

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, DECEMBER 21, 2021, 7:30 P.M.**

In accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council made the determination that there would not be a physical meeting location. Members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**SPECIAL MEETING:** Mayor Tom Adams convened the Special Meeting of the Monrovia City Council on Tuesday, December 21, 2021, at 6:00 p.m., at which all members were present, to discuss CS-1 Public Employee Evaluation Pursuant to Government Code GC 54957(b)(1): City Manager. In accordance with Government Code Section 54953(e), the meetings were conducted via video conference. Mayor Adams adjourned the special meeting at 7:25 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, December 21, 2021, at 7:33 p.m. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

**INVOCATION:** Councilmember Larry J. Spicer led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams. All members participated via videoconference pursuant to Government Code Section 54953(e).

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session via teleconference to discuss the items on the posted agenda; all members were present and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Holiday Decorating Contest Awards:** Rebecca Sandoval, Recreation Division Manager, provided a presentation of the Holiday Decorating Contest Award winners of 2021.

**PR-2 Annual Ugly Sweater Contest:** The City Council and staff participated in the Annual Ugly Sweater Contest, crowning Councilmember Spicer as this year's winner.

**PR-3 Pasadena Humane Pet of the Month:** Michelle Holbrook, Pasadena Humane, provided a video featuring Twinkle the cat as the Pet of the Month.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Angelina Hamilton was excused.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the December 6, 2021, Special Joint Meeting of the Monrovia City Council and the Monrovia Unified School District Board of Education, and the December 7, 2021, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the December 6, 2021, Special Joint Meeting and the December 7, 2021, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 25 in the Net Amount of \$722,839.09, and Warrant Registers dated December 9 and December 16, 2021 in the Total Amounts of \$585,143.67 and \$310,933.12, Respectively:** The City Council approved Payroll No. 25 in the Net Amount of \$722,839.09, and Warrant Registers dated December 9 and December 16, 2021 in the Total Amounts of \$585,143.67 and \$310,933.12, respectively.

**CC-3 Review and Determine that the City Council will Continue to Conduct Public Meetings by Teleconference Pursuant to Government Code Section 54953(e):** The City Council determined that the City will continue to conduct public meetings by teleconference pursuant to Government Code Section 54953(e), because in-person meetings would present imminent risks to the health and safety of attendees, staff, and members.

**CC-4 Amendment to Title 8 (Health and Safety) of the Monrovia Municipal Code, adding Chapter 8.46 Related to Mandatory Organic Waste Disposal Reduction in Accordance with State and Federal Law; Adoption of Ordinance No. 2021-11:** The City Council adopted Ordinance No. 2021-11.

**CC-5 Amendment No. 2 to the Consultant Services Agreement dated June 18, 2019, with Pacific Productions for Support and Equipment related to the New Year's Eve Event in the Amount of \$8,604.00:** The City Council approved Amendment No. 2 to the Consultant Services Agreement with Pacific Productions dated June 18, 2019, in the Amount of 8,604.00 to provide staff support and equipment related to the New Year's Eve Event, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Allocation of California Department of Parks and Recreation Proposition 68 General Per Capita Funding in the Amount of \$177,952.00 for the Lucinda Garcia Park Improvement Project:** The City Council approved the application for the allocation of Proposition 68 Per Capita Grant Program funding for the Lucinda Garcia Park Improvement Project and authorized the City Manager to execute all documents in a form approved by the City Attorney.

**CC-7 Amendment No. 1 to the Agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for Bulk Fuel Purchase for the Period Ending December 31, 2022, in an Amount Not to Exceed \$426,000.00:** The City Council approved Amendment No. 1 to the agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for the period ending December 31, 2022, in an amount not to exceed \$426,000.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Community Facilities District Annual Accountability Reports for Fiscal Year 2021-2022:** The City Council adopted Resolution No. 2021-59.

**CC-9 Second Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to Lease of Two Parking Lots for the Period Ending November 30, 2022:** The City Council approve the Second Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to lease of two parking lots for the period ending November 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-10 Annual Investment Policy Update, Resolution No. 2021-58:** The City Council adopt Resolution No. 2021-58.

**PUBLIC INPUT:** Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Brain Tindall (via Zoom)

**PUBLIC HEARINGS / MEETINGS:** None.

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Dylan Feik reviewed the directives as well as upcoming initiatives and programs

**RCM-2 Pickleball Pilot Program Update:** Tina Cherry, Community Services Director reviewed the proposed Pickleball pilot program update and received direction from City Council to move forward with the program.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

**RCC-1 Mayor Tom Adams**

- (a) New Year's Eve Event
- (b) Thanked staff

**RCC-2 Mayor Pro Tem Gloria Crudginton**

- (a) Rio Hondo Watershed Steering Committee; Resident and Community Services Commissioner Edward Belden appointed.

**RCC-3 Councilmember Alexander C. Blackburn**

- (a) Requested staff look into possible program options for drug and mental health rehabilitation

**RCC-4 Councilmember Becky A. Shevlin**

- (a) Redistricting update
- (b) San Gabriel Valley Mosquito & Vector Control District update
- (c) Foothill Transit update
- (d) Los Angeles County Blue Ribbon Commission on Homelessness
- (e) San Gabriel Valley Council of Governments legislation lobbyist update

**RCC-5 Councilmember Larry J. Spicer**

- (a) Monrovia Unified School District Adult School and Workforce Development Board youth to work job program
- (b) Thanked staff for a great year

**ADMINISTRATIVE REPORTS:****AR-1 Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2021-63:**

City Manager Feik reviewed Agenda Report and answered questions of the City Council.

**It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2021-63.** The motion carried unanimously by roll call vote.

**AR-2 Review and Provide Possible Direction to Staff Regarding the Language for a Ballot Measure to Eliminate the Office of Directly Elected Mayor and Convert to an Annual Rotating Choice of a Mayor from Among the Members of the City Council:**

City Attorney Steele reviewed Agenda Report and answered questions of the City Council.

**Public Input:**

1. Karen Suarez (via email)
2. Philip Tiffany (via email)
3. Melissa Taylor (via zoom)
4. Tamala Kelly (via zoom)
5. Angelica Chavez (via zoom)
6. Teri Prado (via zoom)

**It was moved by Councilmember Spicer, seconded by Councilmember Blackburn, to direct staff to add language to the ballot measure that would require the rotating to the position of Mayor to attend the League of California leadership training.**

**CONVENE MONROVIA HOUSING AUTHORITY MEETING  
WITHOUT ADJOURNING CITY COUNCIL MEETING**

**CONVENE:** Chairman Adams convened the Regular Meeting of the Monrovia Housing Authority at 9:33 p.m.

**ROLL CALL:** In attendance were Boardmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Vice-Chairman Gloria Crudginton, and Chairman Tom Adams. All members participated via videoconference pursuant to Government Code Section 54953(e).

**CONSENT CALENDAR:** It was moved by Boardmember Shevlin, seconded by Boardmember Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**MHA CC-1 Unadopted Minutes of December 15, 2020, Regular Meeting of the Monrovia Housing Authority:** The Board adopted the minutes of the December 15, 2020, Regular Meeting.

**MHA CC-2 Fiscal Year 2020-2021 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2020-2021 Housing Successor Annual Report:** The Board received and filed the 2020-2021 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2020-2021 Housing Successor Annual Report.

**MHA PUBLIC HEARINGS/MEETING:** None

**MHA ADMINISTRATIVE REPORTS:** None

**MHA ADJOURNMENT:** At 9:34 p.m., Chairman Adams adjourned the meeting.

**RECONVENE CITY COUNCIL MEETING:** Mayor Adams reconvened the Regular Meeting of the Monrovia City Council.


**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 18, 2022, 7:30 P.M. The January 4, 2022, Regular Meeting was cancelled.

**ADJOURNMENT:** At 9:35 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council in memory of Anne Ackerman Battle, longtime teacher at Monrovia Unified School District; Sally Dominguez, Monrovia resident and Alhambra Police Department Corporal; Cheng-Chang Wang, father of Library Senior Administrative Assistant Miga Wang; and Aurelia Bernal Moran, grandmother of Recreation Specialist Angelica Cardona.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Tom Adams, Mayor

