

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, January 19, 2016, 7:30 P.M.



73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, January 19, 2016  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
IN HONOR OF	Brandon Kai Rattanapichetkul, Born on December 23, 2015, to Eddie and Destiny Rattanapichetkul
INVOCATION	Pastor Nick Melazzo
PLEDGE OF ALLEGIANCE	Councilmember Gloria Crudgington
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Introduction of Newly Hire Employees  
Staff Reference: City Manager Oliver Chi

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Bailey Underhill

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 **Unadopted Minutes of the December 19, 2015, Regular Meeting and January 7, 2016, Special Meeting of the Monrovia City Council**  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the December 19, 2015, Regular Meeting and January 7, 2016, Special Meeting.

CC-2 **Payroll Nos. 26, 27, and 1 in the Net Amounts of \$574,975.89, \$602,660.98, and \$606,406.84, Respectively, and Warrant Registers dated December 10, 2015, and December 28, 2015, in the Total Amounts of \$2,384,804.58 and \$2,331,941.89, Respectively**  
Staff Reference: Mark Alvarado, Director of Administrative Services  
Recommendation: Approve Payroll Nos. 26, 27, and 1 in the net amounts of \$574,975.89, \$602,660.98, and \$606,406.84, respectively, and Warrant Registers dated December 10, 2015, and December 28, 2015, in the total amounts of \$2,384,804.58 and \$2,331,941.89, respectively

- CC-3 Agreement with US Auctions to Provide Auction Services for the Sale of Retired Police Fleet Vehicles**  
Staff Reference: Alan Sanvictores, Police Captain  
Recommendation: Approve the agreement with US Auctions in a form approved by the City Attorney and authorize the City Manager to execute the agreement
- CC-4 Purchase of Microsoft Exchange 2016 Email Server Software and User Licenses from GovConnection in an Amount not to Exceed \$25,300.00**  
Staff Reference: Mitch Cochran, Information Systems Manager  
Recommendation: Approve the purchase of 2 Microsoft Exchange 2016 server licenses and 380 end user licenses from GovConnection in an amount not to exceed \$25,300.00.
- CC-5 Purchase of Specialized Tank Mixer from D&H Water Systems in the Amount of \$14,070.75**  
Staff Reference: Paul Zampello, Water Production Operator  
Recommendation: Authorize the City Manager or his designee to purchase of a specialized tank mixer from D&H Water Systems in amount of \$14,070.75
- CC-6 Amendment to the Consultant Services Agreement with Dekra-Lite for an additional \$11,000.00 for the purchase, installation, removal, and storage of the holiday tree and light projection system**  
Staff Reference: Lisa Hansberger, Senior Recreation Supervisor  
Recommendation: Approve an amendment to the Consultant Services Agreement with Dekra-Lite and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 Agreement with Stetson Engineers, Inc. for the Preparation of the City of Monrovia's 2015 Urban Water Management Plan Update in an Amount not to Exceed \$22,800.00**  
Staff Reference: Sean Sullivan, Management Analyst  
Recommendation: Approve the agreement with Stetson Engineers, Inc. for professional services associated with the preparation of the 2015 Urban Water Management Plan in the amount not to exceed \$22,800.00 and authorize the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney
- CC-8 Letter of Appointment for Film Liaison for Old Town Monrovia for the Period January 12, 2016, through June 30, 2017**  
Staff Reference: Lisa Hansberger, Senior Recreation Supervisor  
Recommendation: Approve the Letter of Appointment for the Film Liaison effective January 12, 2016 through June 30, 2017, and authorize the Public Services Director to execute the necessary documents.
- CC-9 Amendment to Chapters 5.04 and 5.96 of Title 5 of the Monrovia Municipal Code to Prohibit the Delivery of Marijuana and Medical Marijuana Products and Mobile Marijuana Dispensaries in the City, Adoption of Ordinance No. 2015-15**  
Staff Reference: Craig Steele, City Attorney  
Recommendation: Adopt Ordinance No. 2015-15

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

## PUBLIC HEARINGS/MEETINGS

- PH-1 Proposed 42nd Year (Fiscal Year 2016-2017) Community Development Block Grant (CDBG) programs and Agreement with San Gabriel Valley Conservation Corps for Handyworker Residential Rehabilitation/Conservation Services for the Period July 1, 2016, through June 30, 2017; Resolution No. 2016-01  
Staff Reference: Alfredo Enriquez, Management Analyst  
Recommendation: Adopt Resolution No. 2016-01

## REPORTS OF CITY MANAGER AND STAFF

- RCM-1 Update on Community Center/4<sup>th</sup> Dimension Project  
Staff Reference: Oliver Chi, City Manager

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams  
RCC-2 Mayor Pro Tem Larry J. Spicer  
RCC-3 Councilmember Alexander C. Blackburn  
RCC-4 Councilmember Gloria Crudgington  
(a) Community Center Assessment Request  
RCC-5 Councilmember Becky A. Shevlin  
(a) Designating the Date of Monrovia Days, Resolution No. 2016-04

## ADMINISTRATIVE REPORTS

- AR-1 Authorizing the Issuance of Monrovia Financing Authority Water and Sewer Revenue Bonds and the Issuance of Monrovia Financing Authority Lease Revenue Bonds (Measure R and Proposition C Street Improvements), Issues of 2016, Approving as to Form and Authorizing the Execution and Delivery of Certain Documents Related to Such Bonds; Resolution Nos. 2016-02 and 2016-03  
Staff Reference: Mark Alvarado, Administrative Services Director  
Recommendation: Adopt Resolution Nos. 2016-02 and 2016-03
- AR-2 Award of Contract to General Pump Company, Inc. for Rehabilitation of Well No. 4, Project No. C-3082  
Staff Reference: Brittany Mello, Management Analyst  
Recommendation: Award a contract to General Pump Company, Inc. for the completion of the Rehabilitation of Well No. 4 Project, appropriate the necessary funds of \$141,830.00 to complete the project, reject all other bids upon the satisfactory submission of the required contract documents, bonds, and insurance certificates by General Pump Company, Inc., and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- AR-3 Task Order No. 4 with Gibson Transportation Consulting, Inc. for the Preparation of the City of Monrovia's Engineering and Traffic Survey  
Staff Reference: Sean Sullivan, Management Analyst  
Recommendation: Approve Task Order No. 4 with Gibson Transportation Consulting, Inc. for professional services associated with the preparation of the Engineering and Traffic Survey in an amount not to exceed \$28,000 and authorize the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney
- AR-4 Task Order 01 with Civiltec Engineering, Inc. for Professional Land Surveying, Civil Engineering and Traffic Engineering Services for the Design of the Mountain Avenue Pedestrian Crosswalk in an Amount not to Exceed \$23,230.00  
Staff Reference: Mandip Samra, Public Works Manager  
Recommendation: Approve Task Order 01 with Civiltec for professional land surveying, civil engineering and traffic engineering services for the design of the Mountain Avenue pedestrian crosswalk in an amount not to exceed \$23,230.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CONVENE MONROVIA FINANCING AUTHORITY MEETING WITHOUT  
ADJOURNING CITY COUNCIL MEETING**

**MFA CONVENE** President Tom Adams

**MFA ROLL CALL** Commissioners Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, Vice-President Larry J. Spicer, President Tom Adams

**MFA CONSENT CALENDAR**

**MFA CC-1 Unadopted Minutes of October 20, 2015, Regular Meeting of the Monrovia Financing Authority**

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the October 20, 2015, Regular Meeting

**MFA CC-2 Authorizing the Issuance of Monrovia Financing Authority Water and Sewer Revenue Bonds and the Issuance of Monrovia Financing Authority Lease Revenue Bonds (Measure R and Proposition C Street Improvements), Issues of 2016, Approving as to Form and Authorizing the Execution and Delivery of Certain Documents Related to Such Bonds; Resolution Nos. A2016-01 and A2016-02**

Staff Reference: Mark Alvarado, Administrative Services Director

Recommendation: Adopt Resolution Nos. A2016-01 and A2016-02

**MFA PUBLIC HEARINGS/MEETING** – None

**MFA ADMINISTRATIVE REPORTS** – None

**MFA ADJOURNMENT**

**RECONVENE CITY COUNCIL MEETING**

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 2, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

**IN MEMORY OF**

Geneva Spicer, Mother of Mayor Pro Tem Larry Spicer

Carmelinda Contreras, Mother of Krystina Contreras and Grandmother of Aleks Akopyan

Edward Nunez Moya, Grandfather of Michael Monte

Roberto M. Ordonez, Grandfather of Julia Benavidez

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 15th day of January, 2016.

Alice D. Atkins CMC, City Clerk