

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, APRIL 21, 2020, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org). Public comment was accepted by email to City Clerk Alice Atkins prior to 6:00 p.m. on the day of the meeting, with the exception of comments related to the Public Hearing, which were accepted until the time of the Public Hearing.

**CLOSED SESSION:** Mayor Tom Adams convened the Special Meeting / Closed Session of the Monrovia City Council on Tuesday, April 21, 2020, at 6:30 p.m., at which all members were present to discuss: CS-1 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Designated Representative: City Manager Dylan Feik, Assistant City Manager Lauren Vasquez; Group Employees: Monrovia Firefighters' Association, Monrovia Police Officers' Association, Monrovia Municipal Employees' Association, Hourly Employees, Mid-Management Employees, Management Employees, Elected and Appointed Officials; and CS-2 Threat to Public Services and Facilities as a Result of the Covid-19 Emergency Pursuant to Government Code 54957(a). In accordance with Executive Order N-29-20, the meeting was conducted via video conference.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, April 21, 2020, at 7:41 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via video conference.

**INVOCATION:** Mayor Pro Tem Spicer led the invocation.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**REPORT OF CLOSED SESSION:** City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

1. **Proclaiming April 24, 2020, as "Arbor Day":** The Mayor and City Council proclaimed April 24, 2020, as "Arbor Day," noting that a community celebration would be scheduled for a later date.
2. **Proclaiming April 29, 2020 as "Denim Day":** The Mayor and City Council proclaimed April 29, 2020, as Denim Day" with the certificate to be mailed to Laureen O'Hara, Manager of Donor Engagement & Individual Giving, Peace over Violence.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** To resume in September.

**CONSENT CALENDAR:** Comments regarding item CC-7 were received from Brenda Trainor via email and provided to the City Council prior to the meeting. **It was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Spicer, to approve the consent calendar.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the April 7, 2020, Regular Meeting of the Monrovia City Council:** The City Council adopted the Minutes of the April 7, 2020, Regular Meeting.

**CC-2 Payroll No. 8 in the Net Amount of \$585,958.53, and Warrant Registers dated April 9 and April 16, 2020, in the Total Amounts of \$400,508.90 and \$2,142,248.10, Respectively:** The City Council approved Payroll No. 8 in the net amount of \$585,958.53, and Warrant Registers dated April 9 and April 16, 2020, in the total amounts of \$400,508.90 and \$2,142,248.10, respectively.

**CC-3 Zone Change ZA2019-0005 Amending the Official Zoning Map for the City of Monrovia Set Forth in Section 17.04.040, Changing the Zoning Designation PD (Planned Development) to the SP (Specific Plan) and Amending the Zoning Ordinance to Add the Arroyo at Monrovia Station Specific Plan to Section 17.04.035 of Title 17 (Zoning) of the Monrovia Municipal Code for Property Located at 202-238**

**(Not Including 230) West Evergreen Avenue, 1551 South Primrose Avenue, and 1610 South Magnolia Avenue; Adoption of Ordinance No. 2019-11A:** The City Council adopted Ordinance No. 2019-11A.

**CC-4 Temporary Lease of 1,000 Acre Feet of Main San Gabriel Basin Water Production Rights from the Azusa Valley Water Company:** The City Council approved the acquisition of 1,000 acre feet of water production rights through temporary lease from Azusa Valley Water Company in the amount of \$789,360 and to authorized the Public Works Director to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Award of Contract to Bellfree Contractors, Inc., for Repairs within the Hillside Wilderness Preserve Fire Road and Trail System in an Amount Not to Exceed \$9,100.00:** The City Council awarded a contract to Bellfree Contractors, Inc., to conduct repairs within the Hillside Wilderness Preserve fire road and trail system in an amount not to exceed \$9,100.00, appropriated the necessary funding from the Hillside Wilderness Preserve Fund, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for Fiscal Year 2020-2021 for the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2020-28 and 2020-29:** The City Council adopted Resolution Nos. 2020-28 and 2020-29.

**CC-7 Confirming the Second Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency Services; Resolution No. 2020-33:** The City Council adopted Resolution No. 2020-33.

#### **PUBLIC INPUT:**

The City Clerk provided a summary of the public input received prior to the 6:00 p.m. deadline. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Stephen Grollnek, Monrovia
2. Sari Canales, Monrovia Chamber of Commerce
3. Alison Henry, Everyone In / United Way of Greater Los Angeles

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Formation of the City of Monrovia Community Facilities District No. 2020-01 (Alexan Foothills); Calling for, Conducting, and Declaring Results of a Special Landowner Election; and Authorizing the Levy of a Special Tax within the District; Resolution Nos. 2020-30 through 2020-32, and Introduction and First Reading of Ordinance No. 2020-07**

City Clerk Atkins executed the concurrence of City Clerk of the City of Monrovia, acting in the capacity of Elections Official with regard to a Special Election in connection with City of Monrovia Community Facilities District No. 2020-01.

Mayor Adams explained the formal process and opened the public hearing.

City Clerk Atkins reported that proper notice had been published in accordance with the Mello-Roos Community Facilities Act, and proof of such publication was on file with the Office of the City Clerk.

Mayor Adams noted changes to the public testimony process due to the current "stay at home" order and the need to conduct the meeting remotely. The City accepted public comments by email to the City Clerk up until the time of the Public Hearing. The property owner was offered right to provide public testimony by telephone, since he was the only property owner impacted by the proposed special tax.

Lauren Vasquez, Assistant City Manager, presented the agenda report.

Mayor Adams opened the floor for public testimony from the members of the public. City Clerk Atkins reported that no public input was received via email. Peter Hoffman, Manager of Sierra Auto Properties, LLC, and LND Properties, LLC, spoke in favor, via teleconference.

Mayor Adams closed the public hearing.

Mayor Adams confirmed with City Clerk Atkins that a majority protest did not exist.

**It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2020-30.** The motion carried unanimously by a roll call vote.

**It was moved by Councilmember Shevlin seconded by Councilmember Shevlin, to adopt Resolution No. 2020-31.** The motion carried unanimously by a roll call vote.

Mayor Adams opened the Election pursuant to Resolution No. 2020-31. City Clerks Atkins received Ballots from the landowner.

City Clerk Atkins canvassed the ballots as follows:

Eight (8) votes were cast in support of the proposition and 0 votes were cast in opposition to the proposition. Therefore, the proposition was approved with a 100% vote in favor.

**It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2020-32.** The motion carried unanimously by a roll call vote.

Following brief discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Crudgington, to introduce, waive further reading, and read by title only Ordinance No. 2020-07.** The motion carried unanimously by a roll call vote.

City Attorney Steele read the title of Ordinance No. 2020-07 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF MONROVIA COMMUNITY FACILITIES DISTRICT NO. 2020-01 (ALEXAN FOOTHILLS) AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN THAT DISTRICT**

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik responded to concerns noted in public comment.

**RCM-2 Financial Impacts of COVID-19 Pandemic to the City Budget:** City Manager Feik provided an update on the City's Fiscal Resilience Plan in response to the economic impacts of COVID-19 and significant losses to City revenue sources.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

##### **RCC-1 Mayor Tom Adams**

- (a) Discussions with Legislative Representatives related to support during Coronavirus Pandemic
- (b) Rotary Club Donations to Meals on Wheels

##### **RCC-2 Mayor Pro Tem Larry J. Spicer**

- (a) Monrovia Days Commemorative Video

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

##### **RCC-4 Councilmember Gloria Crudgington**

- (a) Water Usage under COVID-19

##### **RCC-5 Councilmember Becky A. Shevlin**

- (a) Wished her husband a Happy 32<sup>nd</sup> Anniversary
- (b) Recent San Gabriel Valley Council of Governments Virtual Meeting
- (c) Mosquito Awareness Week
- (d) Pasadena Humane Society

**ADMINISTRATIVE REPORTS:** None

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 5, 2020, 7:30 p.m.

Discussion ensued regarding the City facilitating physical fitness during the Stay at Home order. Staff was directed to evaluate the ability to open any City parks while maintaining social distancing guidelines under the State and County orders.

**ADJOURNMENT:** At 9:11 p.m., Mayor Pro Tem Spicer adjourned the meeting in memory of John Gatt, longtime resident, friend, and supporter of the Monrovia Fire Department, and Mitchell Abbott, retired Shareholder at Richards, Watson & Gershon.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Tom Adams, Mayor

