MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE MONROVIA CITY COUNCIL HELD TUESDAY, DECEMBER 4, 2018, 7:30 P.M.

STUDY SESSION: Mayor Tom Adams convened the Study Session of the Monrovia City Council of Tuesday, December 4, 2018, at 5:03 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present, to discuss GoMonrovia Update and Review of possible program modifications and Review of State and Local zoning and permitting regulations for Sidewalk Vending regulations, Micro-Enterprise regulations, Mobile Vending standards and Signage standards. Mayor Adams adjourned the meeting at 6:29 p.m

CLOSED SESSION: Mayor Adams convened the Closed Session of the Monrovia City Council on Tuesday, December 4, 2018, at 6:30 p.m. in City Council Chambers, at which all members were present, to discuss the following item: CS-1 Public Employee Performance Evaluation pursuant to Government Code 54957: City Manager. Mayor Adams adjourned the Closed Session meeting at 7:25 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, December 4, 2018, at 7:35 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Reverend Karen Mastrogiovanni led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Alexander C. Blackburn led the pledge.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams.

Santa Claus made a special appearance and assisted Police Sergeant Kevin Oberon with the announcement of the upcoming Santa Tours covering the entire City the evenings of December 17 through 21, 2018.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of the 2018 Make a Difference Day Participants and Sponsors: Penny Arroyo, Volunteer Center Executive Director, provided a review of the recent Make a Difference Day event and assisted the Mayor and City Council in recognizing the participants and sponsors.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Jessica Orozco reported on activities at the high school.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the one item on the posted agenda and took no reportable action.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the November 20, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the November 20, 2018, Special and Regular Meetings.

CC-2 Payroll No. 24 in the Net Amount of $794,506.35, and Warrant Registers dated November 21, and November 29, 2018, in the Total Amounts of $168,389.46, and $920,889.78, Respectively: The City Council approved Payroll No. 24 in the net amount of $794,506.35, and Warrant Registers dated November 21, and November 29, 2018, in the total amounts of $168,389.46, and $920,889.78, respectively.

CC-3 Agreement with NetFile, Inc., Related to E-Filing and Administration of Fair Political Practice Commission (FPPC) Statement of Economic Interests Forms and Campaign Statements: The City Council approved a five-year agreement with NetFile, Inc., related to e-filing and administration of Fair Political Practice Commission (FPPC) Statement of Economic Interests Forms and Campaign Statements, in the amount of $5,100 per year, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT:

1. Ralph Walker, Monrovia
2. Chuck Keen, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives, and reviewed recent and upcoming community meetings related to proposed development projects.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) Holiday carriage rides on Myrtle Avenue
(b) Upcoming community events

RCC-2 Mayor Pro Tem Becky Shevlin
(a) Recent and upcoming community events

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington
(a) Recent Veteran's Day Ceremony

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Award of Contract to Sully-Miller Contracting Company for the Monrovia Renewal North Section Infrastructure Improvements Project (Project No. MR-012) and Consultant Services Agreement with Merrell-Johnson Companies for Construction Management Services

Sean Sullivan, Public Works Division Manager, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to a contract to Sully-Miller Contracting Company for the completion of the Monrovia Renewal North Section Infrastructure Improvements Project; approve a consultant services agreement with Merrell-Johnson Companies for project surveying, materials testing, inspection, and management; appropriating $15,355,835.00 from Monrovia Renewal funds to complete this project; and authorizing the City Manager to execute all necessary documents in a form approved by the City Attorney.** The item carried with a roll call vote.

AR-2 Proposed Recognition of Pamela Fitzpatrick in Honor of her Substantial Contributions to the Betterment of Monrovia

This item was pulled from the agenda.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 18, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 8:14 p.m., Mayor Adams adjourned the meeting in memory of Beatrice Kelly, mother-in-law of Pastor Tamala Kelly; Karsten Meyer, longtime Monrovia resident; Virginia Head, mother of Retired Police Office Mike Head; and Reverend Ann Dumolt, Deacon of St. Luke's Episcopal Church.

ATTEST:

Alice D. Atkins, CMC, City Clerk

APPROVED:

Tom Adams, Mayor