



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** City Manager's Office

**MEETING DATE:** April 18, 2023

**PREPARED BY:** Alice D. Atkins, City Clerk

**AGENDA LOCATION:** CC-1

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**TITLE:** Unadopted Minutes of the April 4, 2023, Special and Regular Meetings of the Monrovia City Council

**OBJECTIVE:** To adopt the meeting Minutes of the Monrovia City Council

**BACKGROUND:** The purpose of the Minutes is to record the actions taken by the legislative body.

**RECOMMENDATION:** Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the April 4, 2023, Special and Regular Meeting.

**CC-1**

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, APRIL 4, 2023, 7:30 P.M.**

**CLOSED SESSION:** Mayor Becky A. Shevlin convened the Special Meeting / Closed Session of the Monrovia City Council on Tuesday, April 4, 2023, at 7:00 p.m., to discuss: Conference with Legal Counsel (Existing Litigation) Pursuant to Government Code §54956.9(d)(1); National Prescription Opioid Litigation, MDL No. 2804 (Federal District Court N.D. Ohio) and related cases. All members were present. Mayor Shevlin adjourned the Study Session at 7:20 p.m.

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, April 4, 2023, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Pastor Michelle Wright led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Dr. Tamala Kelly led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudginton, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry Spicer and Mayor Becky A. Shevlin.

**REPORT OF CLOSED SESSION:** City Attorney Steele reported that the City Council met in closed session to discuss the item on the posted agenda. All members were present and unanimously voted to accept the settlement agreements proffered in the National Opioid litigation with TEVA, Allergan, Walmart, Walgreens, CVS, and authorized the City Manager to execute the necessary documents.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming April 2023 as "DMV/Donate Life Month":** The Mayor and City Council presented the proclamation to Maribel Galvan and Elisa Gonzalez, One Legacy Ambassadors

**PR-2 Proclaiming April 2023 as "Oral Cancer Awareness Month":** The Mayor and City Council recognized April 2023 as Oral Cancer Awareness Month.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Angelina Hamilton was excused.

**ORDER OF BUSINESS:** With no objections, item RCM-2 was moved forward to be heard prior to the Consent Calendar.

**RCM-2 Resolution No. 2023-14, Condemning and Rejecting Antisemitism and supporting the International Holocaust Remembrance Alliance by Affirming Monrovia's Commitment to Ensuring our Community is a Safe and Welcoming Place:** City Manager Feik introduced the proposed resolution, and asked Jason Moss, Jewish Federation of the Greater San Gabriel and Pomona Valleys, to speak on efforts to help eradicate Antisemitism and all forms of hatred.

**It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez, to adopt Resolution No. 2023-14.** The motion carried unanimously by roll call vote.

**CONSENT CALENDAR:** It was moved by Councilmember Mayor Pro Tem Spicer, seconded by Councilmember Dr. Kelly, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the March 21, 2023, Regular Meeting of the Monrovia City Council:** The City Council adopted the Minutes of the March 21, 2023, Regular Meeting.

**CC-2 Payroll No. 7 in the Net Amount of \$730,422.79, and Warrant Registers dated March 23 and March 30, 2023, in the Total Amounts of \$1,107,824.82 and \$677,935.94, Respectively:** The City Council approved Payroll No. 7 in the net amount of \$730,422.79, and Warrant Registers dated March 23 and March 30, 2023, in the total amounts of \$1,107,824.82 and \$677,935.94, respectively.

**CC-3 Acceptance of Work, Filing Notice of Completion, and Release Retention Funds to Certified**

**Painters, Inc., for the Police Department Exterior Painting and Sign Project, Project #91026:** The City Council accepted the work of Certified Painters for the Police Department Exterior Painting and Sign Project, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

**CC-4 Award of Contract to Sol Construction, Inc., for the Lower Cloverleaf Reservoir Rehabilitation Project, Project #G-952 in an Amount Not to Exceed \$215,521.00; Approve a Contingency Amount not to Exceed \$22,000.00; Approve Task Order No. 103 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount Not to Exceed \$33,520.00; Reallocate \$97,798.00, from the Reservoir Maintenance and Repair Program, Project 91042 to the Project; and Find the Project is Categorically Exempt from Review Under California Environmental Quality Act (CEQA) Guidelines Section 15301(d):** The City Council approved the Plans and Specifications for Project #G-952, awarded a contract to Sol Construction, Inc. for the Lower Cloverleaf Reservoir Rehabilitation Project in an amount not to exceed \$215,521.00, authorized the City Manager or designee to approve contract change orders not to exceed \$22,000.00; and approved Task Order No. 103 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount Not to Exceed \$33,520.00; Reallocated \$97,798.00, from the Reservoir Maintenance and Repair Program, Project 91042 to the Project; and found the Project is Categorically Exempt from CEQA review, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

**CC-5 Award of Contract to Shade Structures, Inc. dba USA Shade & Fabric Structures for the Library Park Playground Shade Structure Installation Project in an Amount Not to Exceed \$199,596.21; Approval of a Contingency Amount not to Exceed \$29,939.00; Acceptance of Donation from the Monrovia Parks, Wilderness, and Recreation Foundation in the Amount of \$65,000; Reallocation of \$102,535.21 for Library Park Playground Improvements for a total Project Budget in an Amount not to Exceed \$251,535.21, and Find the Project is Categorically Exempt from Review Under California Environmental Quality Act:** The City Council awarded a contract to Shade Structures, Inc. dba USA Shade & Fabric Structures for the Library Park Playground Shade Structure Installation Project in an amount not to exceed \$199,596.21; approved a Contingency Amount not to Exceed \$29,939.00; accepted a donation from the Monrovia Parks Wilderness, and Recreation Foundation in the Amount of \$65,000; reallocated \$102,535.21 for Library Park Improvements for a total Project Budget of \$251,535.21, found the Project is Categorically Exempt from review under California Environmental Quality Act, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Consultant Services Agreement with David Evans and Associates, Inc., in an Amount not to Exceed \$66,520.00 Related to the Sewer System Management Plan (SSMP) Update in Compliance with the Statewide General Waste Discharge Requirements (WDRs) for Sanitary Sewer Systems Pursuant to State Water Board Order 2006-0003-DWQ:** The City Council approved the Consultant Services Agreement with David Evans and Associates, Inc., in an amount not to exceed \$66,520.00 related to the Sewer System Management Plan (SSMP) Update to complete the City's SSMP update, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT:** Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Brian Tindall, Monrovia
2. Deborah Johnson, Monrovia
3. Rosemary Gavidia, Monrovia
4. Teresa, Monrovia
5. Brenda Trainor, Monrovia Chamber of Commerce
6. Ewa Karczewska, Monrovia
7. Edward Belden, Monrovia Parks, Recreation, and Wilderness Foundation
8. Paul Ronney, Monrovia
9. Terri Prado, Monrovia
10. Anastasia Merinova, Monrovia
11. Lydia Gonzalez, Monrovia
12. William Flanagan, Monrovia

**PUBLIC HEARINGS / MEETINGS:** None

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

**RCM-2 Resolution No. 2023-14, Condemning and Rejecting Antisemitism and supporting the International Holocaust Remembrance Alliance by Affirming Monrovia's Commitment to Ensuring our Community is a Safe and Welcoming Place:** This item was taken out of order prior to Consent Calendar.

**RCM-3 2023 Monrovia Area Partnership (MAP) Neighborhood Conference:** Jessie Woo, Neighborhood Services Administrative Assistant, provided an overview of the upcoming event.

**RCM-4 Status Update on Statewide Drought and Review of Phase II of the Water Conservation Plan, Enforcement Plan, and Excess Usage Penalty Surcharge:** Alex Tachiki, Interim Public Works Director provided an update on the Statewide Drought conditions and answered questions of City Council.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

##### **RCC-1 Councilmember Gloria Crudgington**

- (a) Upcoming community events

##### **RCC-2 Councilmember Sergio P. Jiménez**

- (a) WELL Water Conference report
- (b) Recent and upcoming community events

##### **RCC-3 Councilmember Dr. Tamala Kelly**

- (a) Thanked Staff for the recent Elementary School tours
- (b) Ralph Walker Bench dedication
- (c) Immigration Resource Center
- (d) Youth Empowerment Conference (Girl Power)

##### **RCC-4 Mayor Pro Tem Larry J. Spicer**

- (a) Los Angeles County Metropolitan Transportation Authority plans to hire safety officers for train lines and stations
- (b) Request for Shade structures at the Station Square Bandshell

##### **RCC-5 Mayor Becky A. Shevlin**

- (a) Upcoming meetings at the Council of Government (COG)
- (b) Coordinating Council Meeting regarding SB1383
- (c) Clean Power Alliance membership approved
- (d) Mental Health AdHoc Committee update

#### **ADMINISTRATIVE REPORTS:**

**AR-1 Initiative No. 21-0042A1, "The Taxpayer Protection and Government Accountability Act"; Resolution No. 2023-13:**

Dylan Feik, City Manager, reviewed the agenda report and answered questions of City Council.

Following discussion, the item was tabled for possible discussion at a future meeting.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 18, 2023, 7:30 P.M.

**ADJOURNMENT:** At 10:01 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of James Petterson, Father of Community Development Project Coordinator Kerri Zessau.

APPROVED:

ATTEST:

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Becky A. Shevlin, Mayor

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Alice D. Atkins, MMC, City Clerk