff requested that a Public Hearing be set on January 16, 2007 to receive public input as to the use of these funds.

PUBLIC INPUT:

1. Susan Motander, Monrovia, Holiday Parade Chairman, Ted Goldbeck, MOTAB Chairman
2. Stephen Grollnek, Monrovia
3. Stephen Baker, Monrovia City Treasurer

Mayor Hammond responded to comments made by one of the speakers.

PUBLIC HEARINGS/MEETINGS: There were none.

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING
WITHOUT ADJOURNING CITY COUNCIL MEETING**

MRA CONVENE: Chairman Rob Hammond convened the Regular Meeting of December 19, 2006 of the Monrovia Redevelopment Agency Board of Directors at 8:29 P.M. in City Council Chambers, 415 South Ivy Avenue, without adjourning the City Council Meeting.

MRA ROLL CALL: Those in attendance were Boardmembers Tom Adams, Joe Garcia, Vice-Chairman Mary Ann Lutz, and Chairman Rob Hammond. Boardmember Dan Kirby was excused.

MRA CONSENT CALENDAR: It was moved by Boardmember Adams, seconded by Boardmember Garcia, to adopt the Minutes of December 5, 2006. There were no objections. The Consent Calendar consisted of the following Agenda items:

MRA CC-1: Unadopted Minutes of the December 5, 2006 Regular Meeting

MRA-CC-2: Fiscal Year 2005-2006 Annual Report of Financial Transactions to the State Controller: The California State Controller's Office required redevelopment agencies to submit an Annual Report of Financial Transactions and audit report each year. The annual report included information regarding agency activities and financial transactions during the previous fiscal year. This report must be completed and forwarded to the State Controller by December 31, 2006. Failure to file a report might result in a fine of \$10,000.00.

MRA PUBLIC HEARINGS/MEETINGS: There were none.

MRA REPORTS: There were none.

the caller when time was of the essence. In addition, the patrol officers in the field could view the same information on the mobile computers in their cars.

The funds for this purchase were available in the Police Department's Cellular Site Rental Special Project Account.

After discussion, it was moved by Councilmember Adams, seconded by Mayor Pro Tem Lutz, to approve the purchase of Automatic Vehicle Location (AVL) software from Spillman Technologies in the amount of \$32,598.42.

**ROLL CALL: Ayes: Councilmembers Adams, Garcia, Mayor Pro Tem Lutz,
Mayor Hammond
Excused: Councilmember Kirby
Motion carried: 4-0**

AR-2 2006-2007 Water Main Replacement Program, Project No. C-2980; Award of Contract to Simich Construction Co., Inc., in the Amount of \$456,710.00

Jun Cervantes, Senior Utility Engineer, reviewed the Staff Report.

The 2006-2007 Water Main Replacement Program included the construction of approximately 2,970 feet of 8-inch diameter iron pipe, installation of 2,120 feet of 1" water service lines, and upgrading 4 existing residential fire hydrants.

The replacement of the water mains and water service lines were due to age, leaks and under capacity. The construction of new pipelines would improve the reliability and deliver adequate water supply and fire flow demand.

On November 29, 2006 ten bids were received and opened by the City Clerk. Bids ranged from \$456,710.00 to \$666,180.00. The apparent low bidder was Simich Construction Co., Inc. in the amount of \$456,710.00. Staff reviewed and found their documents to be in order. References were contacted with satisfactory recommendations. Funds for the project were available in the Water Fund.

It was moved by Councilmember Lutz, seconded by Councilmember Adams, to award a contract to Simich Construction Co., Inc., in the amount of \$456,710.00 for the 2006-2007 Water Main Replacement Program, and reject all other bids. There were no objections.

AR-3 Fire Station No. 1 Renovation Project No. 04-11; Award of Contract to GB Construction, Inc., in the Amount of \$1,518,000.00

Director of Public Works David Fike reviewed the Staff Report.

On August 2, 2005, City Council approved a contract with Helman Architects, Inc. to provide complete drawings and documentation for the renovation of space within Fire Station No. 1. The completed plans were approved by Public Works, Community Development, and the Fire Department.

Fire Station No. 1 was built in 1964. The building infrastructure, such as the electrical, plumbing, air conditioning, heating, telephone, fire alarm and data lines had become obsolete over the years. There was extensive water damage to the exterior wall and interior framing on the east side of the second floor that had to be replaced and there were asbestos tiles throughout the station that needed to be removed. Infrastructure problems in this building were substantial. The renovation would include improved living accommodations for 15 firefighters, cadets and paramedics (including captains and battalion chiefs), addressed the need to provide for female firefighters under current equal opportunity laws, provided a specific ventilated room for turnouts as required under current codes, installation of a new domestic water distribution system, new electrical sub-panels throughout the station, three new air conditioning units to improve air conditioning and heating systems,

accessible ceilings and new lighting, and a second means of egress from the dormitory area as required under current building codes for this occupancy.

Four bid proposals were received ranging from \$1,518,000.00 to \$1,865,341.00. The apparent low bidder was GB Construction, Inc., in the amount of \$1,518,000.00. Staff checked references and state licenses, and found them to be in order. Funds were available in the Facilities Maintenance Improvement Fund.

L.A. Builders, Inc., the second low bidder, did protest the low bid by GB Construction, stating the contractor was exceeding the amount of work to be subcontracted by Greenbook Standard. The City's specifications allowed for this and the City Attorney agreed the amount of sub-contracted work could exceed the Greenbook Standard. Staff recommended that the City Council approve the award of contract to GB Construction, Inc. City Manager Ochoa explained the funding mechanism in place since 1999 by Council action to set aside funds at the end of each year for maintenance of or replacement of infrastructure.

It was moved by Councilmember Garcia, seconded by Councilmember Adams, to award the Contract to GB Construction, Inc. in the amount of \$1,518,000.00 for the Fire Station No. 1 Renovation, waive the irregularity, and reject all other bids. There were no objections.

AR-4 Corporate Yard Building Renovation, Project No. 04-12; Award of Contract to H.C. Olsen Construction, Inc., in the Amount of \$2,497,922.00

Director of Public Works David Fike reviewed the Staff Report.

The idea of relocating the Public Works Administrative staff from City Hall to the Corporate Yard was conceived in late 2003 as a result of the pressing need for additional office space in City Hall. At that time, the construction cost was estimated at \$1.2 million for a second floor addition.

An in-house informal feasibility study revealed that the installation of a second floor level in the western half of the building would provide sufficient space for administrative personnel and free up 3,900 square feet within City Hall. Relocating Division Managers and Administrative Staff to the Corporate Yard would provide continuity and better supervision by the Management Staff to oversee the Public Works field operations. The new addition would provide a large conference room equipped with phone lines and electrical and could be considered as the new Emergency Operation Center (EOC).

In August 2005, the City Council approved a contract with Helman Architects, Inc. to provide drawings and documentation for the construction of office space. The completed plans were approved by Public Works, Community Development, and the Fire Department. The renovation would add over 6,600 square feet of new floor space on the second level and convert over 960 additional square feet of warehouse area into work/office space on the first level. The new improvements would also include new air/heating systems, interior lighting, and security system.

Five bid proposals were received with results ranging from \$2,487,535.00 to \$2,753,200.00. After a thorough review of H.C. Olsen Construction's bid proposal, it was noticed it included alternatives to the bid that could be added or deleted and changed their total bid amount outlined in the Staff Report. The revised total contract bid amount was \$2,497,922.00. Funds were available in the Water and Sewer Reserves.

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Lutz, to award a contract to H. C. Olsen Construction Company, Inc., in the amount of \$2,497,922.00, and reject all other bids. There were no objections.

ROLL CALL:
Ayes: Councilmembers Adams, Garcia, Mayor Pro Tem Lutz, Mayor Hammond
Excused: Councilmember Kirby
Motion carried: 4-0

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 16, 2007, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Salute to Service program, 7:00 P.M., City Council Chamber. The Regular Meeting of the Monrovia City Council of January 2, 2007 had been cancelled. The State of the City Address would be held Tuesday, January 9, 2007, Mezzanine, Krikorian Theater, Reception, 6:00 P.M., Address, 7:00 P.M., Post Reception following.

PUBLIC INPUT, CONTINUED, IF NEEDED: There was no public input.

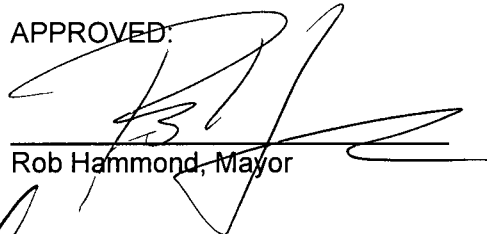
ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: There were no items pulled from the Consent Calendar.

ADJOURNMENT TO CLOSED SESSION: There was no Closed Session.

RECONVENE AND REPORT OF CLOSED SESSION: There was no Closed Session.

ADJOURNMENT: The Meeting was adjourned by Mayor Hammond 9:07 P.M. in memory of Joann Dunicliff, Mother of Public Works Utility Division employee John Dunicliff, and Maria M. Fierro, Grandmother of Redevelopment Agency Management Analyst I Darlene Sanchez.

APPROVED:


Rob Hammond, Mayor

ATTEST:


Linda B. Proctor, MMC, City Clerk.