

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting

Tuesday, May 3, 2016, 7:30 P.M.



73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, May 3, 2016  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Becky A. Shevlin
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Announcing the Month of May as Historic Preservation Month
- PR-2 Recognition of MAP Neighborhood Conference Sponsors  
Staff Reference: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator
- PR-3 Recognition of Bob Bartlett MAP Leader of the Year Betty Thomas and 2016 Neighbors of the Year Bill Curtis, Steve and Jennifer Bray, and Karla Wilson  
Staff Reference: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator
- PR-4 Proclaiming the Month of May 2016 as Older Americans Month and Recognizing 2016 Older American of the Year Honorees Clint and Shelli Arsenault  
Staff Reference: Rebecca Romero, Recreation Supervisor

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Troy Tavangar

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 Unadopted Minutes of the April 19, 2016, Special and Regular Meetings of the Monrovia City Council  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the April 19, 2016, Special and Regular Meetings
- CC-2 Payroll No. 8 in the Net Amount of \$556,588.98 and Warrant Register dated April 28, 2016, in the Total Amount of \$1,044,475.51  
Staff Reference: Mark Alvarado, Assistant City Manager  
Recommendation: Approve Payroll No. 8 in the Net Amount of \$556,588.98 and Warrant Register dated April 28, 2016, in the Total Amount of \$1,044,475.51

- CC-3 Purchase Order with Trak Engineering, Inc. for the Upgrade of the City's Fuel Management System in the amount of \$8,399.94**  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Approve a purchase order with Trak Engineering, Inc. in the amount of \$8,399.94 for the upgrade of the City's Fuel Management System and authorize the City Manager to execute the necessary documents
- CC-4 Agreement with California Sound and Entertainment in the Amount of \$8,650.00 for Sound and Stage Rental Equipment for the 2016 Monrovia Days Parade and Activities**  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve an agreement with California Sound and Entertainment for the sound and stage rental equipment for the 2016 Monrovia Days Parade and Activities in the amount of \$8,650.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 Equipment Rental from California Party Rentals in an Amount not to Exceed \$10,000 for the 2016 Monrovia Days Parade and Activities**  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve a purchase order with California Party Rentals for rental equipment for the 2016 Monrovia Days Parade and Activities in an amount not to exceed \$10,000, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 Proposed Positional Adjustments in the Public Services Department**  
Staff Reference: Lauren Vasquez, Deputy City Manager  
Recommendation: Approve the updated Authorized Personnel Allocations and authorize staff to move forward with the proposed personnel adjustments
- CC-7 Award of Contract to International Line Builders for the Construction of New Electrical Infrastructure in the Public Right of Way at 840 South Myrtle Avenue in the Amount of \$11,134.85**  
Staff Reference: Niles Boyer, Field Services Manager  
Recommendation: Approve a contract with International Line Builders, Inc., for the construction and installation of new electrical infrastructure at 840 South Myrtle Avenue in the amount of \$11,134.85, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 Department of Resources Recycling and Recovery (CalRecycle) Beverage Container Recycling City/County Payment Program Application; Resolution No. 2016-14**  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Adopt Resolution No. 2016-14

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

## PUBLIC HEARINGS/MEETINGS

- PH-1 Tentative Tract Map No. TTM74071/Conditional Use Permit CUP2016-05 for a Twelve Unit Residential Condominium Development for a Property Located at 530 Fano Street; EGL Associates – Sheila Harjuntto, Applicant; Resolution No. 2016-11  
Staff Reference: Jose Barriga, Assistant Planner  
Recommendation: Adopt Resolution No. 2016-11

## REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update  
Staff Reference: Oliver Chi, City Manager
- RCM-2 CIP and Grant Update  
Staff Reference: Brittany Mello, Management Analyst

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams  
(a) Selection of Mayor Pro Tem and designation of 2016-2017 City Council Assignments  
(b) Appointment to Fill Vacancy on the Oversight Board for the Successor Agency to the Monrovia Redevelopment Agency
- RCC-2 Mayor Pro Tem Larry J. Spicer
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Gloria Crudgington  
(a) Neighborhood Compatibility Ordinance
- RCC-5 Councilmember Becky A. Shevlin

## ADMINISTRATIVE REPORTS

- AR-1 Amendment to Chapter 5.24 of Title 5 (Business Taxes, Licenses and Regulations) of the Monrovia Municipal Code Authorizing the City Council to Regulate Massage Establishments and Massage Practitioners; Introduction and First Reading of Ordinance No. 2016-03  
Staff Reference: Sheila Spicer, Neighborhood & Business Services Manager  
Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2016-03
- AR-2 Temporary Lease of 200 Acre Feet of Main San Gabriel Basin Water Production Rights From the Azusa Valley Water Company in the Total Amount of \$128,248.00  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve the acquisition of temporary water lease rights for 200 acre feet of water production from Azusa Valley Water Company in the amount of \$128,248 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-3 Exclusive Negotiating Agreement with Tharaldson Hospitality Development Related to Property at the Southwest Corner of Myrtle Avenue and Huntington Drive  
Staff Reference: Oliver Chi, City Manager  
Recommendation: Approve the proposed Exclusive Negotiating Agreement with Tharaldson Hospitality Development and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-4 Consideration of Grand Avenue Park Renaming to Kiwanis Park at Grand Avenue  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Provide direction regarding the renaming of Grand Avenue Park

## PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, May 17, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

**IN MEMORY OF**

Rigoberto Rodriguez, Brother of Payroll Technician Martha Rodriguez

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 29th day of April, 2016.

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Alice D. Atkins CMC, City Clerk