

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, DECEMBER 17, 2013, 7:30 P.M.**

STUDY SESSION: Mayor Mary Ann Lutz convened the Special Meeting/Study Session of the Monrovia City Council at 6:00 p.m. on Tuesday, December 17, 2013, in the Police Department Community Room, 140 East Lime Avenue, Monrovia, California, at which all Councilmembers were present to discuss an overview of Fund Reserves and Fees and Charges. Mayor Lutz adjourned the meeting at 7:20 p.m.

CONVENE: Mayor Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday, December 17, 2013, at 7:35 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Interim City Manager Francis M. Delach, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor John Mastrogiovanni led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Winners of the Holiday Home Decorating Contest: The Mayor and City Council, with the assistance of Recreation Supervisor Lisa Hansberger and Community Services Chair Gloria Crudgington, recognized the winners of the 2013 Holiday Home Decorating Contest.

PR-2 Recognition of the Church of Jesus Christ of Latter Day Saints and Rebuilding Together for Support of Make A Difference Day: Councilmember Spicer introduced Penny Arroyo, Interim Executive Director of the San Gabriel Valley Volunteer Center of Monrovia, who recognized the Church of Jesus Christ of Latter Day Saints and Rebuilding Together, as well as West Coast Arborists and other key contributors for their outstanding support of the 2013 Make a Difference Day

PR-3 Introduction of Newly Hired Employees: Carl Hassel, Director of Public Works; Clara Rosales, Management Analyst I; Pauline Gallo, Senior Administrative Clerk: Interim City Manager introduced newly hired Director of Public Works Carl Hassel, and Human Resources Division Manager Danielle Tellez introduced Management Analyst I Clara Rosales and Senior Administrative Clerk Pauline Gallo to the Mayor, City Council, and community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Kevin Lee was excused.

ORDER OF BUSINESS: Interim City Manager Fran Delach stated there were no changes to the order of business. He would provide verbal reports on a few recent topics of interest and concern under Administrative Reports.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Adams, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the December 3 2013, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the December 3 2013, Special and Regular Meetings.

CC-2 Payroll No. 25 in the Net Amount of \$592,201.93, and Warrant Register dated November 27, 2013, in the Total Amount of \$716,220.93: The City Council approved Payroll No. 25 in the net amount of \$592,201.93, and Warrant Register dated November 27, 2013 in the total amount of \$716,220.93.

CC-3 Amendment to the Agreement with John L. Hunter and Associates, Inc., for NPDES (National Pollutant Discharge Eliminations System) Industrial/Commercial Storm Water Inspections in the Amount of \$52,305.00 for the Period Ending December 31, 2014 : The City Council approved an amendment to the agreement with John L. Hunter and Associates, Inc., for NPDES industrial/commercial storm water inspections in the amount of \$52,305.00 for the period ending December 31, 2014, and authorized the Interim City Manager to execute the necessary documents.

CC-4 Purchase of Three (3) Dodge Charger Replacement Police Department Patrol Fleet Vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the Amount of \$83,950.83 and Installation of New Emergency Equipment by Communication Center in the Amount of \$15,493.35 : The City Council approved the purchase of three (3) Dodge Charger replacement Police Department patrol fleet vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the amount of \$83,950.83 and installation of new emergency equipment by Communication Center in the amount of \$15,493.35.

CC-5 Purchase of Four (4) Dodge Charger Replacement Police Department Non-Patrol Fleet Vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the Amount of \$104,522.44 and Installation of New Emergency Equipment by Communication Center in the Amount of \$20,657.80 . The City Council approved the purchase of four (4) Dodge Charger replacement Police Department non-patrol fleet vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the amount of \$104,522.44 and installation of new emergency equipment by Communication Center in the amount of \$20,657.80.

CC-6 2014 Local Appointments List for Boards and Commissions: The City Council approved the 2014 Local Appointments List and designated the Monrovia Public Library to receive a copy.

CC-7 Agreement with G.E. Private Security LLC for Security Services Related to City Facility Rentals for the Period Ending December 31, 2014: The City Council approved an agreement with G.E. Private Security LLC for security services related to City Facility Rentals for the period ending December 31, 2014, and authorized the Interim City Manager to execute the necessary documents.

CC-8 Legislative Bulletin: The City Council received and filed the report.

CC-9 Agreement 1-Take Permitting & Location for Old Town Liaison Services for the Period Ending June 30, 2014: The City Council approved an agreement with 1-Take Permitting & Location for Old Town filming liaison services for the period ending June 30, 2014, and authorized the Interim City Manager to execute the necessary documents.

CC-10 Agreement with Los Angeles Community College District on Behalf of East Los Angeles College to Provide a District Approved Education Course through the Monrovia Fire Department Training Program for the Period Ending June 30, 2014, with Option to Extend for One-Year Periods: The City Council approved an Agreement with Los Angeles Community College District on Behalf of East Los Angeles College for the period ending June 30, 2014, authorize the Interim City Manager to execute the agreement in a form approved by the City Attorney, and upon recommendation provided by the Fire Chief, authorize the City Manager to extend the Instructional Services Agreement with East Los Angeles Community College District as described in section J of the agreement

PUBLIC INPUT:

1. Loresly Dowling, Monrovia
2. Betty Thomas, Monrovia
3. Pam Fitzpatrick, Old Town Merchants
4. Gwendolyn Jones, Monrovia
5. Karin Crehan, Monrovia Chamber of Commerce

At the request of Mayor Lutz, City Manager Delach provided a status report on the Julian Fisher Park improvements.

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES**RCC-1 Mayor Mary Ann Lutz:**

- (a) U.S. Conference of Mayors meeting with United States Environment Protection Act related to water quality
- (b) Update on Recent Hazmat Incident Response; Fire Chief Donovan reviewed the City's response and commended Staff and mutual aid agencies.
- (c) Wished all a Merry Christmas, Happy Holidays, and Happy New Year

RCC-2 Mayor Pro Tem Becky A. Shevlin

- (a) Upcoming events and activities in the community
- (b) Reminded the community to Shop Monrovia
- (c) Attendance at the 4th Annual Southern California Economic Recovery and Job Creation Summit
- (d) Recent Foothill Transit Executive Board Meeting
- (e) Wished all a Merry Christmas, Happy Holidays, and Happy New Year

RCC-3 Councilmember Tom Adams:

- (a) Honoring Nelson Mandela; proposed a display of the South African flag presented to Ralph Walker in 1993 by Consulate representative Frik Schoombee
- (b) Wished all a Merry Christmas

RCC-4 Councilmember Alexander C. Blackburn had no report.

RCC-5 Councilmember Larry J. Spicer

- (a) Wished all Merry Christmas and Happy New Year

ADMINISTRATIVE REPORTS:

Interim City Manager Delach provided a brief verbal report, stating that the City would receive \$25,000 toward the Fit Together program after placing second in the U.S. Conference of Mayors Childhood Obesity Prevention awards program. Mayor Lutz would receive the award on behalf of the City at the upcoming conference.

Interim City Manager Delach also reported that payment of the Family Festival Production, Inc., franchise fees had resumed and were expected to continue through 2014.

Mayor Lutz asked Interim City Manager Delach to provide a report on the recent announcement of a proposed full closure of Myrtle Avenue for a period of five months by the Gold Line Construction Authority (GLCA) as part of the Foothill Extension project. Chris Burner, Chief Project Administrator for the GLCA, reviewed the plans for the closure of Myrtle Avenue between Duarte Road and Railroad Avenue, including the permanent elimination of left turns onto Railroad Avenue from southbound Myrtle Avenue for railroad crossing safety per California Public Utilities Commission requirements.

Discussion ensued regarding providing notice to customers of businesses on Railroad Avenue, concerns about the extended closure, and requests for further discussions between GLCA and City staff to consider alternatives that might result in a shorter period and/or partial closures. Mr. Burner explained that partial closures would likely cause delays that would significantly impact timing of work on other crossings and likely impact the project timeline.

Public Input:

1. Brenda Trainor, Wonder Dog Ranch
2. Gwendolyn Jones, Monrovia
3. Melda Mirabi, on behalf of Ruben Mirabi, Shell Station
4. Karin Crehan, Monrovia Chamber of Commerce
5. Bob Helbing, Air-Tro Heating and Air Conditioning
6. Bonnie Kaufmann, Monrovia

Discussion continued regarding communicating with residents on this item, reviewing mitigation of traffic impacts on Pomona Avenue, making information available on GLCA and City websites, steps affected

businesses could take to file claim with GLCA for loss of revenues as a result of construction closures, planned detour routes, and coordinating with the Police Department to avoid unnecessary citations resulting from confusion over detour restrictions for trucks.

Interim City Manager Delach stated that Staff would work with GLCA and present the results to the City Council for evaluation.


PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 7, 2014, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

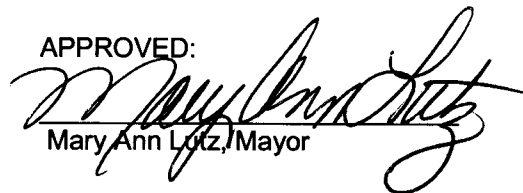
ADJOURNMENT: At 9:35 p.m., Mayor Lutz adjourned the meeting in memory of the Mark W. Scarff, longtime Monrovia business owner.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED:



Mary Ann Lutz, Mayor