

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY JULY 9 2002 7 30 P M**

CONVENE Mayor Lara Larramendi Blakely convened the Regular Meeting of the Monrovia City Council of Tuesday July 9 2002 at 7 30 P M in City Council Chambers 415 South Ivy Avenue Monrovia California

INVOCATION Pastor Phil Reed Church of the Nazarene led the Invocation

PLEDGE OF ALLEGIANCE Councilmember Tom Adams led the Pledge of Allegiance

ROLL CALL In attendance were Councilmembers Tom Adams Joe Garcia Mayor Pro Tem Rob Hammond and Mayor Lara Larramendi Blakely Councilmember Victor M Franco was excused

REPORT OF CLOSED SESSION(S)

June 25 2002

1 Conference with Labor Negotiator Pursuant to Government Code Section §54957 6 Agency Negotiator Theresa St Peter, Group Employee Monrovia Police Association

City Attorney Craig A Steele reported that no reportable action was taken and that direction was given to Staff

2 Conference with Legal Counsel Pursuant to Government Code Sections §54956 9(b)(2) Settlement Authority for John Abbott

City Attorney Craig A Steele reported that no reportable action was taken and that direction was given to Staff

3 Conference with Legal Counsel Pursuant to Government Code Sections §54956 9(b)(2) Settlement Authority for Chris Rawlings

City Attorney Craig A Steele reported that no reportable action was taken and that direction was given to Staff

4 Conference with Legal Counsel Pursuant to Government Code Sections §54956 9(b)(2) Settlement Authority for Martha Flores-Heaviside

City Attorney Craig A Steele reported that this matter had been continued

5 Conference with Legal Counsel Pursuant to Government Code Sections §54956 9(b)(2) Settlement Authority for Carrie Trevizo

City Attorney Craig A Steele reported that no reportable action was taken and that direction was given to Staff

PRESENTATIONS None

PROCLAMATIONS None**STUDENT GOVERNMENT REPRESENTATIVE REPORT** To resume on September 9 2002**A CONSENT CALENDAR**

Item *K was removed from the Consent Calendar at the request of a resident

It was moved by Mayor Pro Tem Hammond seconded by Councilmember Garcia to approve the Consent Calendar consisting of Items *B *I-2 *I-3 *I-4 and *J-1

ROLL CALL Ayes Councilmembers Adams Garcia Mayor Pro Tem Hammond Mayor Blakely
Excused Councilmember Franco
Motion Carried 4-0

***B MINUTES** The Minutes of the Regular Meetings of June 25 2002 were approved by order of the Consent Calendar

C ORAL COMMUNICATIONS

1 Michael Blumenthal Monrovia expressed his beliefs regarding SeeBeyond his displeasure that a local realtor did not place flags on properties south of Huntington Drive and his concern about uninsured Monrovia residents

2 Holly Hunt Monrovia expressed her concern regarding the quality of the Family Festival

3 Cyndi Watson Monrovia expressed concern regarding the quality and quantity of the Family Festival

4 Jess Harrahill Monrovia serviceman thanked Mr Hammond and the City Council for the Blue Star Program and the care package and stated that it had done a lot for his Unit's moral

5 Janine Coyne Monrovia did not respond

City Manager Donald R Hopper stated that he would communicate residents' concerns to the MOTAB and that a subcommittee of that Board would review the four responses to the Request for Proposal for the ensuing year's Family Festival. Mayor Blakely stated that MOTAB met at 5:30 P.M. in the Monroe Room at the Community Center on the first Tuesday of the month.

City Manager Hopper stated that members of the Sierra Madre City Council paid the City of Monrovia a very nice compliment recently and asked him to express to Mayor Pro Tem Hammond and the rest of the City Council their thanks for introducing the Blue Star Program. They stated that they hoped every city in San Gabriel Valley would follow suit.

6 Pam Fitzpatrick Monrovia stated regarding the awarding of the Family Festival contract for the ensuing year that even though Monrovia Old Town Advisory Board (MOTAB) will review the proposals and be making a recommendation the City Council will make the final determination.

D PUBLIC MEETINGS/HEARINGS

1 **2002-2003 Fiscal Year Citywide Lighting and Landscape Maintenance Assessment District Resolution No 2002-65**

David Fike Director of Public Works reviewed the Staff Report He introduced Joan Cox Consultant Harris & Associates

In connection with the annual review of the Citywide Lighting and Landscaping Maintenance Assessment District staff will be conducting a Public Hearing for the Fiscal Year 2002-2003 Citywide Lighting and Landscaping Maintenance Assessment District to confirm the assessment and levying of the assessment for Fiscal Year 2002-2003

The Citywide Lighting and Landscaping Maintenance District provides funding for maintenance of public street lighting and traffic signals maintenance of street trees maintenance of landscaping in street median and parkway areas (Myrtle Avenue Huntington Drive Cypress Avenue and Maple Avenue) and maintenance of landscaping of parkway areas for the Gold Hills development

The recommended assessment for Fiscal Year 2002-2003 for a typical single family dwelling is \$56 23 Staff received no comments either for or against the matter Mr Fike noted that the assessment decreases as the dwellings increase

PUBLIC HEARING OPENED Mayor Blakely opened the Public Hearing

Those speaking

1 Cyrus Kemp Monrovia expressed concern regarding recordkeeping procedures for this fund

Mayor Blakely stated that the City Council reviews the budget on a sixth month cycle and at the same time reviews its priorities for the community The number one priority is fiscal responsibility Maintenance of the City's infrastructure is a high priority and the City Council would not do anything negative that would impact the ability to be fiscally responsive and responsible to the community and would not let the infrastructure go into disarray

City Manager Hopper stated that the City Council spent approximately ten hours the past two months pouring over the mid-year point of this two year budget The public is always invited to sit in on the Study Sessions when the Staff goes fund by fund to let City Council know exactly where each of the funds are He stated that what was budgeted and what was found this year was that the City was right on target as to where Staff had expected it to be The amount that had been spent vs what was budgeted and the amount of projects accomplished as the City Council expected to be accomplished can vary during the course of the year whether or not they are front end loaded projects Some projects are completed because it is timely so some funds have a tendency to go up or down depending on when the work actually gets done As contracts are completed the fund may decreased due to the funds being spent He reminded the City Council that they had over the past 5 years continued to defer asking the public to increase the amount of the assessments particularly in the case of the Park Maintenance District Over \$600 000 00 is subsidized by the City Council The assessment district was designed to have the costs passed on to the residents but as long as the City economy is doing well the City Council has deferred asking the public increase the assessment fee conversely when it is not doing well the public will be asked to contribute more A day will come when the City Council cannot afford to pick it up If you like living or visiting a neighborhood park it is nice to be in a well-maintained park

PUBLIC HEARING CLOSED Mayor Blakely closed the Public Hearing as there was no one else who wished to speak for or against the matter

It was moved by Councilmember Adams seconded by Councilmember Garcia to adopt Resolution No 2002-65

ROLL CALL

Ayes Councilmembers Adams Garcia Mayor Pro Tem Hammond Mayor Blakely
Excused Councilmember Franco
Motion Carried 4-0

2 2002-2003 Fiscal Year Park Maintenance Assessment District, Resolution No 2002-66

David Fike Director of Public Works reviewed the Staff Report

In connection with the annual review of the Park Maintenance Assessment District staff will be conducting a Public Hearing for the Fiscal Year 2002-2003 Park Maintenance Assessment District to confirm the assessment and levying of the assessment for Fiscal Year 2002-2003

The Park Maintenance District provides funding for the maintenance of Canyon Library Recreation Rotary Olive Avenue Julian Fisher and Grand Avenue Parks No comments had been received for or against the matter

The recommended assessment for Fiscal Year 2002-2003 for a typical single family dwelling is \$8 33 an increase of \$0 22 from the Fiscal Year 2001-2002 The total subsidized by the City is \$38 768 00

PUBLIC HEARING OPENED Mayor Blakely opened the Public Hearing

Those speaking

1 Cyrus Kemp Monrovia expressed concern regarding the accounting procedures involved in this fund

PUBLIC HEARING CLOSED Mayor Blakely closed the Public Hearing as there was no one else who wished to speak for or against the matter

It was moved by Councilmember Garcia seconded by Mayor Pro Tem Hammond to adopt resolution No 2002-66

City Manager Hopper stated that Administrative Services Director Mark Alvarado has taken a different approach in submitting the budget to the City Council and the public in that he has provided the documents in several different ways to make it more understandable in layman's terms for the public Every year Mr Alvarado has produced a Comprehensive Annual Financial Report (CAFR) which is the public document that summarizes accomplishments financial results and statistical data for the last fiscal year and has submitted it to the Government Finance Officer's Association each year for consideration of whether or not it meets the test of providing the highest level of accounting and budgeting standards The criteria is that a city must publish an easily readable and well-organized Comprehensive Annual Financial Report The CAFR must satisfy both applicable legal requirements and generally accepted accounting practices Every year Monrovia is one of the few cities in the State that receives an award for the highest level of accounting and budgeting standards

Councilmember Garcia took exception to Mr Kemp's inference that the City Council was not fiscally responsible and that Staff had always provided information with the highest level of integrity and in a most ethical manner

ROLL CALL

Ayes Councilmembers Adams Garcia Mayor Pro Tem
Hammond Mayor Blakely
Excused Councilmember Franco
Motion Carried 4-0

3 Tentative Tract Map 53891/Conditional Use Permit CUP2002-09/Variance V2002-03 for a 8-Unit 2-Story Development in the RH (Residential High Density) Zone Located at 746-752 West Walnut Avenue, Patrick Chiu & Associates, Applicant

Alice Griselle Director of Community Development reviewed the Staff Report

On June 12 2002 the Planning Commission held a Public Hearing to review a proposed detached and attached 8-unit 2-story Planned Unit Development (PUD) at 746-752 West Walnut Avenue The property is located in the RH (Residential High Density) Zone In addition to the Tentative Tract Map and Conditional Use Permit the applicant had requested a variance for a balcony encroachment of 6 into the rear yard setback and a garden window encroachment of 2 into the side yard setback After testimony from the applicant who presented a brochure showing the proposed window the Commission agreed to approve the variance with the condition that it cannot encroach more than 14" into the required side yard setback

The site is currently developed with a single-family residence All structures will be cleared and replaced with the eight-unit PUD in a contemporary architectural design Under RH standards the site allows a maximum Floor Area Ratio (FAR) of 75% The proposed PUD has a FAR of 67%

Aside from the setback encroachment request the development meets the other development standards in the Zoning Ordinance The three (3) foot parkway along Chestnut Avenue will be landscaped with vines and shrubs

The proposed project provides an attractive design that fits well with other architectural styles in the neighborhood The project's density is consistent with the RH density zone in the neighborhood At its meeting of June 12 2002 the Planning Commission voted unanimously to recommend approval of the proposed project to the City Council

Ms Griselle reported that after talking to adjacent property owners just prior to the City Council Meeting this evening she recommended that a condition be added that if a wall needed to be built next to their wall they would be consulted as they did not want a wall taller than their wall

Discussion ensued regarding the seemingly plain and incomplete second story finishing as it would be viewed by residents inside the project and the lack of dimensional drawings for the project City Manager Hopper suggested that the project be deferred to the Development Review Committee with this in mind and that the Planning Department could work with developers in producing computer generated plans to better present their projects Mayor Pro Tem Hammond suggested that a colored picture of a completed unit of the same design be submitted to the City Council when considering approval of projects Councilmember Adams noted that the air conditioning units seemed too close to neighboring units

PUBLIC HEARING OPENED Mayor Blakely opened the Public Hearing

Those speaking

1 Patrick Chui 821 S Garfield Alhambra architect stated that he was more than happy to work with Staff as well as the neighbors He asked that Public Works Condition No 15 regarding the common trash enclosures be amended to allow each yard to have its own trash yard After discussion it was recommended that the matter be referred to the Development Review Committee (DRC) noting that the DRC and Planning Department must be satisfied that individual containers would be acceptable and that there would be room on the street for pick up of the trash when all of the individual containers are put out for pick up

PUBLIC HEARING CLOSED Mayor Blakely closed the Public Hearing as there was no one else who wished to speak for or against the matter

It was moved by Councilmember Adams, seconded by Councilmember Garcia to approve Tentative Tract Map 53891 Conditional Use Permit 2002-09 and Variance 2002-03 subject to the recommendations in the Staff Report with the inclusion that the project will be referred back to the Development Review Committee regarding the siding, trash containers air conditioner units and the existing wall

ROLL CALL Ayes Councilmembers Adams Garcia Mayor Pro Tem Hammond Mayor Blakely
Excused Councilmember Franco
Motion carried 4-0

CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING

CONVENE Chairman Lara Larramendi Blakely convened the Regular Meeting of July 9 2002 of the Monrovia Redevelopment Agency Board of Directors at 8 38 P M in City Council Chambers without adjourning the City Council Meeting

ROLL CALL Those in attendance were Boardmembers Tom Adams Joe Garcia Vice-Chairman Rob Hammond and Chairman Lara Larramendi Blakely Boardmember Victor M Franco was excused

A CONSENT CALENDAR

It was moved by Vice-Chairman Hammond seconded by Boardmember Garcia to approve the Consent Calendar consisting of MRA Items *B and *MRA-1

ROLL CALL Ayes Boardmembers Adams Garcia Vice-Chairman Hammond and Chairman Blakely
Excused Boardmember Franco
Motion Carried 4-0

***B MINUTES** The Minutes of the Regular Meetings of June 25 2002 were approved by order of the Consent Calendar

MRA REPORTS

***1 Approving and Adopting the Sixth Amendment to the Redevelopment Plan for Project Area No 1, The Central Redevelopment Project Second Reading and Adoption of Ordinance No 2002-09**

This matter was approved by order of the Consent Calendar

This was the second reading and final adoption of Ordinance No 2002-09 amending the Redevelopment Plan for Project Area No 1 the Central Redevelopment Project Staff continued to recommend approval of this ordinance

ADJOURN Chairman Blakely adjourned the Monrovia Redevelopment Agency Meeting at 8 39 P M and the City Council Meeting continued

RECONVENE MONROVIA CITY COUNCIL MEETING

CONVENE MONROVIA FINANCING AUTHORITY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING

CONVENE President Lara Larramendi Blakely convened the Regular Meeting of July 9 2002 of the Monrovia Financing Authority Board of Directors at 8 39 P M in City Council Chambers without adjourning the City Council Meeting

ROLL CALL In attendance were Authority Commissioners Tom Adams Joe Garcia Vice-President Rob Hammond and President Lara Larramendi Blakely Authority Commissioner Victor M Franco was excused

A CONSENT CALENDAR

It was moved by Authority Commissioner Adams seconded by Vice-President Hammond to adopt the Consent Calendar consisting of Agenda Item *B

ROLL CALL Ayes Authority Commissioners Adams Garcia Vice-President Hammond and President Blakely
Excused Authority Commissioner Franco
Motion Carried 4-0

***B MINUTES** The Minutes of the Special Meeting of June 25 2002 of the Monrovia Financing Authority Board of Directors Meeting was approved by order of the Consent Calendar

MFA REPORT None

MFA ADJOURNMENT President Blakely adjourned the Monrovia Financing Agency at 8 40 P M and the City Council Meeting continued

RECONVENE MONROVIA CITY COUNCIL MEETING

E BIDS None

F COMMUNICATIONS AND PETITIONS None

G REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES

1 Mayor Blakely reported that

(a) Over 370 companies were presented with Year 2001 Certificates of Recognition by the Sanitation Districts of Los Angeles County for being good corporate citizens for being in consistent compliance with all their industrial wastewater discharge requirements for 2001 There were three from Monrovia—Jan-Kens Enameling Co Metric Machining and Xcel Corporation Circuit Molding Division At Mayor Pro Tem Hammond's request she asked that representatives of these firms be invited to the next City Council Meeting for recognition

(b) Last week she the City Manager Alice Griselle and other Planning Division Staff had a meeting very similar to the meeting in 1993 with representatives of the State Department regarding the City's Housing Element. They toured the City looking at the different projects that they saw in 1993—some projects were on the drawing board some were either just starting or completed. She stated that there continues to be pieces of legislation every year that in essence punishes communities and cities that do not create housing. She is hopeful that the State will again certify the City's Housing Element as the City even though it is a built-out City has been due diligent in providing all types of housing for the people in our community.

(c) She will be attending the meeting of the Rivers and Mountains Conservancy tomorrow. She will continue to be very vigilant with the Prop 12 and Prop 13 funds as well as continuing the discussion on the Prop 40 funds which are the Park Bond funds. The Committee will be submitting applications as soon as the Conservancy creates the criteria for the different funding levels.

2 Mayor Pro Tem Hammond reported that

(a) He and many others attended Chief Santoro's retirement party on June 28 2002. The retirement was not the Council's choosing and they did not want to see the Chief leave. He stated that the party was a fine send off for a fine public servant who has given many many years to this community and definitely left it in a better way than he found it. He stated that the Chief would be the Interim Chief until his replacement was found so that people could still wish him farewell.

(b) Due to a comment that was made regarding the three minute limit for speakers he requested that the matter be placed on the next Agenda. Mayor Blakely explained that Councilmember Franco had previously requested that this be placed on the July 23 Agenda when he would be in attendance. She instructed Staff to put the item under both Councilmember Franco's and Mayor Pro Tem Hammond's reports.

3 Councilmember Adams reported that

(a) He Councilmembers Garcia and Franco and Mayor Pro Tem Hammond will be attending an ICA conference Thursday and Friday. One of the highlights of the conference will be listening to a discussion led by Mayor Pro Tem Hammond.

(b) The Fire Department had been extremely busy assisting other cities recently and on this past holiday weekend and asked Fire Chief Sam DiGiovanna to report on the activities. Chief DiGiovanna reported that forty-two calls had been received on the 4th of July with no significant incidents that a strike team was sent to Santa Clarita yesterday and another strike team was asked to be on call today but did not have to respond that the fire danger was high due to the triple digit temperatures and that an extra engine was in service for foothill patrols every half an hour during the long holiday weekend. Councilmember Adams asked that gratitude be extended to the Fire Department personnel.

4 Councilmember Franco was excused

5 Councilmember Garcia reported that

(a) He was very pleased to have seen the fire patrols on the 4th of July when he attended a 4th of July party on Alta Vista. He stated that it gave peace of mind to our residents to see the patrol every half hour in a pro active approach to the fire dangers.

H REPORTS OF COMMISSIONS BOARDS AND COMMITTEES None

I ADMINISTRATIVE REPORTS

1 Approval of Final Tract Map 53532 for Six (6) Lot Single Family Subdivision of Property Located at 1226 and 1228 South Alta Vista Avenue by Sung Sum Chan

This matter was approved by order of the Consent Calendar

Monrovia is required to adopt and file a Local Implementation Report with the Los Angeles County Metropolitan Authority (MTA) by September 1 2002 The Local Implementation Report is required to be adopted by the City Council at a noticed Public Hearing Staff recommended setting July 23 2002 as the date for the Public Hearing

J RESOLUTIONS & ORDINANCES

***1 Amendment to Title 2 (Administration and Personnel) Title 9 (Public Peace Morals and Welfare), and Title 17 (Zoning) of the Monrovia Municipal Code Adding Regulations Regarding Downtown Issues for Outdoor Dining Outdoor Entertainment Outdoor Merchandise Display and Signs, Second Reading and Adoption of Ordinance No 2002-08**

This matter was approved by order of the Consent Calendar

This was the second reading and final adoption of Ordinance No 2002-08 amending Title 2 Title 9 and Title 17 of the Monrovia Municipal Code relating to regulations regarding downtown issues for outdoor dining outdoor entertainment outdoor merchandise display and signs Staff continued to recommend approval of this ordinance

K PAYROLL & VOUCHERS Payroll No 14 in the net amount of \$458 149 03 and Voucher Numbers 103803 through 103815 non-sequentially in the amount of \$29 945 33 and Voucher Numbers 103816 through 104092 non-sequentially in the amount of \$734 520 85 was removed from the Consent Calendar at the request of a resident

Cyrus Kemp Monrovia stated that he and the community feel in the dark as to what Staff is receiving in salaries compared to other like cities and has submitted a request to review the salary survey

It was moved by Councilmember Adams seconded by Mayor Pro Tem Hammond to approve Agenda Item K

ROLL CALL Ayes Councilmembers Adams Garcia Mayor Pro Tem Hammond Mayor Blakely
Excused Councilmember Franco
Motion carried 4-0

L SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council scheduled for Tuesday July 23 2002 7 30 P M City Council Chambers 415 South Ivy Avenue Monrovia California will be preceded by a Study Session scheduled for 6 00 P M to 7 15 P M Monrovia Police Community Room 140 East Lime Avenue Monrovia California to discuss the Old Town Revitalization Mixed Use Project at Colorado Boulevard and Primrose Avenue

Mayor Blakely noted that the Regular Meeting of August 27 2002 of the Monrovia City Council had been cancelled

M ORAL COMMUNICATIONS IF NEEDED None

N CLOSED SESSION Mayor Blakely stated that the City Council would adjourn to Closed Session to Conference with Labor Negotiator pursuant to Government Code Section

§54957 6 Agency Negotiator Theresa St Peter Group Employee Police Association and would not reconvene the City Council Meeting She stated that the report of Closed Session would be given at the next Regular City Council Meeting

O ADJOURN Mayor Blakely adjourned the Meeting at 8 53 P M Closed Session convened at 9 00 P M and adjourned at 10 50 P M All City Councilmembers were in attendance with the exception of Councilmember Franco who was excused

APPROVED


Lara Larramendi Blakely Mayor

ATTEST


Linda B Proctor CMC City Clerk

