

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting

Tuesday, July 5, 2016, 7:30 P.M.



73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Alexander C. Blackburn  
Mayor Pro Tem

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, July 5, 2016  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Gloria Crudgington
ROLL CALL	Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Recognition of Ashley Sanchez and Kate Weisner for Their Accomplishments on the United National Soccer Team
- PR-2 Recognition of Clifton Middle School Hippy Bots for Placing 13th at the FIRST Tech Challenge in Shanghai, China
- PR-3 Proclaiming July 2016 as Parks and Recreation Month  
Staff Reference: Katie Distelrath, Recreation Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – to resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 Payroll No. 12 in the Net Amount of \$680,414.83, and Warrant Register dated June 16, 2016, in the Total Amount of \$1,198,531.69  
Staff Reference: Mark Alvarado, Assistant City Manager  
Recommendation: Approve Payroll No. 12 in the net amount of \$680,414.83, and Warrant Register dated June 16, 2016, in the total amount of \$1,198,531.69
- CC-2 Emergency Repair of Water Main at 150 East Huntington Drive by Robert BRKICH Construction Corporation in the Amount of \$7,532.37  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Ratify the emergency repair of the water main at 150 East Huntington Drive and authorize payment to Robert BRKICH Construction Corporation in the amount of \$7,532.37

- CC-3 Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2017**  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Award a contract to Beacon Media, Inc., for the period ending June 30, 2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 Amendment No. 1 to the Joint Powers Agreement dated June 12, 2000, among the cities of Arcadia, Duarte, Monrovia, Sierra Madre, South Pasadena, and Pasadena, to Form the Foothill Policy Board which will Administer the New Workforce Innovation and Opportunity Act which Replaces the Workforce Investment Act of 1988**  
Staff Reference: Oliver Chi, City Manager  
Recommendation: Approve Amendment No. 1 to the Joint Exercise of Powers Agreement by and between the cities of Arcadia, Duarte, Monrovia, Sierra Madre, South Pasadena, and Pasadena related to the Workforce Innovation and Opportunity Act, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 Cancellation of the August 16, 2015, City Council Meeting**  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Cancel the Regular City Council Meeting of August 16, 2016
- CC-6 Consultant Services Agreement with Jennifer Sweeney & Associates Related to the Development of a Monrovia Public Library Strategic Plan**  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve the Consultant Services Agreement with Jennifer Sweeney & Associates related to the development of a Monrovia Public Library Strategic Plan in an amount not to exceed \$46,600 and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-7 Agreement with Absolute International Security, Inc. d/b/a AIS, for Security Services Related to Private City Facility Rentals, Colorado Commons Parking Structure, Station Square Park and other City Facilities as Designated by the City Manager for the Period Ending June 30, 2018**  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve a consultant services agreement with AIS for security services for the period ending in June 30, 2018, and authorize the City Manager to execute any documents in a form approved by the City Manager
- CC-8 Reaffirming the Annual Levy Amount and Tax Rate Percent of Taxes Levied for the Direct Assessment Parcel Taxes and the Tax Override Ad Valorem Tax for the 2016-2017 Fiscal Year; Resolution No. 2016-31**  
Staff Reference: Emy-Rose Hanna  
Recommendation: Adopt Resolution No. 2016-31
- CC-9 Finalization of Real Property Conveyances Between the City and the Metro Gold Line Foothill Extension Construction Authority**  
Staff Reference: Lauren Vasquez, Deputy City Manager  
Recommendation: Authorize staff to record the documents included in the Property Conveyance packets associated with the Gold Line Light Rail Project, authorize the City Manager to execute the necessary documents, and direct the City Clerk execute the related Certificates of Acceptance
- CC-10 Extension of Agreements with the County of Los Angeles, the City of Bradbury, and Foothill Transit Related to the Administration and Provision of the City's Transit Services**  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Approve the extensions to the agreement with the County of Los Angeles, the agreement with Foothill Transit, and the agreement with the City of Bradbury related to Monrovia Transit as proposed and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-11 Amendment to Title 10, Chapter 10.04 of the Monrovia Municipal Code Related to Speed Limits, Adoption of Ordinance No. 2016-06**  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt Ordinance No. 2016-06

#### **PUBLIC INPUT**

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

**PUBLIC HEARINGS/MEETINGS - None**

#### **REPORTS OF CITY MANAGER AND STAFF**

- RCM-1 City Council Directives Update**  
Staff Reference: Oliver Chi, City Manager

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

- RCC-1 Mayor Tom Adams**  
(a) Recent Attendance at Independent Cities Association Summer Seminar; La Jolla, California  
(b) Update on Governor Brown's Early Parole Initiative
- RCC-2 Mayor Pro Tem Alexander C. Blackburn**
- RCC-3 Councilmember Gloria Crudgington**
- RCC-4 Councilmember Becky A. Shevlin**  
(a) Recent Attendance at League of California Cities Mayors & City Council Executive Forum; Monterey, California
- RCC-5 Councilmember Larry J. Spicer**  
(a) Recent Attendance at Independent Cities Association Summer Seminar; La Jolla, California

#### **ADMINISTRATIVE REPORTS**

- AR-1 Amendment No. 3 to the Agreement with Keolis America, Inc., dba Keolis Transit America for the Operation of Public Transportation Services in an Amount not to Exceed \$846,011 for the Period Ending May 31, 2017**  
Staff Reference: Oliver Chi, City Manager  
Recommendation: Approve Amendment No. 3 with Keolis for the operation of the City's Monrovia Transit Operation for the period ending May 31, 2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-2 Consultant Services Agreement with Vision Technology Solutions, LLC. for Website Development and Annual Subscription Services for the Period Ending June 30, 2021**  
Staff Reference: Brittany Mello, Management Analyst  
Recommendation: Approve the consultant services agreement with Vision Technology Solutions, LLC for website development and annual subscription services for the period ending June 30, 2021, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

**AR-3 Award of Contract to T.A. Rivard, Inc., for the Water Service Lines Replacement Project, Project No. C-3089, and Task Order with Merrell-Johnson Companies for Related Engineering, Inspection, and Construction Management**

Staff Reference: Sean Sullivan, Public Works Manager

Recommendation: award a contract to T.A. Rivard, Inc. for the completion of the Water Service Lines Replacement Project, award a task order to Merrell-Johnson Companies for project engineering, inspection, and management, and appropriate the necessary funds of \$414,635 to complete this project and to authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney

**AR-4 Adoption of the City of Monrovia Bicycle Master Plan**

Staff Reference: Sean Sullivan, Public Works Manager

Recommendation: Adopt the City of Monrovia Bicycle Master Plan

**CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT  
ADJOURNING CITY COUNCIL MEETING**

**MHA CONVENE**

Chairman Adams

**MHA ROLL CALL**

Boardmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Vice-Chairman Alexander C. Blackburn, and Chairman Tom Adams

**MHA CONSENT CALENDAR**

**MHA CC-1 Unadopted Minutes of April 19, 2016, Regular Meeting of the Monrovia Housing Authority**

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the April 19, 2016, Regular Meeting

**MHA PUBLIC HEARINGS/MEETING – None**

**MHA ADMINISTRATIVE REPORTS**

**MHA AR-1 Authorization to Issue a Request for Bids Related to the Disposition of the Historic Landmarked Single-Family House Located at 200 East Lime Avenue**

Staff Reference: Lauren Vasquez, Deputy City Manager

Recommendation: Authorize the issuance of the Request for Bids related to the disposition of real property located at 200 East Lime Avenue, and authorize the Executive Director to coordinate the RFB process as outlined in this staff report and execute the necessary documents in a form approved by the City Attorney

**MHA ADJOURNMENT**

**RECONVENE CITY COUNCIL MEETING**

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, July 19, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Douglas Hoffman, Uncle of Administrative Assistant Ashton Gout

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 1st day of July, 2016.

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Alice D. Atkins CMC, City Clerk