



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: March 21, 2023

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the March 7, 2023, Regular Meeting and the March 8, 2023, Special Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Regular Monrovia City Council Meeting.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the March 7, 2023, Regular Meeting and March 8, 2023, Special Meeting.

CC-1

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MARCH 7, 2023, 7:30 P.M.**

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, March 7, 2023, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Crudgington led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer and Mayor Becky A. Shevlin.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming March 2023 as "March 4 Balance: Suicide Prevention and Mental Health Awareness Month": This item was rescheduled to the Regular Meeting on March 21, 2023.

PR-2 Proclaiming March 2023 as "Red Cross Month": The Mayor and City Council presented the Proclamation to Patty Madera, Interim Executive Director of the Greater San Gabriel and Pomona Valleys American Red Cross.

PR-3 Proclaiming March 2023 as "Women's History Month": The Mayor and City Council acknowledged the historic contributions of women to the growth and strength of the nation and the community.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton was excused.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the February 21, 2023, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the February 21, 2023, Regular Meeting.

CC-2 Payroll No. 5 in the Net Amount of \$742,790.76, and Warrant Registers dated February 23 and March 2, 2023, in the Total Amounts of \$546,040.33 and \$923,103.76, Respectively: The City Council approved Payroll No. 5 in the net amount of \$742,790.76, and Warrant Registers dated February 23 and March 2, 2023, in the total amounts of \$546,040.33 and \$923,103.76, respectively.

CC-3 Installation of a Four-Way Stop at the Intersection of South Heliotrope Avenue and East Lime Avenue; Receive and File: The City Council received and filed the report.

CC-4 Installation of a Four-Way Stop at the Intersection of South Magnolia Avenue and West Lime Avenue; Receive and File: The City Council received and filed the report.

CC-5 Amendment No. 4 to the Consultant Services Agreement with The Sauce Creative Services dated July 1, 2018, Related to Design and Production of the Monrovia Today and On-Call Design and Printing Services for City Events and Programs for the Period Ending June 30, 2023, in a Total Amount Not to Exceed \$113,000.00: The City Council approve Amendment No. 4 to the Consultant Services Agreement with The Sauce dated July 1, 2018, related to design and production of the Monrovia Today publication and on-call creative design services for the period ending June 30, 2023, in a total amount not to exceed \$113,000.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT: Public comment received by email to the City Clerk prior to 3:00 p.m. on the day of the meeting was provided to City Council and posted to City website.

- 1. Robert Hansen, Monrovia

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudgington

- (a) Return of Monrovia Historic Preservation Group Old Homes Tour

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent community events
- (c) Recent Rotary meeting

RCC-3 Councilmember Dr. Tamala Kelly

- (a) Recent community events
- (b) Recent meet & greet with Assemblywoman Blanca Rubio
- (c) Wave Award, Chris Loos, Community Media of the Foothills

RCC-4 Mayor Pro Tem Larry J. Spicer

- (a) Recent Cal Cities Policy Committee Meeting
- (b) Upcoming Adult School Job Fair
- (c) Thanked Mayor Shevlin for arranging presentation by John Russel, Monrovia Adult School Principal, at Monrovia Coordinating Council Meeting

RCC-5 Mayor Becky A. Shevlin

- (a) Monrovia Reads Fundraiser
- (b) Upcoming Chamber of Commerce Events
- (c) Daylight Savings Time and St. Patrick's Day
- (d) Recent Foothill Transit "Rodeo"

ADMINISTRATIVE REPORTS:

AR-1 Review and Termination of the Local Emergency Proclaimed by the Emergency Services Director for the 2020 Coronavirus Pandemic on March 13, 2020; Resolution No. 2023-10:

City Manager Feik reviewed the Agenda Report and answered questions of the City Council.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez to adopt Resolution No. 2023-10. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, March 21, 2023, 7:30 P.M.

ADJOURNMENT: At 8:17 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council.

ATTEST

APPROVED:

Alice D. Atkins, MMC, City Clerk

Becky A. Shevlin, Mayor

**MINUTES OF THE SPECIAL MEETING OF THE
MONROVIA CITY COUNCIL
WEDNESDAY, MARCH 8, 2022**

CONVENE: Mayor Becky Shevlin convened the Special Meeting of the Monrovia City Council at 10:00 a.m. on Wednesday, March 8, 2023, at Doubletree by Hilton – Elan Conference Room, 924 West Huntington Drive, Monrovia, California, at which all Councilmembers were present, to discuss City Council Goal Setting. In attendance was City Manager Dylan Feik.

PUBLIC INPUT: None

ADJOURN TO CLOSED SESSION: The City Council adjourned to discuss the following Closed Session items: CS-1 Public Employee Performance Evaluation pursuant to Government Code § 54957(b)(1): City Manager.

RECONVENE: Mayor Shevlin reconvened the Special Meeting.

REPORT OF CLOSED SESSION: City Manager Feik reported that the City Council met in a closed session to discuss the two items on the posted agenda. There was no reportable action.

ADJOURN: Mayor Shevlin Adjourned the meeting at 2:00 p.m.

ATTEST:

APPROVED:

Alice D. Atkins, MMC, City Clerk

Becky Shevlin, Mayor