



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Clerk

MEETING DATE: May 18, 2004

PREPARED BY: Linda B Proctor, CMC, City Clerk

AGENDA LOCATION: I-4

TITLE: Cancellation of the Second City Council Meeting in August

OBJECTIVE: To approve cancellation of the second meeting in August as authorized by Chapter 2 12, Section 2 12 010 A of the Monrovia Municipal Code

BACKGROUND: On September 20, 1994, the City Council adopted Ordinance No 94-13, which allowed for the cancellation of a regularly scheduled meeting of the City Council

The amendment of the Monrovia Municipal Code was recommended by Staff as the code at that time only specified the day, time and place of the regular City Council meetings. It did not address specifically the cancellation of a regularly scheduled meeting. As the City Council may have wished to cancel a regularly scheduled meeting from time to time, this clean-up amendment to the Municipal Code clearly allowed it to occur without amending the code each time it was desired.

The City Council has cancelled the second meeting in August since 1995.

ANALYSIS: As August is normally a slow month, the cancellation of the second Council meeting in August affords Councilmembers a time to plan extended family vacations. It is not an uncommon practice in other cities to cancel one or more meetings a year with proper notice to the public.

In the event the City Council wishes to cancel the second meeting in August, i.e., August 17, 2004, discussion and action at this time gives the public proper notice. It also gives Staff the needed time to plan ahead in the advertising and scheduling of Public Hearings.

OPTIONS:

- 1 Cancel the City Council meeting of August 17, 2004, or
- 2 Make no changes in the scheduling of meetings in August

FISCAL IMPACT. There is no fiscal impact, other than savings in utility costs for the approximate four hour period of time added for a City Council meeting to the regular business day at City Hall.

RECOMMENDATION: Staff recommends cancellation of the second regular City Council meeting in August.

COUNCIL ACTION REQUIRED. If the City Council concurs, the appropriate action would be a motion to cancel the regular City Council meeting of August 17, 2004.

Linda B Proctor, CMC, City Clerk