

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, AUGUST 6, 2013, 7:30 P.M.**

CLOSED SESSION: Mayor Lutz convened the Closed Session Meeting of the Monrovia City Council at 6:45 p.m. on Tuesday, August 6, 2013, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss the following Closed Session item: CS-1 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Negotiator: Danielle Tellez; Group Employees: Monrovia Firefighters Association and Monrovia Police Officers Association. Mayor Lutz adjourned the Closed Session Meeting at 7:05 p.m.

CONVENE: Mayor Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday, August 6, 2013, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Laurie Lile, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session to discuss the item on the posted agenda and there was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction of Monrovia Unified School District Superintendent, Dr. Katherine Thorossian: Monrovia Unified School District President Chris Rich introduced, and the Mayor and City Council welcomed new Superintendent of Schools to the community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To resume in September.

ORDER OF BUSINESS: City Manager Laurie Lile stated that there were no changes to the order of business.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Adams, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the June 27, 2013, Special Meeting and the July 16, 2013, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the June 27, 2013 Special Meeting and the July 16, 2013, Regular Meeting.

CC-2 Payroll Nos. 15 and 16 in the Net Amounts of \$542,363.55 and \$551,125.35, Respectively, and Warrant Register dated August 1, 2013: The City Council approved Payroll Nos. 15 and 16 in the net amounts of \$542,363.55 and \$551,125.35, respectively, and Warrant Register dated August 1, 2013.

CC-3 Santa Anita Canyon Road Repair, Project No. C-3007; Acceptance of Work, Approval of Change Orders, Notice of Completion and Release of Retention in the Amount of \$15,256.75 to D.J. Scheffler, Inc., for a Total Contract Amount of \$305,134.99: The City Council accepted the work performed and approved change orders related to the Santa Anita Canyon Road Repair, Project No. C-3007, directed the City Clerk to file a Notice of Completion, and authorized payment of the retention in the amount of \$15,256.75 to D.J. Scheffler, Inc., thirty-five (35) days after the Notice of Completion is filed.

CC-4 Fiscal Year 2012-2013 Street Resurfacing – Olive Avenue, Project No. C-3059; Acceptance of Work, Approval of Change Orders, Filing Notice of Completion, and Release of Retention in the Amount of \$43,790.08 to E.C. Construction Co., for a Total Contract Amount of \$875,801.56: The City Council accepted the work as completed, approved all change orders, directed the City Clerk to file the Notice of Completion, and authorized the release of retention of \$43,790.08 to E.C. Construction, Inc., thirty-five (35) days after the Notice of Completion is filed.

CC-5 Award of Contract to Gentry Brothers, Inc., in the Amount of \$122,055.00 for the Ridgeside Drive Sewer Main Replacement, Project No. C-3049: The City Council awarded a contract to Gentry Brothers, Inc., in the amount of \$122,055.00 for the Ridgeside Drive Sewer Main Replacement, Project No. C-3049, and authorized the City Manager to execute the necessary documents.

CC-6 Authorization for the City Manager to Accept and Expend any Additional State Homeland Security Grant Funds That May Become Available Before the January 31, 2014, Deadline for Public Safety Equipment or Training: The City Council authorized the City Manager to accept and expend unencumbered State Homeland Security Grant funds for the purchase of Public Safety Equipment or Training.

CC-7 Purchase of Two Firefighter Survival Mobil Props in the Amount of \$79,862.12 from Technical Training Props, Inc.: The City Council approved the purchase of two Firefighter Survival Mobil Props from Technical Training Props, Inc., in the amount of \$79,862.12 and authorized the Fire Chief to execute the necessary documents.

CC-8 Professional Services Agreement with Karen Warner Associates in the Amount of \$46,015.00 for the Preparation of the Update to the Housing Element of the Monrovia General Plan: The City Council approved a Professional Services Agreement with Karen Warner Associates for the update of the Housing Element in the amount of \$46,015.00, and authorized the City Manager to execute the necessary documents.

CC-9 Destruction of Certain Departmental Records, Resolution No. 2013-42: The City Council adopted Resolution No. 2013-42.

CC-10 Purchase Order Adjustment in the Amount of \$7,120.42 for Payment to Martin & Chapman Company for Services Related to the 2013 General Municipal Election in the total amount of \$50,120.42: The City Council approved the Purchase Order adjustment in the amount of \$7,120.42 for payment to Martin & Chapman Co., for services related to the 2013 General Municipal Election in the total amount of \$50,120.42

PUBLIC INPUT:

1. Kurt Thorgerson, Monrovia
2. Pam Fitzpatrick, Old Town Merchants

PUBLIC HEARINGS / MEETINGS:

PH-1 Los Angeles County Congestion Management Program (CMP) Local Development Report, Resolution No. 2013-40

Brian O'Connor, Community Development Department Assistant, reviewed the Agenda Report.

Mayor Lutz opened and closed the Public Hearing as there was no one who wished to speak for or against the matter.

It was moved by Councilmember Adams, seconded by Councilmember Blackburn, to adopt Resolution No. 2013-40. The motion carried unanimously.

REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES

RCC-1 Mayor Mary Ann Lutz:

- (a) Appointment to fill Vacancy on the Oversight Board of the Successor Agency to the Monrovia

Redevelopment Agency; **It was moved by Mayor Lutz, seconded by Councilmember Adams, to appoint Jeremiah Petsas, Management Analyst I, to the vacancy created by the resignation of Oversight Boardmember Darlene Sanchez.** The motion carried unanimously.

- (b) Directed Staff to bring back an analysis of a potential ban on plastic bags
- (c) New interim City website
- (d) Upcoming MAP Annual Neighborhood Conference

RCC-2 Mayor Pro Tem Becky A. Shevlin

- (a) Upcoming events and programs in the community
- (b) "Put it in the Can" trash campaign

RCC-3 Councilmember Tom Adams:

- (a) Recent Attendance with Councilmember Spicer at Independent Cities Association Annual Conference

RCC-4 Councilmember Alexander C. Blackburn:

- (a) Upcoming Monrovia Rotary Club Casino Night Fundraiser

RCC-5 Councilmember Larry J. Spicer

- (a) Recent Attendance with Councilmember Spicer at Independent Cities Association Annual Conference

ADMINISTRATIVE REPORTS:

AR-1 Purchase of a Digital Online Reporting System from Coplogic Incorporated in the Amount of \$16,000.00 and the Associated Interface from Spillman Technologies in the Amount of \$9,110.00

Police Chief Jim Hunt reviewed the Agenda Report.

Following discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to authorize the purchase of a digital online reporting system from Coplogic Incorporated in the amount of \$16,000.00 and the associated interface from Spillman Technologies in the amount of \$9,110.00.** The motion carried unanimously.

AR-2 Purchase of Urban Search and Rescue Training Prop in the Amount of \$716,765.00 from Fireblast and Equipment in the Amount of \$153,228.00 from Allstar Fire Equipment Inc., LN Curtis & Sons, and Home Depot; and Agreement with the City of Arcadia for the Joint Funding, Acquisition, Operation and Maintenance of a Fire Department Training Facility

Deputy Fire Chief Scott Haberle reviewed the Agenda Report.

Following discussion, **it was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin to approve the purchase of Urban Search and Rescue training prop from Fireblast in the amount of \$716,715.00, purchase of equipment from Allstar, LN Curtis, and The Home Depot in the amount of \$153,228.00, and a Facility Use Agreement with the City of Arcadia, and authorize the City Manager to execute the necessary documents.** The motion carried unanimously.

AR-3 Presentation by IBI Group related to Public Outreach Component of Station Square Public Improvement Plans

Steve Sizemore, Director of Community Development introduced David Chou, IBI Group, and Jerry Penrose, Project Manager, who provided an overview of the Design Objectives, Sustainability Principles, Project Schedule, Project Components, and Project Outreach.

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin to receive and file the report. The motion carried unanimously.

AR-4 Reconveyance of three Deeds of Trust made by the former Monrovia Redevelopment Agency in favor of the City of Monrovia relating to APN Nos. 8507-003-917, 8507-003-918 and 8507-003-920

Lauren Vasquez, Management Analyst II, reviewed the Agenda Report.

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin to authorize the City Manager to execute the Substitution of Trustee and Full Reconveyance instruments related to Assessor Parcel Nos. 8507-003-917, 8507-003-918 and 8507-003-920. The motion carried unanimously.

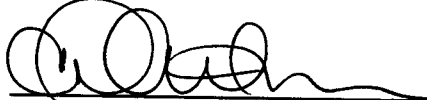
PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

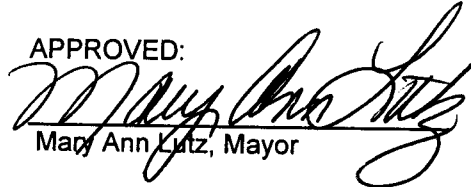
SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 3, 2013, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. The August 20, 2013, Regular Meeting had been cancelled.

ADJOURNMENT: At 9:25 p.m., Mayor Lutz adjourned the meeting in memory of Elizabeth Kane Bixby, mother of Sally Bixby Adams and mother-in-law of Councilmember Tom Adams; Belinda Cantine, wife of Public Works Facilities Maintenance Worker II Shawn Cantine; Sandra Garland, mother of Police Department Jailer Christine Garland; Algrid Leiga, former Claremont Mayor and Construction Authority Board Member.

ATTEST:


Alice D. Atkins, CMC, City Clerk

APPROVED:


Mary Ann Lutz, Mayor