MINUTES OF THE REGULAR MEETING OF THE MONROVIA CITY COUNCIL HELD TUESDAY, DECEMBER 15, 2015, 7:30 P.M.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, December 15, 2015, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Nick Melazzo led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Alexander Blackburn led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Carson Edgington, National Park Service Junior Ranger: The Mayor and City Council recognized Junior Ranger Carson Edgington for being chosen to ride on the 2016 Rose Parade opening float.

PR-2 Recognition of 2016 Monrovia Water Conservation Calendar and 5th Grade Art Contest Winners: Richard Paez, Customer Service Outreach Coordinator, and Rebecca Sandoval, Recreation Supervisor, assisted the Mayor and City Council in recognizing the students whose art was chosen for the 2016 water conservation calendar.

PR-3 Recognition of the 2015 Holiday Parade Sponsor and Parade Award Winners: Lisa Hansberger, Senior Recreation Supervisor, assisted the Mayor and City Council in recognizing Monrovia Old Town Advisory Board as the parade sponsor and the various parade award winners.

PR-4 Recognition of the 2015 Holiday home Decorating Contest Winners

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Bailey Underhill was not present.

ORDER OF BUSINESS:

CONSENT CALENDAR: It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the December 1, 2015, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the December 1, 2015, Regular Meeting.

CC-2 Payroll No. 25 in the Net Amount of $592,139.53 and Warrant Register Dated November 25, 2015, in the Total Amount of $1,292,927.33: The City Council approved Payroll No. 25 in the net amounts of $592,139.53 and Warrant Register dated November 25, 2015, in the total amount of $1,292,927.23.

CC-3 Approval of the 2016 Local Appointments List and Designation of the Monrovia Public Library to Receive a Copy of the List: The City Council approved the Local Appointments List and designated the Monrovia Public Library to receive a copy of the list.

CC-4 Consultant Services Agreement with GreenLeaf Events, Inc., for Event Services Related to the Monrovia Old Town Merchants New Year's Eve Event: The City Council approved the agreement with GreenLeaf Events, Inc., for event services related to the Monrovia Old Town Merchants New Year's Eve event and authorized the City Manager to execute the necessary documents in a form approved by

the City Attorney.

CC-5 Second Amendment to the Professional Services Agreement with Willdan Group, Inc., related to Project Administration of the Connector Pipe Screen Installation Project, Extending the Term for a Six-Month Period Ending June 30, 2016: The City Council approved an amendment to the Professional Services Agreement with Willdan Group, Inc., extending the term six-months, ending June 30, 2016, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Designate Gibson Transportation Consulting, Inc., as the City's Traffic Engineer: The City Council designated Gibson Transportation Consulting, Inc., as the City's Traffic Engineer, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Authorization to Solicit Bids for Rehabilitation of Well No. 4, Project No. C-3082: The City Council authorized Staff to proceed with the Notice Inviting Bids for the Rehabilitation of Well No. 4, Project No. C-3082.

PUBLIC INPUT:

1. Sal Ramirez, Southern California Edison
2. Eric Hamm, Monrovia
3. Allen Holmquist, Encinitas Historic District
4. Gayle Montgomery, Monrovia
5. Pam Fitzpatrick, Monrovia

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF: None

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) Bob Bartlett Memorial Committee
(b) New drought tolerant landscaping at City Hall

RCC-2 Mayor Pro Tem Larry J. Spicer
(a) Vietnam War Commemoration Committee update
(b) Recent Community Services Commission meeting

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington
(a) Recent Audit Committee Meeting; Former Redevelopment Agency Bonds
(b) Concerns regarding natural gas shut-off valves for older homes in the community

RCC-5 Councilmember Becky A. Shevlin had no report.
(a) Recent Foothill Transit Executive Board meeting
(b) Upcoming events in the community
(c) Asked City Manager Chi to provide an update on upcoming community outreach meetings related to possible Community Center project
(d) Monrovia Days celebration; requested a Resolution be prepared for consideration at the next meeting to officially declare date for Monrovia Days celebration as the Saturday closest to May 17, the date of the City's founding.

ADMINISTRATIVE REPORTS:

AR-1 Lease and Improvement Agreement with Daylight Limited, LLC for the Rehabilitation and Adaptive Reuse of the Historic Santa Fe Depot.

Oliver Chi, City Manager, reviewed the Agenda Report.

Discussion ensued regarding the City maintaining ownership of the property and building, length of lease, historic landmarking, maintenance of the site, and identified use.

Following discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to approve the Agreement between the City and Daylight Limited, LLC, as revised, in a form acceptable to the City Manager and the City Attorney, and authorize the City Manager to execute the agreement; authorize the City Manager to disburse improvement funds in an amount not to exceed $1.5 million for the rehabilitation of the Depot as stipulated in the Agreement solely for the purpose of repairs and upgrades to the Depot; direct the City Manager to apply to Gold Line Construction Authority for reimbursement upon disbursement of the improvement funds for the Depot; find that the disbursement deadline timeframes, the need to protect and start repairs on the Depot before the expected rainy season, and the difficulty of finding firms qualified to work on a historic structure within our current time constraints, constitutes an emergency that justifies dispensing with formal bidding for the repair and rehabilitation work under the Public Contracts Code; authorize the City Manager to execute all documents and take all steps necessary to implement these actions in a timely manner, and direct staff to work with the Historic Preservation Commission in establishing a subcommittee to provide oversight of the rehabilitation work at the Depot.**. The motion carried 4-0, with Councilmember Blackburn voting no.

AR-2 Amendment to Chapters 5.04 and 5.96 of Title 5 of the Monrovia Municipal Code to Prohibit the Delivery of Marijuana and Medical Marijuana Products and Mobile Marijuana Dispensaries in the City, Introduction and First Reading of Ordinance No. 2015-15

Craig Steele, City Attorney, reviewed the Agenda Report.

Mayor Adams noted correspondence received from Karen Suarez in opposition.

Public Input:

1. Phil Cannon, Monrovia, spoke in opposition
2. Gayle Montgomery, Monrovia, spoke in opposition
3. Thomas Orrell, Monrovia, spoke in opposition

Discussion ensued regarding the regulations not restricting anyone with a valid prescription from using medical marijuana, whether surrounding communities were also banning delivery, other laws supported by police chiefs coming forward to related regulating prescriptions for medical marijuana.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to introduce, waive further reading and read by title only Ordinance No. 2015-15.** The motion was carried 3-2, with Councilmembers Crudgington and Blackburn voting no.

City Attorney Steele read the title of Ordinance No. 2015-15 as follows:

AN ORDINANCE OF THE MONROVIA CITY COUNCIL AMENDING CHAPTERS 5.04 AND 5.96 OF TITLE 5 OF THE MONROVIA MUNICIPAL CODE TO PROHIBIT THE DELIVERY OF MARIJUANA AND MEDICAL MARIJUANA PRODUCTS AND MOBILE MARIJUANA DISPENSARIES IN THE CITY

AR-3 Historic District Process Overview

Craig Jimenez, Planning Division Manager, reviewed the Agenda Report.

Discussion ensued regarding how zoning for Highway Esplanade was established, discussions with Encinitas neighborhood about creating a Planned Development zone during the interim, differences in process for Wildrose historic district versus Encintas, staff time spent on historic district processing and related funding.

Public Input:

1. Allen Holmquist, Encinitas Historic District

With no objections, **the report was received and filed.**

Mayor Adams called for a recess from 10:21 p.m. to 10:32 p.m.

AR-4 Consultant Services Agreement with Precision Concrete Cutting for Sidewalk, Curb, and Gutter Assessment Services Related to the Monrovia Renewal Infrastructure Improvement Program

Sean Sullivan, Management Analyst, reviewed the Agenda Report.

It was moved by Councilmember Crudgington, second by Councilmember Shevlin, to approve the agreement with Precision Concrete Cutting for sidewalk, curb, and gutter assessment services and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-5 Professional Services Agreements with Civiltec Engineering, Inc. for Professional Services Associated with the Engineering and Design of New Water Utility Facilities Pursuant to the Monrovia Renewal Infrastructure Improvement Program in an Amount Not to Exceed $616,620.00

Brittany Mello, Management Analyst, reviewed the Agenda Report.

Following discussion, **it was moved by Councilmember Shevlin, second by Mayor Pro Tem Spicer, to approve the Professional Services Agreements with Civiltec Engineering, Inc. for professional services associated with the engineering and design of new water utility facilities pursuant to the Monrovia Renewal Infrastructure Improvement Program in an amount not to exceed $616,620.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-6 Task Order with RKA Engineering for Engineering Design Services for an Amount Not to Exceed $14,625.00 and Approval of a Consultant Services Agreement with J.M. Yamashita for Landscape Design Services for an Amount Not to Exceed $8,500.00 for Julian Fisher Park Improvements

Sean Sullivan, Management Analyst, reviewed the Agenda Report.

It was moved by Councilmember Crudgington, seconded by Councilmember Shevlin to approve the task order with RKA Consulting Group for design engineering services and the Consultant Services Agreement with J.M. Yamashita for landscape design services for the overall Julian Fisher Park Improvement Project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT ADJOURING CITY COUNCIL MEETING

MHA CONVENE: Chairman Tom Adams convened the Monrovia Housing Authority Meeting without adjourning the City Council Meeting at 10:50 p.m.

MHA ROLL CALL: In attendance were Boardmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Vice-Chairman Larry J. Spicer, Chairman Tom Adams.

MHA CONSENT CALENDAR: It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve the Consent Calendar. The motion carried unanimously. The Consent Calendar consisted of the following items:

MHA CC-1 Unadopted Minutes of September 15, 2015, Regular Meeting of the Monrovia Housing Authority: the Authority Board adopted the Minutes of September 15, 2015, Regular Meeting of the Monrovia Housing Authority.

MHA CC-2 Fiscal Year 2014-2015 Independent Financial Audit of the Low and Moderate Income

Housing Asset Fund and the 2014-2015 Housing Successor Annual Report: the Authority Board received and filed the 2014-2015 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2014-2015 Housing Successor Annual Report.

MHA PUBLIC HEARINGS/MEETING- None

MHA ADMINISTRATIVE REPORTS- None

MHA ADJOURNMENT: Chairman Adams adjourned the Monrovia Housing Authority Meeting and reconvened the City Council Meeting at 10:50 p.m.

RECONVENCE CITY COUNCIL MEETING

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 15, 2015, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. The January 5, 2015, Regular Meeting was cancelled.

ADJOURNMENT: At 10:51 p.m., Mayor Adams adjourned the meeting in memory of John Zessau, father-in-law of Recreation and Library Division Manager Kerri Zessau; and Yolanda Lee, mother of Field Service Office Coordinator Daniel Lee.

ATTEST:

Alice D. Atkins, CMC, City Clerk

APPROVED:

Tom Adams, Mayor