



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: March 3, 2020

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the February 18, 2020, Special and Regular Meetings of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the February 18, 2020, Special and Regular Meetings of the Monrovia City Council.

CC-1

**MINUTES OF THE SPECIAL AND SREGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, FEBRUARY 18, 2020, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, February 18, 2020, at 6:45 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all members were present, to discuss the following item: CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; City Negotiator: City Manager; Negotiating Party: Jara Enterprises, Inc.; Under Negotiation: Price and Terms of Payment. Mayor Adams adjourned the Closed Session meeting at 7:12 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, February 18, 2020, at 7:36 p.m. in City Council Chambers. In attendance were City Manager Dylan Feik, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudgington led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the one item on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of the 40th Anniversaries of Monrovia Historical Society and Monrovia Historic Preservation Group: The Mayor and City Council presented a proclamation to representatives from both groups.

PR-2 Introduction of Newly Hired Employees: Assistant City Manager Lauren Vasquez assisted Police Chief Alan Sanvictores to introduce newly hired Police Services Representative Paulina Markarian; Su Tan, Human Resources Manager, introduced newly hired Senior Management Analyst Stephanie Luu; and Tina Cherry Community Services Director introduced newly promoted Recreation Manager Rebecca Sandoval, to the City Council and community.

PR-3 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Outreach Coordinator Michelle Holbrook introduced three kittens as this month's pets available for adoption through the Pasadena Humane Society.

PR-4 Proclaiming April 1, 2020, as Census Day: The Mayor and City Council presented a proclamation to Beland Huang, U.S. Census Bureau Representative. Assistant to the City Clerk Ashton Gout provided a brief update on the City's Census outreach plan.

The following item was heard out of order:

RCM-2 Census 2020 Update by Census Bureau Representative Beland Huang: Assistant to the City Clerk Gout introduced Census Bureau Representative Beland Huang to provide a brief presentation on the upcoming 2020 Census.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Antonio Delgado provided an update on activities at the high school.

City Manager Feik and the entire City Council recognized Mayor Adams' birthday with a cake. Mayor Adams called for a brief recess to have a celebration in the lobby.

CONSENT CALENDAR: It was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the February 4, 2020, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the February 4, 2020, Regular Meeting of the Monrovia City Council.

CC-2 Payroll No. 3 in the Net Amount of \$654,809.97 and Warrant Registers dated February 6 and February 12, 2020, in the Total Amounts of \$3,565,482.33, and \$523,411.75, Respectively: The City Council approved Payroll No. 3 in the net amount of \$654,809.97 and Warrant Registers dated February 6 and February 12, 2020, in the total amounts of \$3,565,482.33, and \$523,411.75, respectively.

CC-3 Declaration of Intention to form Community Facilities District No. 2020-01 (Alexan Foothills) to Fund Certain Public Services and Authorizing and Directing Certain Related Actions per the Mello-Roos Community Facilities Act of 1982, Resolution No. 2020-18: The City Council adopted Resolution No. 2020-18, setting a public hearing on April 7, 2020, and authorized and directed certain related actions for the formation of the Community Facilities District No. 2020-01 (Alexan Foothills).

CC-4 Zone Change ZA2019-0003 Amending the Official Zoning Map for the City of Monrovia set forth in Section 17.04.040 of Title 17 (Zoning) of the Monrovia Municipal Code to Change the M (Manufacturing) Zone Designation of the Properties Located at 1607, 1625, 1631 South Magnolia Avenue, 302, 340, 410, 418, 450 West Evergreen Avenue, 1541 South Dale Drive, and 1512, 1516, 1518, 1522, and 1602 South Mayflower Avenue to PD-27 (Planned Development – Area 27) Zone; To Designate 6.77 Acres of PD-27 as Specific Plan; and to Add the Alexan Foothills Specific Plan to Section 17.04.035 to Title 17 (Zoning) of the Monrovia Municipal Code for Properties Located at 1607, 1625, and 1631 South Magnolia Avenue; And 340, 410 and 418 West Evergreen Avenue; Adoption of Ordinance No. 2019-13: The City Council adopted Ordinance No. 2019-13.

CC-5 One-Year Time Extension on the Approval of Tentative Parcel Map No. 78225 and Conditional Use Permit CUP2018-0008 for the Development of a 296-Unit Transit Oriented Residential Development on a 3.79 Acre Site at 205-225 West Duarte Avenue, 1725 Peck Road, and 1726 South Magnolia Avenue and the Vacation a Portion of Peck Road; Resolution No. 2020-14, by The Richman Group of California, Applicant: The City Council adopted Resolution No. 2020-14.

CC-6 Sub-recipient Agreement between Los Angeles County and the City of Monrovia for Acceptance of 2018 State Homeland Security Grant Program Funds in the Amount of \$86,899: The City Council approved the Sub-recipient Agreement between Los Angeles County and the City of Monrovia related to the 2018 State Homeland Security Grant Program funds in the amount of \$86,899, and authorized the City Manager or his designee to accept and expend any additional 2018 SHSGP funds that may become available and execute the necessary documents.

PUBLIC INPUT:

1. Phillip Tiffany, Monrovia
2. Carol Daley, Monrovia
3. Stephen Grollnek, Monrovia
4. Sari Canales, Monrovia Chamber of Commerce
5. Allison Henry, Pasadena
6. Tim Peters, Monrovia
7. Phil Cannon, Monrovia
8. Gayle Montgomery, Monrovia
9. Brian Tindall, Monrovia
10. Carol Daley, Monrovia

PUBLIC HEARINGS / MEETINGS:**PH-1 Formation of the City of Monrovia Community Facilities District No. 2019-02 (127 Pomona); Calling for, Conducting, and Declaring Results of a Special Landowner Election; and Authorizing the Levy of a Special Tax within the District; Resolution Nos. 2020-15 through 2020-17, and Introduction and First Reading of Ordinance No. 2020-03**

City Clerk Atkins executed the concurrence of City Clerk of the City of Monrovia, acting in the capacity of Elections Official with regard to a Special Election in connection with City of Monrovia Community Facilities District No. 2019-02.

Mayor Adams opened the public hearing.

City Clerk Atkins reported that proper notice had been published in accordance with the Mello-Roos Community Facilities Act, and proof of such publication was on file with the Office of the City Clerk.

Brittany Mello, Assistant to the City Manager, presented the agenda report and answered questions of the City Council.

Mayor Adams opened the floor for public testimony from the members of the public.

Public Input:

1. Brian Tindall, Monrovia

Mayor Adams closed the public hearing.

Mayor Adams confirmed with City Clerk Atkins that a majority protest did not exist.

It was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Spicer, to adopt Resolution Nos. 2020-15. The motion carried unanimously by a roll call vote.

It was moved by Councilmember Blackburn seconded by Councilmember Shevlin, to adopt Resolution No. 2020-16. The motion carried unanimously by a roll call vote.

Mayor Adams opened the Election pursuant to Resolution No. 2020-17. City Clerks Atkins received a Ballot from the landowner.

City Clerk Atkins canvassed the ballots as follows:

Two (2) votes were cast in support of the proposition and 0 votes were cast in opposition to the proposition. Therefore, the proposition was approved with a 100% vote in favor.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2020-17. The motion carried unanimously by a roll call vote.

Following brief discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to introduce, waive further reading, and read by title only Ordinance No. 2020-03.** The motion carried unanimously by a roll call vote.

City Attorney Steele read the title of Ordinance No. 2020-03 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF MONROVIA COMMUNITY FACILITIES DISTRICT NO. 2019-02 (127 POMONA) AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN THAT DISTRICT

City Attorney Steele noted for the record that the City Council voted to impose a special tax only on the property and development that were noticed and voted on that evening.

PH-2 Open and Continue to March 17, 2020; Historic Landmark HL-153 and Mills Act Contract MA-144 for property located at 525 South Shamrock Avenue by property owner Diane Bowden (TTTTK, LP)

Mayor Adams opened and continued the Public Hearing to March 17, 2020.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik provided an update on items detailed on the log of City Council Directives. Public Works Director Sean Sullivan provided a brief update on the Monrovia Renewal projects and City Clerk Atkins provided a brief report on the upcoming General Municipal Election.

RCM-2 Census 2020 Update by Census Bureau Representative Beland Huang: This item was heard out of order following proclamations and presentations.

RCM-3 GoMonrovia Update: Assistant to the City Manager Brittany Mello provided a brief overview of the current partnership with Lyft and the ongoing development of AB5.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**RCC-1 Mayor Tom Adams**

(a) Joint Resolution with Monrovia Unified School District In Support of Ensuring Student Health by Restricting the Marketing and Sales of Tobacco, Flavored Tobacco, and Vaping Products to Young People, Resolution No. 2020-19 **It was moved by Mayor Adams, seconded by Councilmember Blackburn, to adopt Resolution No. 2020-19.** The motion carried unanimously by a roll call vote.

(b) Reminder the Community that we are still in a drought and urges all Community members to continue to conserve water

RCC-2 Mayor Pro Tem Larry J. Spicer

(a) Support of SB 54 (Allen) & AB 1080 (Gonzalez) California Circular Economy and Plastic Pollution Reduction Act – Motion: Councilmember Shevlin, Councilmember Crudgington unanimous by a roll call vote.

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington

(a) Recent attendance at Los Angeles Regional Water and Storm Water meetings

(b) Urged the community to continue to conserve water

RCC-5 Councilmember Becky A. Shevlin

(a) Upcoming San Gabriel Valley Council of Governments Regional Housing Trust and Affordable Housing Forum and related regional housing updates

(b) Upcoming community events

ADMINISTRATIVE REPORTS:**AR-1 Award of Contract to Palp, Inc. DBA Excel Paving Company for the Monrovia Renewal Northeast Section Infrastructure Improvements Project (Project No. MR-013) and Consultant Services Agreement with Merrell-Johnson Companies for Construction Support Services**

Public Works Director Sullivan provided an overview of the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to award a contract to Palp, Inc., DBA Excel Paving Company for the completion of the Monrovia Renewal Northeast Section Infrastructure Improvements Project in an amount not to exceed \$7,000,000, approve a contingency amount not to exceed \$750,000; approve a consultant services agreement with Merrell-Johnson Companies for project surveying, materials testing, inspection, and management in an amount not to exceed \$850,000; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, March 3, 2020, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:17 p.m., Mayor Adams adjourned the meeting.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk