MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE MONROVIA CITY COUNCIL HELD TUESDAY, OCTOBER 20, 2015, 7:30 P.M.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, October 20, 2015, at 7:30 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Special Meeting / Salute to Service, at which all Councilmembers were present, with the exception of Councilmember Becky A. Shevlin, who was excused. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Joannie Yuille led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudgington led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams. Excused: Councilmember Becky A. Shevlin

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming the Month of November 2015 as Pulmonary Hypertension Awareness Month: The Mayor and City Council presented a proclamation to Joannie Yuille.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Bailey Underhill reviewed past and current events at the high school.

ORDER OF BUSINESS: Mayor Adams stated that Items AR-1, RCC-1(a), and RCC-1(b) would be moved forward to precede the Consent Calendar. City Manager Oliver Chi respectfully requested that the Emergency Preparedness Update be postponed until a time when the entire City Council was present.

The following items were heard out of order.

AR-1 Proposed Adjustments for Water and Sewer Fees; Adoption of Ordinance No. 2015-10

Brittany Mello, Management Analyst, reviewed the agenda report.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudgington, to adopt Ordinance No. 2015-10.** The motion carried unanimously on the following vote: **AYES:** Councilmembers Blackburn, Crudgington, Mayor Pro Tem Spicer, Mayor Adams. **ABSENT:** Councilmember Shevlin.

Councilmember Blackburn excused himself from the remainder of the meeting due to a prior commitment and exited Council Chambers.

RCC-1 Mayor Tom Adams
(a) South Coast Air Quality Management District Update: Boardmember Michael Cacciotti provided an update on statistics and current programs.
(b) Request to Consider Renaming Grand Avenue Park; In light of the recent efforts made by Kiwanis to improve Grand Avenue Park, Mayor Adams recommended the Community Services Commission meet with Kiwanis Club of Monrovia and look at some way of acknowledging the work that they had put into it. Gina Fanara, Kiwanis of Monrovia President, spoke in support and with appreciation of the consideration.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Spicer, seconded by Crudgington, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the October 6, 2015, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the October 6, 2015, Special and Regular Meetings

of the Monrovia City Council.

CC-2 Payroll No. 21 in the Net Amount of $543,410.86 and Warrant Register Dated October 1, 2015, in the Total Amount of $3,971,465.86: The City Council approved Payroll No. 21 in the Net Amount of $543,410.86 and Warrant Register Dated October 6, 2015, in the Total Amount of $3,971,465.86.

CC-3 Amendment to Subsection 17.28.135 (Electronic Message Boards) of Chapter 17.28 (Signs) of Title 17 (Zoning) of the Monrovia Municipal Code to allow Recreational Facilities in the Public/Quasi-Public Zone (P/QP) to install Electronic Message Boards; Adoption of Ordinance No. 2015-09: The City Council adopted Ordinance No. 2015-09.

CC-4 Consultant Services Agreement with Melad and Associates, Inc., for Plan Check and Building Inspection Consultant Services, for the Period Ending June 30, 2016: The City Council approved the Consultant Services Agreement with Melad and Associates, Inc., for Plan Check and Building Inspection Consultant Services, for the Period Ending June 30, 2016, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Amendment No. 1 to Mid-San Gabriel Paratransit Service to Agreement 003129 for Fiscal Year 2015-2016 between the City of Monrovia and the County of Los Angeles: The City Council approved Amendment No. 1 to Mid-San Gabriel Paratransit Service to Agreement 003129 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Cooperative Agreement with Los Angeles County for the Traffic Signal Synchronization Program: The City Council approved the cooperative agreement with Los Angeles County for the Traffic Signal Synchronization Program and authorized the Director of Public Services to execute the necessary documents.

CC-7 Acceptance Funds and Performance of Fiduciary Management Responsibilities, as a Sub-grantee, for the 2015-2017 Board of State and Community Corrections (BSCC) Edward Byrne Memorial Justice Assistance Grant (JAG) Grant, Resolution No. 2015-53: The City Council adopted Resolution No. 2015-53.

CC-8 Purchase Of Traffic Calming Devices For Installation on Bradbury Road near Orange Avenue, and on Grand Avenue near Sierra Vista Avenue: The City Council approved the purchase of speed cushions in the amount of $18,260.31 from Lake Traffic Solutions, LLC.

PUBLIC INPUT:

1. Dr. Stella Spicer, Turner & Stevens Dignity Memorial Live Oak
2. Mary Stohlman, Monrovia
3. Julie Gentile, Kiwanis Club
4. Gayle Montgomery, Monrovia
5. David Nemetz, LA PartyWorks
6. Gwendolyn Jones, Monrovia
7. Pam Fitzpatrick, Old Town Merchant
8. Chuck Keen, American Legion post 44

PUBLIC HEARINGS / MEETINGS:

PH-1 Authorizing the Issuance of Monrovia Financing Authority Water and Sewer Revenue Bonds and the Issuance of Monrovia Financing Authority Lease Revenue Bonds (Measure R and Proposition C Street Improvements), Issues of 2015, Approving as to Form and Authorizing the Execution and Delivery of Certain Documents Related to Such Bonds; Resolution Nos. 2015-54 and 2015-55:

Mark Alvarado, Director of Administrative Services, reviewed the Agenda Report.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak for or against the matter.

Following brief discussion, **it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Spicer, to adopt Resolution Nos. 2015-54 and 2015-55.** The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 Emergency Preparedness Overview: This item was postponed to a subsequent meeting

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) Southern California Air Quality Management District Update - Boardmember Michael Cacciotti: This item was heard out of order preceding Consent Calendar
(b) Request to Consider Renaming Grand Avenue Park – This item was heard out of order preceding Consent Calendar
(c) Update on Passing of Former Mayor Bob Bartlett; Mayor Pro Tem Spicer provided an update on upcoming memorial, burial, and repast services; in light of several requests received regarding recognizing Former Mayor Bartlett; Larry asked for support to form a committee to consider all options and bring a recommendation back to the City Council for full support at a future meeting. There were no objections.

RCC-2 Mayor Pro Tem Larry Spicer
(a) Recent attendance at League of California Cities Annual Conference- San Jose, California

RCC-3 Councilmember Alexander C. Blackburn was excused

RCC-4 Councilmember Gloria Crudgington
(a) Staff received notice after the Agenda was posted that Congresswoman Judy Chu was advancing the National Recreation Area bill again; **it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Spicer to add the item to the Agenda for discussion.** The motion carried unanimously. Following discussion, **it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Spicer, to direct staff to send a letter to Congresswoman Chu requesting that any properties within the boundaries of Monrovia be excluded from the proposed National Recreation Area.** The motion carried unanimously. Mayor Adams thanked Congresswoman Grace Napolitano for bringing the matter to the City's attention.

RCC-5 Councilmember Becky A. Shevlin was excused.

ADMINISTRATIVE REPORTS:

AR-1 Proposed Adjustments for Water and Sewer Fees; Adoption of Ordinance No. 2015-10

This item was heard out of order preceding the Consent Calendar above.

AR-2 Award of Contract to Navarro Roofing in the amount of $32,000 for Roof Repair Services at the Monrovia Historical Museum

Tina Cherry, Director of Public Services, reviewed the Agenda Report.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudgington, to award of Contract to Navarro Roofing in the amount of $32,000 for Roof Repair Services at the Monrovia Historical Museum and direct the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-3 Tree Planting & Maintenance Agreement and Local Emergency Dispatch Agreement for On-Call Park and Maintenance Services with the California Conservation Corps for the Period Ending June 30, 2016

Brittany Mello, Management Analyst, reviewed the agenda report.

It was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Spicer, to approve the Tree Planting & Maintenance Agreement and Local Emergency Dispatch Agreement for On-Call Park

and Maintenance Services with the California Conservation Corps for the Period Ending June 30, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

CONVENE MONROVIA FINANCING AUTHORITY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING

MFA CONVENE: President Tom Adams convened the Regular Meeting of October 20, 2015, of the Monrovia Financing Authority at 9:15 p.m. without adjourning the City Council Meeting.

MFA ROLL CALL: Those in attendance were Commissioners Gloria Crudgington, Vice-President Larry J. Spicer, and President Tom Adams. Commissioners Alexander C. Blackburn and Becky A. Shevlin were excused.

MFA CONSENT CALENDAR: It was moved by Vice-President Spicer, seconded by Commissioner Crudgington, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

MFA CC-1 Unadopted Minutes of the February 3, 2015, Regular Meeting of the Monrovia Financing Authority: The Financing Authority adopted the minutes as presented.

MFA CC-2 Amendment to Monrovia Financing Authority Bylaws with Respect to the Authority Treasurer to Conform to its Amended Joint Exercise of Powers Agreement; Resolution No. A2015-05: The Financing Authority adopted Resolution No. A2015-05.

MFA PUBLIC HEARINGS/MEETING: None

MFA ADMINISTRATIVE REPORTS:

MFA AR-1 Authorizing the Issuance of Monrovia Financing Authority Water and Sewer Revenue Bonds and the Issuance of Monrovia Financing Authority Lease Revenue Bonds (Measure R and Proposition C Street Improvements), Issues of 2015, Approving as to Form and Authorizing the Execution and Delivery of Certain Documents Related to Such Bonds; Resolution Nos. A2015-03 and A2015-04:

It was moved by Commissioner Crudgington, seconded by Vice-President Spicer, to adopt Resolution Nos. A2015-03 and A2015-04. The motion carried unanimously.

MFA ADJOURNMENT: President Adams adjourned the Monrovia Financing Authority Meeting and reconvened the City Council Meeting at 9:16 p.m.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 3, 2015, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:17 p.m., Mayor Adams adjourned the meeting in memory of Former Mayor Robert T. Bartlett; Richard E. Cortez, father of Public Works Inspector Richard Cortez; Martin Salvador Chavez, husband of Accounting Operations Supervisor Ruth Chavez; and Earl Manning, longtime Monrovia resident

APPROVED:

Tom Adams, Mayor

ATTEST:

Alice D. Atkins, CMC, City Clerk