

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, APRIL 20, 2004, 7 30 P M**

**CONVENE** Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday, April 20, 2004 at 7 43 P M in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceding a Closed Session, Study Session and Salute to Service Program at which all City Councilmembers were in attendance Staff in attendance was City Manager Scott Ochoa, City Attorney Craig A Steele, and City Clerk Linda B Proctor

**INVOCATION** Monrovia Police Chaplain Sylvia Van Doren led the Invocation

**PLEDGE OF ALLEGIANCE** Councilmember Mary Ann Lutz led the Flag Salute

**ROLL CALL** In attendance were Councilmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Mayor Pro Tem Joe Garcia, and Mayor Rob Hammond

**REPORT OF CLOSED SESSION(S)**

April 20, 2004

1 Conference with Legal Counsel, Government Code §54956 9(a), Patricia Ware vs City of Monrovia, Case Number 01-004A Mayor Hammond reported that direction was given to Staff, and that no reportable action was taken

April 6, 2004

1 Conference with Legal Counsel, Existing Litigation, Government Code §54956 9(a), 99Cents Only Stores, Inc vs City of Monrovia, Case No BC 280169 City Attorney Steele reported that direction was given to Staff, and that no reportable action was taken

**PRESENTATIONS**

**1 Recognition of Eagle Scout Steven Graham**

Steven Graham was unable to attend His certificate of recognition will be mailed to him

**2 Recognition of Sponsors for the 2004 Spring Egg Hunt "Spring Eggsploration"**

Kerr Zessau, Recreation Supervisor, announced that the main sponsors of this year's Spring Egg Hunt "Spring Eggsploration" were Ferrari Bros, Monrovia Holiday Inn, Supervisor Michael D Antonovich and Bates Mortgage Company None were in attendance

**PROCLAMATIONS**

**1 Proclaiming the Months of May and June, 2004 as "Technology Days in the City of Monrovia"**

Mayor Hammond proclaimed the months of May and June, 2004 as "Technology Days in the City of Monrovia" Recognizing Monrovia's emergence as a high-tech and bio-tech center and drawing attention to the three upcoming technology events, the City Council was requested to proclaim the months of May and June, 2004, as "Technology Days in the City of Monrovia"

Dick Singer, Public Information Officer, accepted the proclamation from the Mayor

**2 Proclaiming the Week of May 2-8, 2004 as "National Drinking Water Week"**

Mayor Hammond proclaimed the week of May 2-8, 2004 as "National Drinking Water Week " The first week of May of every year was declared as "The National Drinking Water Week" in a joint congressional resolution and signed by President Ronald Reagan in 1988 It is widely celebrated across United States and Canada The intent is to celebrate our country's most precious natural resource, and to bring to light the immeasurable value of having clean and safe water in citizens' daily lives It is an opportunity to inform citizens about safe drinking water practices, and to provide tips on water conservation

Bassil Nahhas, Principal Utilities Engineer, accepted the proclamation from the Mayor

**3 Proclaiming the Week of May 2-8, 2004 as the 35<sup>th</sup> Annual "Municipal Clerks Week"**

Mayor Hammond proclaimed May 2-8, 2004 as the 35<sup>th</sup> annual Municipal Clerks' Week Initiated in 1969 and sponsored by IIMC (International Institute of Municipal Clerks), Municipal Clerks' Week recognizes the important role of Municipal Clerks in local government as they provide the professional link between the citizens and local government Municipal Clerks world-wide will be recognized for the vital services they perform and their exemplary dedication to the communities they represent City Clerk Linda Proctor, Certified Municipal Clerk (CMC), accepted the proclamation

**4 Proclaiming the Week of May 3-9, 2004 as "National Historic Preservation Week"**

Mayor Pro Tem Garcia proclaimed the week of May 3-9, 2004 as "National Historic Preservation Week " Each year the National Trust for Historic Preservation invites appropriate organizations and agencies to recognize the importance of historic preservation The Monrovia Old House Preservation Group is co-sponsoring the celebration this year with the National Trust for Historic Preservation in keeping with the theme "New Frontiers in Preservation" and asked that the City Council proclaim the week of May 3-9, 2004, as "National Historic Preservation Week "

John Watson, Past President of the Monrovia Old House Preservation Group accepted the proclamation

**STUDENT GOVERNMENT REPRESENTATIVE REPORT** Student Liaison Susu Ji was introduced and reported on activities at Monrovia High School

**A CONSENT CALENDAR**

It was moved by Councilmember Adams, seconded by Councilmember Kirby, to approve the Consent Calendar consisting of Items \*B, \*F-1, \*F-2, \*I-4, and \*J

**ROLL CALL** Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond  
Motion carried 5-0

**\*B MINUTES** The Minutes of the Regular Meeting of April 6, 2004, were approved by order of the Consent Calendar

**C ORAL COMMUNICATIONS**

1 Bill Beebe, President, Monrovia Arts Festival Association, reviewed events past and upcoming planned for the organization

2 John Watson, Monrovia Old House Preservation Group, announced the upcoming Mother's Day Tour

**D PUBLIC HEARINGS/MEETINGS None****CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING  
WITHOUT ADJOURNING CITY COUNCIL MEETING**

**CONVENE** Chairman Rob Hammond convened the Regular Meeting of April 20, 2004 of the Monrovia Redevelopment Agency Board of Directors at 8 13 P M in City Council Chambers, 415 South Ivy Avenue, without adjourning the City Council Meeting

**ROLL CALL** Those in attendance were Boardmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Vice-Chairman Joe Garcia, and Chairman Rob Hammond

**A CONSENT CALENDAR**

It was moved by Vice-Chairman Garcia, seconded by Boardmember Adams, to approve the Consent Calendar consisting of Item \*B There were no objections

**\*B MINUTES** The Minutes of the Regular Meeting of April 6, 2004, were approved by order of the Consent Calendar

**MRA REPORTS**

**1 Public Hearing, to be Opened and Continued to May 4, 2004 Agency Meeting, Authorization to Enter into a Disposition and Development Agreement with Colorado Commons, Inc , Regarding Real Property Located at the Northeast Corner of Primrose Avenue and Colorado Boulevard**

The Public Hearing for authorization to enter into a Disposition and Development Agreement with Colorado Commons, Inc , regarding real property located at the northeast corner of Primrose Avenue and Colorado Boulevard was opened and continued to the May 4, 2004 Agency meeting

**MRA ADJOURNMENT** Chairman Hammond adjourned the Monrovia Redevelopment Agency Meeting at 8 14 P M and the City Council Meeting continued

**RECONVENE MONROVIA CITY COUNCIL MEETING**

**E BIDS None**

**F COMMUNICATIONS AND PETITIONS**

**\*1 Denial of Liability Claim, Joseph Vallin vs City of Monrovia**

This matter was approved by order of the Consent Calendar

Mr Vallin maintained that on July 3, 2003, his son was injured when a gate at his rental residence came off of the track Mr Vallin believed that since the City of Monrovia paid for and contracted a fence company to install the fence, that the City was responsible for his son's injuries

The City did not own the subject property Under Government Code Section 818 6, the City had no duty to inspect property other than its own for any hazardous condition Therefore, the City bore no responsibility in this matter The claimant sought approximately \$5,000 00 in damages Staff recommended that City Council deny this claim

**\*2 Denial of Liability Claim, Michael Beauchamp vs City of Monrovia**

This matter was approved by order of the Consent Calendar

Mr Beauchamp maintained that while driving north on Norumbega Drive near Greystone his vehicle hit a hump in the street causing damage to the vehicle's oil pan He asserted that the street was unsafe

Staff reviewed the area indicated and found no obvious condition that solely caused or contributed to the damage to the vehicle's oil pan Therefore, the City bore no responsibility in this matter The claimant sought approximately \$750 00 in damages Staff recommended that City Council deny this claim

**G REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES****1 Mayor Hammond reported that**

(a) He was pleased to acknowledge that Rosemary Harrahill's son Jessie was home and safe from service in the military

(b) The City Council, with the exception of Councilmember Adams, would be part of the support staff in the April 24-25, 2004 Police Department 120 mile Challenge Cup Relay from Baker to Vegas, and that Officer Manfredi would give a report at the next City Council Meeting

(c) **Appointment of Selection Committee for Planning Commission, Community Services Commission, Historic Preservation Commission, Library Board, and Monrovia Old Town Advisory Board** Mayor Hammond appointed the respective Department representatives, Chair and City Council liaison to the Selection Committees to interview candidates Candidates would be appointed by the Mayor and City Council to begin July 1, 2004

(d) **Update on the Status of the Gold Line Extension** Habib Balian, Metro Gold Line Foothill Extension, the Construction Authority, reviewed the environmental process of the project, estimated to be completed to Irwindale in 2009 The Community can access updated information on the Gold Line at [Metrogoldline.org](http://Metrogoldline.org) At the Mayor's request, he will provide KGEM with dates for the upcoming outreach programs

(c) **Appointment of Remaining Trails Committee Members** It was moved by Mayor Pro Tem Garcia, seconded by Councilmember Kirby, to appoint Brad Palfrey and Steve Chesley to the Trails Committee There were no objections

**2 Mayor Pro Tem Garcia reported that**

(a) The Historic Monrovia Tour on CD should be completed in time to sell copies at the May 9, 2004 Mother's Day Tour

**3 Councilmember Adams reported that**

(a) At his request, Fire Chief Sam DiGiovanna reported on the recent grant received for the Fire Chipper and Brush Clearance Program

(b) He congratulated Alice Griselle on her recent marriage to Glen Faulk, Monrovia Fire Department

**4 Councilmember Kirby reported that**

(a) On Saturday, May 1, 2004, the Mary Wilcox Youth Center would officially be opened Actor Jacob Smith will be there to greet the young people

(b) He thanked the Community Service Staff for the outstanding Spring Egg Hunt and program

**5 Councilmember Lutz reported that**

(a) The Monrovia Day Association's 118<sup>th</sup> birthday celebration will be held on May 15, 16, 2004 She reviewed the various activities for the two day event, noting the change in the parade to Sunday, 2 00 P M

**H REPORTS OF COMMISSIONS, BOARDS AND COMMITTEES None****I ADMINISTRATIVE REPORTS****1 2004 Water Master Plan Study, Award of Contract to Kennedy/Jenks Consultants in the Amount of \$175,000 00**

Bassil Nahhas, Principal Utilities Engineer, reviewed the Staff Report

The last Water Master Plan was performed in March 1983 The State Department of Health Services recommended that the Master Plan be updated at least every 15 years The objective was to develop a master plan that would serve as a planning guide for upgrading and improving the City's water system The computer hydraulic model and the Master Plan would provide the following Identify system improvements in terms of capacity for supply, storage, pumping, and transmission mains, system improvements in terms of aged facilities, system improvements for water quality enhancements, systems most optimum operation scenario under a variety of demands and weather conditions, and GIS mapping and plotting

On January 29, 2004, the Public Works, Utilities Division received four proposals in response to the RFP After interviewing the two top firms, the Director of Public Works, the City Engineer and the Principal Utilities Engineer, selected Kennedy/Jenks to perform the subject project for \$175,000 00

Kennedy/Jenks Consultants has recently completed several water master plan studies for various public agencies, i e , Glendale, Burbank, Upland, and Central Basin Water District Their references were checked and indicated that Kennedy/Jenks was a reputable, well qualified, and cost efficient firm Funds for the Water Master Plan are budgeted and available in the water fund

**It was moved by Councilmember Adams, seconded by Councilmember Lutz, to approve the contract for the 2004 Water Master Plan with Kennedy/Jenks Consultants in the amount of \$175,000 00**

**ROLL CALL**

**Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond**  
**Motion carried 5-0**

**2 Reorganization of City Manager's Department, Amendment of Personnel Rules and Regulations, Appendices "C" and "H" to Provide for the Establishment and Amendment of Classifications as well as Corresponding Changes to Salary Schedules "C" and "H", Resolution No 2004-16**

Theresa St Peter, Director of Human Resources, reviewed the Staff Report

Glenn Cox served the City well as the Assistant Executive Director of Monrovia Redevelopment Agency When Mr Cox retired, Scott Ochoa took over the reigns of the Redevelopment Agency in his capacity as Assistant City Manager As City Manager, Mr Ochoa will continue in the lead role overseeing the operations of the Redevelopment Agency Reorganization of the City Manager's Office was appropriate as the vacant Assistant City Manager position would no longer be utilized in the area of Redevelopment



**\*4 Amendment of Chapter 2 04 of the Monrovia Municipal Code Relating to the Conditions of Employment of the City Manager, Second Reading and Adoption of Ordinance No 2004-07**

This matter was approved by order of the Consent Calendar

This was the second reading and final adoption of Ordinance No 2004-07 amending Chapter 2 04 of the Monrovia Municipal Code, relating to the conditions of employment of the City Manager Staff continued to recommend approval of this ordinance

**\*J PAYROLL & VOUCHERS**

Payroll No 8 in the net amount of \$437,223 99, and Voucher Numbers 117761 through 118065 non-sequentially in the amount of \$977,039 74 were approved by order of the Consent Calendar

**K SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 4, 2004, 7 30 P M , City Council Chambers, 415 South Ivy Avenue, Monrovia, California

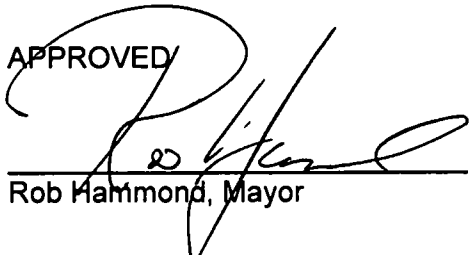
**L ORAL COMMUNICATIONS, CONTINUED, IF NEEDED None**

1 Nick Peters, Monrovia, requested that the City Council review the uses of the present modes of transportation in Monrovia to complement the Gold Line when it is completed


**M CLOSED SESSION None**

**N ADJOURNMENT** At 9 00 P M , Mayor Hammond adjourned the City Council Meeting in memory of Charles Perez

APPROVED

  
Rob Hammond, Mayor

ATTEST

  
Linda B Proctor, CMC, City Clerk