

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JULY 21, 2020, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**STUDY SESSION:** Mayor Tom Adams convened the Study Session of the Monrovia City Council on Tuesday, July 21, 2020, at 5:04 p.m. in City Council Chambers, at which all members were present, to review the proposed 2020-2021 Fiscal Year Budget. In accordance with Executive Order N-29-20, the meeting was conducted via video conference. Mayor Adams adjourned the study session at 6:43 p.m.

**CLOSED SESSION:** Mayor Adams convened the Special Meeting / Closed Session of the Monrovia City Council on Tuesday, July 21, 2020, at 7:00 p.m., at which all members were present to discuss: CS-1 Conference with Legal Counsel, Existing Litigation Pursuant to Government Code §54956.9(d)(1); Michael Cate vs. City of Monrovia, Workers' Compensation Case Nos. COMV-0577, COMV-0215, and CJP04142MN. In accordance with Executive Order N-29-20, the meeting was conducted via video conference. Mayor Adams adjourned the closed session at 7:22 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, July 21, 2020, at 7:35 pm. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via video conference.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Gloria Crudginton led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session via teleconference; all members were present and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

1. **Proclaiming August 2020 as "National Water Quality Month":** The Mayor and City Council proclaimed the month of August 2020 as National Water Quality Month and urged all residents to take the pledge at [www.mywaterpledge.com](http://www.mywaterpledge.com) to reduce their impact on the environment.

2. **Proclaiming June 2021 as "LGBTQ+ Pride Month":** The City Council proclaimed the month of June 2021 as "LGBTQ+ Pride Month" and encouraged all residents to celebrate the community's rich diversity, advance equity, and ensure opportunities for all.

**CONSENT CALENDAR:** It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the June 16 and July 7, 2020, Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the July 7, 2020 Regular Meeting.

**CC-2 Payroll No. 14 in the Net Amount of \$624,518.60, and Warrant Registers dated July 9, and July 16, 2020, in the Total Amounts of \$1,146,358.35 and \$808,769.65, Respectively:** The City Council approved Payroll No. 14 in the net amount of \$624,518.60, and Warrant Registers dated July 9 and July 16, 2020, in the total amounts of \$1,146,358.35 and \$808,769.65, respectively.

**CC-3 Fee Waiver Related to the Facility Use Lease Agreement with the Boys and Girls Club of the Foothills for use of the Mary Wilcox Youth Center for the period March 15, 2020, to June 30, 2020:** The City Council approved the fee waiver related to the Facility Use Lease Agreement with the Boys and Girls Club

of the Foothills for use of the Mary Wilcox Youth Center for the period of March 15, 2020, to June 30, 2020.

**CC-4 Memorandum of Agreement between the City of Monrovia and the San Gabriel Valley Council of Governments for participation in City Homeless Program Funding:** The City Council approved a Memorandum of Agreement for participation in the San Gabriel Valley Council of Governments City Homeless Program Funding and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Agreement with Arakelian Enterprises, Inc., dba Athens Services, for Graffiti Removal, Bus Shelter Maintenance and Pressure Washing Services for the Period Ending June 30, 2023:** The City Council approved an agreement with Arakelian Enterprises, Inc., dba Athens Services for graffiti removal, bus shelter maintenance and pressure washing services for the period ending June 30, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Updating Parking Regulations for Certain Designated City Streets, Resolution No. 2020-64:** The City Council adopted Resolution No. 2020-64.

**CC-7 Reviewing the Proclamation of Local Emergency and Confirming the Fifth Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency Services; Resolution No. 2020-65:** The City Council adopted resolution No. 2020-65.

#### **PUBLIC INPUT:**

Public comment was accepted by email to City Clerk Atkins prior to 6:00 p.m. on the day of the meeting, and read allowed. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Carol Daley, Foothills Kitchen
2. Phil Cannon, Monrovia
3. Nancy and Bryan Butler, Monrovia
4. Sari Canales, Executive Director, Monrovia Chamber of Commerce
5. John Letts, iTennis, Inc.

Staff was directed to conduct outreach to remind the community about not feeding wildlife.

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Conditional Use Permit CUP2019-0020 and Tentative Tract Map TTM2020-0002 to Develop a Six-Unit, Two-and-Three-Story, Attached Townhouse Development and to Subdivide a 16,005 Square Foot Parcel into Six Residential Condominiums Located at 910 South Ivy Avenue in the RM/RH (Residential Medium/High Density) Zone, by Jimmy Lee, Applicant; Resolution 2020-59:**

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the public hearing.

Public Input:

1. Jimmy Lee, Applicant, spoke in support via teleconference
2. Sonja Trauss, Executive Director, YIMBY Law, provided written comments in support

Mayor Adams closed the public hearing.

**It was moved by it was moved by Councilmember Shevlin, Seconded by Councilmember Spicer, to adopt Resolution No. 2020-63.** The motion carried unanimously by roll call vote.

**PH-2 Historic Landmark HL-154 and Mills Act Contract MA-145 for Property Located at 234 West Greystone Avenue by Property Owners Edward and Eleni Mejia; Resolution No. 2020-60:**

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the public hearing.

Public Input:

1. Edward and Eleni Mejia, Applicants, spoke in support via teleconference

No written comments were received. Mayor Adams closed the public hearing.

**It was moved by it was moved by Councilmember Crudgington, Seconded by Mayor Pro Tem/Councilmember Spicer, to adopt Resolution No. 2020-60.** The motion carried 4-1 by roll call vote, with Mayor Blackburn voting no.

**PH-3 Historic Landmark HL-155 and Mills Act Contract MA-146 for Property Located at 408 East Colorado Boulevard by Property Owners Cristina and Jeffrey Wallick; Resolution No. 2020-61**

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing as the applicant did not join the meeting via teleconference and no written comments were received.

**It was moved by it was moved by Mayor Pro Tem/Councilmember Crudgington, Seconded by Mayor Pro Tem/Councilmember Shevlin, to adopt Resolution No. 2020-61.** The motion carried 4-1 by roll call vote, with Mayor Blackburn voting no.

#### REPORTS OF CITY MANAGER AND STAFF:

**RCM-1 City Council Directives Update:** City Manager Dylan Feik provided an update on recent seven-acre fire nearby in Arcadia; temporary expansion of outdoor dining; Foothill Workforce Development Board funding; and initiative related to street light conversion to LED.

Staff was directed to continue the assessment of all vehicles to evaluate the cost effectiveness of electric alternatives.

**RCM-2 Water Production Overview:** Public Works Director Sean Sullivan provided an overview of historical and current water production in the City.

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

##### RCC-1 Mayor Tom Adams

(a) Appointment of Members to the Ad Hoc Committee to Review the Policies, Procedures and Practices of the City for Possible Barriers to Equity in City Government; **It was moved by Councilmember Spicer, seconded by Councilmember Crudgington, to appointment Rev. Neil Tadken, Edward Elizalde, Susie Ling, Henry Olivas, Jr., and Ruhyyih Yullie to the Committee.** The motion carried by unanimous roll call vote.

(b) Designation of Voting Delegate and Alternate(s) for California Joint Powers Insurance Authority Annual Board of Directors Meeting; the designation of Mayor Adams as Voting Delegate and Assistant City Manager Lauren Vasquez as Voting Delegate Alternate was approved by unanimous roll call vote.

(c) Reminders to the community regarding water conservation and wearing masks to slow the spread of COVID-19

(b) Thanked Monrovia Old Town Advisory Board for their work supporting Old Town merchants and encouraged residents to support merchants with the 3/50 program.

##### RCC-2 Mayor Pro Tem Alexander C. Blackburn

(a) Provided electric truck and vehicle manufacturers to City Manager Feik

##### RCC-3 Councilmember Gloria Crudgington

(a) Community Services Program Update: Community Services Director Tina Cherry provided an update on summer programs

(b) Stormwater projects and funding

**RCC-4 Councilmember Becky A. Shevlin**

- (a) Upcoming community events
- (b) Monrovia Coordinating Council meeting
- (c) Foothill Transit Executive Board meeting
- (d) Regional Housing Trust meeting

**RCC-5 Councilmember Larry J. Spicer**

- (a) Continued work related to allocation of Foothill Workforce Development Board funding

**ADMINISTRATIVE REPORTS:**

**AR-1 Authorizing the City Manager to Enter Into Written Fee Deferral Agreements for Large Construction Projects Exceeding \$500,000.00 in City Fees, Resolution No. 2020-66:**

Dylan Feik, City Manager, reviewed the Agenda Report and answered questions of the City Council.

It was moved by it was moved by Mayor Pro Tem/Councilmember Shevlin, Seconded by Mayor Pro Tem/Councilmember Spicer, to adopt Resolution No. 2020-66. The motion carried unanimously by roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None


**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, August 4, 2020, 7:30 p.m.

**ADJOURNMENT:** At 9:20 p.m., Mayor Pro Tem Spicer adjourned the meeting.

ATTEST:

  
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Alice D. Atkins, MMC, City Clerk

APPROVED:

  
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Tom Adams, Mayor

