



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: October 4, 2022

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the September 20, 2022, Regular Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Regular Monrovia City Council Meeting.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the September 20, 2022, Regular Meeting.

CC-1

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, SEPTEMBER 20, 2022, 7:30 P.M.**

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, September 20, 2022, at 7:30 p.m. in City Council Chambers. In attendance were Community Development Director Craig Jimenez, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Karen Mastrogiovanni led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Larry J. Spicer led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry Spicer and Mayor Becky A. Shevlin. Councilmember Gloria Crudgington was excused.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Pet of the Month: Kevin McManus, Public Relations & Communications Manager, introduced Andre the Great Dane.

PR-2 Proclaiming September 2022 as “National Preparedness Month”: The Mayor and City Council presented the proclamation to Fire Chief Sanchez, who provided information on programs and activities.

PR-3 Recognizing the 10th Anniversary of Healing Connections: The Mayor and City Council presented a Certificate of Recognition to Ulises Gutierrez, Pastor Karen Mastrogiovanni, Citrus Community College and Former Mayor Mary Ann Lutz, and other representatives of Healing Connections.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Councilmember Jiménez, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 6, 2022, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the September 6, 2022, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll No. 19 in the Net Amount of \$695,632.17, and Warrant Register dated September 15, 2022, in the Total Amount of \$1,861,444.37: The City Council approved Payroll No. 19 in the net amount of \$695,632.17, and Warrant Register dated September 15, 2022, in the total amount of \$1,861,444.37.

CC-3 Destruction of Certain Departmental Records; Resolution No. 2022-47: The City Council adopted Resolution No. 2022-47.

CC-4 Designation of City's Agents by Title to Obtain Federal and/or State Financial Assistance through the California Office of Emergency Services: The City Council approved the Designation of Applicant's Agent Resolution for Non-State Agencies authorizing the City Manager, Chief of Fire, or Director of Public Services by title to apply for federal and/or state financial assistance on behalf of the City of Monrovia through the California Office of Emergency Services.

CC-5 Final Tract Map No. 83495 for Property Located at 634 West Olive Avenue and 610 West Walnut Avenue; Grace Kwok, Property Owner, Applicant: The City Council approved Final Tract Map No. 83495

CC-6 Amendment No. 2 to the Consultant Services Agreement with Moore Iacofano Goltsman, Inc., dated October 6, 2020, Extending the Term to April 30, 2023, for the completion of the Monrovia Housing Element Update for the 2021-2029 Planning Cycle and Associated General Plan Amendments (Focused General Plan Update) and Environmental Analysis Pursuant to State Law: The City Council Approved Amendment No. 2 to the Consultant Services Agreement with Moore Iacofano Goltsman, Inc., dated October 6, 2020, extending the term to April 30, 2023, for the completion of the Monrovia Housing Element Update for the 2021-2029 Planning Cycle and Associated General Plan Amendments (Focused General Plan Update) and Environmental Analysis, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Task Order No. 25 Under the On-Call Consultant Services Agreement dated June 21, 2022, with Stetson Engineers, Inc., in an Amount not to Exceed \$106,000.00 for the Citywide Water Main Survey and Assessment: The City Council Approved Task Order No. 25 under the On-Call Consultant Services Agreement dated June 21, 2022, with Stetson Engineers, Inc., in an amount not to exceed \$106,000.00 for the Citywide Water Main Survey and Assessment,; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Declaring that the City Manager's Authority to Approve and Execute Contracts Includes Contracts with Unlimited Indemnification and Defense Provisions that are Otherwise within the Scope of the City Manager's Contract Authority, Resolution No. 2022-48: The City Council Adopted Resolution No. 2022-48.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. No written comment for this meeting were received.

1. John Watson, Chamber of Commerce Ambassador, introduced newly hired Chamber of Commerce Executive Director Juliana Oñate
2. Kristin Ritzau, Food ED
3. Sean Helbing, Chamber of Commerce

PUBLIC HEARINGS / MEETINGS:

PH-1 Historic Landmark HL-160 and Mills Act Contract MA-150 for Property Located at 740 Mountain View Avenue by Property Owners Jeff and Karyn Godbold; Resolution No. 2022-44:

Senior Planner John Mayor reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened and closed the public hearing, as there was no one present wishing to speak on the item.

It was moved by Councilmember Jiménez, seconded by Mayor Pro Tem Spicer, to adopt Resolution No. 2022-44. The motion carried unanimously by roll call vote.

PH-2 Historic Landmark HL-161 and Mills Act Contract MA-151 for Property Located at 518 West Maple Avenue by Property Owners Anne Riggs and Christopher Cornwell; Resolution No. 2022-45:

Planning Division Manager Sheri Bermejo reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened and closed the public hearing, as there was no one present wishing to speak on the item.

It was moved by Councilmember Jiménez, seconded by Councilmember Dr. Kelly, to adopt Resolution No. 2022-45. The motion carried unanimously by roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 After-School Youth Sports Program Update: Tina Cherry, Community Services Director, provided an overview of the City's youth sports programs. City Council requested the informational flyers be provided in Spanish, as well.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudgington was excused.

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent Hispanic Heritage Month community events
- (b) Recent attendance at the League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA

RCC-3 Councilmember Dr. Tamala Kelly

- (a) Recent attendance at the League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA

RCC-4 Mayor Pro Tem Larry J. Spicer

- (a) Recent attendance at the League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA
- (b) Foothill Gold Line Construction Authority Update

RCC-5 Mayor Becky A. Shevlin

- (a) Recent attendance at the League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA
- (b) Recent City Council Goal Setting meeting
- (c) Upcoming community events

ADMINISTRATIVE REPORTS: None

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 4, 2022, 7:30 P.M.

ADJOURNMENT: At 9:03 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council.

APPROVED:

ATTEST:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk