



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: April 15, 2025

STAFF REFERENCE: Alice D. Atkins, MMC, City Clerk

AGENDA LOCATION: CC-1

GOVERNMENT CODE 84308 APPLIES: No

TITLE: Unadopted Minutes of the April 1, 2025, Regular and Special Meetings and the April 8, 2025 Special Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Regular and Special Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the April 1, 2025, Regular and Special Meetings and the April 8, 2025 Special Meeting of the Monrovia City Council.

**MINUTES OF THE REGULAR AND SPECIAL MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, APRIL 1, 2025, 7:30 P.M.**

STUDY SESSION: Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, April 1, 2025, at 6:17 p.m., to further discuss and provide direction on Citywide Lighting, Landscaping, and Parks Maintenance Assessment Districts. All members were present. Mayor Shevlin adjourned the study session at 7:02 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, April 1, 2025, at 7:30 p.m. in City Council chambers. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Joel Larson led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Sergio P. Jiménez led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A Shevlin.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming April 2025 as "DMV/Donate Life Month": The City Council presented the proclamation to Rachel Rodriguez, One Legacy Ambassador.

PR-2 Recognition of Rotary Club: The City Council presented a Certificate of Appreciation to the Monrovia Rotary Club President, Erica Hahn, for hosting the City's first responders and employees for multiple lunches at Jake's Roadhouse following the 2025 Windstorm and Eaton Fire.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Jasmine Rodriguez was absent.

ORDER OF BUSINESS: City Manager Dylan Feik requested that item RCM-1 be moved up to allow a guest presenter to provide an overview earlier in the meeting.

The following item was heard out of order:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives and upcoming initiatives; in addition, Kelly Gardner, Executive Officer, Main San Gabriel Basin Watermaster, provided an update on groundwater management in the San Gabriel Valley.

CONSENT CALENDAR: It was moved by Councilmember Jiménez, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the March 18, 2025, Regular and Special Meetings of the Monrovia City Council. The City Council adopted the Minutes of the March 18, 2025, Regular and Special Meetings.

CC-2 Payroll No. 7 in the Net Amount of \$868,526.52, and Warrant Registers dated March 20 and March 27, 2025, in the Total Amounts of \$2,126,165.42 and \$431,986.05, Respectively: the City Council approved Payroll No. 7 in the net amount of \$868,526.52, and Warrant Registers dated March 20 and March 27, 2025, in the total amounts of \$2,126,165.42 and \$431,986.05, respectively.

CC-3 Amendment No. 5 to the Exclusive Franchise Agreement with Raw Inspiration, Inc., Dated June 21, 2016, to Operate the Monrovia Friday Night Family Street Fair Event, to Extend the Term through June 30, 2026: The City Council approved Amendment No. 5 to the Exclusive Franchise Agreement with Raw Inspiration, Inc., dated June 21, 2016, to operate the Monrovia Friday Night Family Street Fair Event, to extend the term through June 30, 2026, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Contract with Carl Warren & Company, LLC to Provide Certain Subrogation Services for the Period Ending February 28, 2030: The City Council approved the Subrogation Services Contract with Carl Warren & Company, LLC, and authorized the City Manager to execute necessary documents in a form approved by the City Attorney.

CC-5 Purchase of One (1) 2025 Chevrolet Colorado Truck from Sierra Chevrolet of Monrovia in an Amount Not to Exceed \$37,064.70: The City Council approved the purchase of one (1) 2025 Chevrolet Colorado truck from Sierra Chevrolet of Monrovia in an amount not to exceed \$37,064.70.

CC-6 Purchase of Twenty-Two (22) Picnic Tables Made from Recycled Plastic and Eight (8) Barbecue Grills from Belson Outdoors for Canyon Park in an Amount Not to Exceed \$38,144.78: The City Council approved the purchase of twenty-two (22) picnic tables made of recycled plastic and eight (8) barbecue grills from Belson Outdoors in an amount not to exceed \$38,144.78.

CC-7 Application for Grant Funds from the 2024 Southern California Association of Governments Sustainable Communities Program Active Transportation and Safety Grant in the Amount of \$900,000.00 for the Monrovia Active Community Travel Vinculum Phase 2 Project, Resolution No. 2025-16; and Find the Project is Categorically Exempt from review under CEQA Guidelines Section 15301(c): The City Council adopted Resolution No. 2025-16, and found the Project is Categorically Exempt from review under CEQA Guidelines Section 15301(c).

CC-8 Public Health Services Contract with County of Los Angeles Department of Public Health: The City Council approved the Public Health Services Contract with County of Los Angeles Department of Public Health and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Exclusive Franchise Agreement with Raw Inspiration, Inc., to Operate the Monrovia Family Festival at Station Square in Conjunction with the 2025 Summer Concert Series for the Period Ending June 30, 2025, with One (1) Option to Extend through August 11, 2025: The City Council approved the Exclusive Franchise Agreement with Raw Inspiration, Inc., to operate the Monrovia Family Festival at Station Square in conjunction with the 2025 Summer Concert Series for the period ending June 30, 2025, with one (1) option to extend through August 11, 2025, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

Public Input:

1. Matthew Sawyer, Arcadia
2. Ion Motkin, Monrovia
3. Juliana Onate, Monrovia Chamber of Commerce
4. Teresa, Monrovia
5. Eric Randel, Monrovia
6. Kim Wetherby, Small Business Administration – Office of Disaster

PUBLIC HEARINGS/MEETINGS:

PH-1 Public Hearing on Issuance of Tax-Exempt Bonds for Oak Park Apartments (Oak Park) and Approving the Issuance of Qualified Bonds by the California Statewide Communities Development Authority (CSCDA) for Oak Park Apartments Located at 125 W. Olive Avenue; Resolution No. 2025-17

Dylan Feik, City Manager, reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened the public hearing.

1. Ion Motkin, Monrovia, spoke in support
2. Tom Dewar, spoke in favor
3. Lynn Lewis, spoke in opposition

Mayor Shevlin closed the public hearing.

City Manager Feik responded to comments made during the Public Hearing.

It was moved by Councilmember Spicer, Seconded by Councilmember Belden, to adopt Resolution No. 2025-17. The Motion carried unanimously by a roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: This item was taken out of order preceding Consent Calendar.

RCM-2 Monrovia Area Partnership (MAP) Annual Neighborhood Conference; April 26, 2025: Paulina Reyes, Administrative Assistant, provided an update regarding the upcoming Monrovia Area Partnership (MAP) Annual Neighborhood Conference.

RCM-3 Friday Night Family Street Fair and Farmers Market at Station Square Update: Tina Cherry, Community Services Director, provided an update regarding the Friday Night Family Street Fair and Farmers Market at Station Square.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Edward Belden

(a) League of California Cities – Environmental Quality Policy Committee update

RCC-2 Councilmember Sergio P. Jiménez

(a) Recent and upcoming community events

RCC-3 Councilmember Larry J. Spicer

(a) Recent and upcoming community events

RCC-4 Mayor Pro Tem Dr. Tamala Kelly

- (a) LA County Economic Development Corporation - 88 Cities Summit March 19, 2025, Torrance, CA
- (b) Housing, Community, and Economic Development (HCED) Policy Committee update
- (c) Upcoming community events

RCC-5 Mayor Becky A. Shevlin

- (a) Los Angeles County - Executive Committee for Regional Homeless Alignment (ECRHA) update
- (b) Recent and upcoming community events

ADMINISTRATIVE REPORTS:

AR-1 Acceptance of Donation from Monrovia Historical Society of Real Property Located at 215 East Lime Avenue (George H. Anderson House).

City Manager, Dylan Feik, reviewed the staff report and answered questions of the City Council.

It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Dr. Kelly to accept the donation of real property located at 215 East Lime Avenue (the George H. Anderson House) from the Monrovia Historical Society, approve the quitclaim deed, authorize the City Clerk to execute the Certificate of Acceptance, and authorize the City Manager to execute any necessary documents to complete the transfer in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

AR-2 Expenditure of Art in Public Places Funds in an Amount not to Exceed \$19,000.00 for Installation of the Kiyoshi Kuromiya Neighborhood Treasure Landmark by Donna Hargett.

City Manager, Dylan Feik, reviewed the staff report and answered questions of the City Council.

It was moved by Councilmember Belden, seconded by Councilmember Spicer to authorize the expenditure in an amount not to exceed \$19,000.00 from the Art in Public Places fund for the installation of a Neighborhood Treasures Landmark recognizing Kiyoshi Kuromiya, and authorize the City Manager

to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 15, 2025, 7:30 P.M.

ADJOURNMENT: At 9:57 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of, Larry Harrison, grandfather of City Manager Dylan Feik.

APPROVED:

ATTEST:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE
MONROVIA CITY COUNCIL
TUESDAY, APRIL 8, 2025**

CONVENE: Mayor Becky Shevlin convened the Special Meeting of the Monrovia City Council at 10:14 a.m. on Tuesday, April 8, 2025, at Doubletree by Hilton – Elan Conference Room, 924 West Huntington Drive, Monrovia, California, at which all Councilmembers were present, to discuss City Council Goal Setting. In attendance was City Manager Dylan Feik and City Attorney Craig Steele.

ADJOURN TO CLOSED SESSION: The City Council adjourned to discuss the following Closed Session items: CS-1 Public Employee Performance Evaluation pursuant to Government Code § 54957(b)(1): City Manager; and CS-2 Public Employee Performance Evaluation pursuant to Government Code § 54957(b)(1): City Attorney.

RECONVENE: Mayor Shevlin reconvened the Special Meeting.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session to discuss the two items on the posted agenda. There was no reportable action.

ADJOURN: Mayor Shevlin Adjourned the meeting at 2:00 p.m.

ATTEST:

APPROVED:

Alice D. Atkins, MMC, City Clerk

Becky A. Shevlin, Mayor