

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, DECEMBER 12, 2000, 7:30 P.M.**

**CONVENE:** Mayor Robert T. Bartlett convened the Regular Meeting of the Monrovia City Council on Tuesday, December 12, 2000, at 7:32 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**INVOCATION:** Pastor Maurice Battle, Jr., All Nations Seventh Day Adventist Church, led the Invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Lara L. Blakely led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Lara L. Blakely, Joe Garcia, Rob Hammond, Mayor Pro Tem Tom Adams, and Mayor Robert T. Bartlett.

Santa Claus entered City Council Chambers, wished everyone Happy Holidays, and distributed candy canes to City Councilmembers and the audience.

Mayor Bartlett introduced the new Pastor of Bethel AME Church, Pastor Jordan Davis.

**REPORT OF CLOSED SESSION:** There was no closed Session on November 28, 2000.

**PRESENTATIONS:**

**1. Introduction of Holiday Home Happenings Award Winners**

Mayor Bartlett announced that this was an annual home decorating contest open to all residents of Monrovia. There were 37 applicants this year. The locations of the award-winning homes were noted on a tour map and available to the public at Monrovia City Hall, the Community Center, Library, Chamber of Commerce, and other locations throughout the community. Winning homes also received a painted wood sign for front-yard display.

Brittany Bilotti, Recreation Supervisor, announced the winners to the Mayor, City Council and the community. Certificates were presented to the winners who were Best Decorated Outdoor Tree, Lighted Way, 419 Grand Avenue; Best of Show, Joanie Maines, 12 Hidden Valley Road; Most Effective Use of Lighting, Janice and Phil Lopez, 405 Meadow Lane; Best Religious Display, Janie Duncan, 328 East Foothill Boulevard; Best Outdoor Display, Don Preston and Felipe Banuelos, 1030 Winding Oak Lane; Best Decorated Indoor Tree, Ted, Audrey and Lara Lambert, 316 Prospect Avenue; Best Still Display, the McKeehan Family, 501 East Colorado Boulevard; and Best Neighborhood Effort, "Butch" Reyburn, 155 North Madison Avenue.

**2. Introduction of Newly Hired Accounting Operations Supervisor Terri Tsai**

Gina Cheung, Finance Division Manager, introduced newly hired Accounting Operations Supervisor Terri Tsai to the Mayor, City Council and community. Mayor Bartlett welcomed Ms. Tsai to the Monrovia family.

**3. Introduction of Newly Hired Assistant Planner Ili Lobaco**

Robert Kastenbaum, Director of Community Development, introduced newly hired Assistant Planner Ili Lobaco to the Mayor, City Council and community. Mayor Bartlett welcomed Ms. Lobaco to the Monrovia family.

**4. Recognition of Winners in the Annual Merchants Holiday Parade**

Each year the merchants of Monrovia's Old Town sponsor the Annual Christmas Parade. The Monrovia Business Association presented awards to the winning entries in the parade. Awards were presented to the best band, the best commercial/adult entry, and the best youth entries. There were 2000 participants, comprising 97 entries in the parade.

Lisa Magno, co-chair of the parade, introduced three of the five judges of the parade, introduced co-chair Susan Motander, and assisted the Mayor and City Council in presenting the awards to: Best Band – Santa Fe Middle School, Tony Ellis, Principal; Best Adult/Commercial Entry – Jazzercise, Sherry Shaw; Best Youth Entry – Christ Centered Pasadena Christian School, Cecilia Anderson; Best Youth Entry – Rio Hondo Pep Squad, Cynthia Madrid; and Best Youth Entry – First Lutheran School, Mrs. Thompson and Mrs. Lenni.

**5. Introduction of Newly Hired Police Chaplain Sylvia Van Doren**

Police Chief Joe Santoro introduced newly hired Police Chaplain Sylvia Van Doren to the Mayor, City Council and Community. Mayor Bartlett welcomed Ms. Van Doren to the Monrovia family.

**PROCLAMATIONS:**

**1. Proclaiming March 6, 2001 as "Arbor Day"**

Mayor Bartlett reported that to be eligible for re-certification as a "Tree City USA" by the National Arbor Day Foundation, Monrovia must endorse an Arbor Day proclamation, sponsor an Arbor Day observance, and mail an application for re-certification by December 31, 2000.

The Public Works Department plans an Arbor Day observance with the cooperation of the Community Services Department. The ceremony will include a tree planting activity by local school children and is scheduled to take place March 6, 2001 at 4:00 P.M. at Julian Fisher Park.

**It was moved by Mayor Pro Tem Adams, seconded by Councilmember Garcia, to proclaim March 6, 2001 as "Arbor Day" in the City of Monrovia.**

As there was no one else who wished to speak for or against the matter, Mayor Bartlett moved on to the next agenda item.

**2. Proclamation Commemorating Foothill Transit Boardmember Willie White's Long-Standing Service Toward Improvement of Public Transportation in the San Gabriel Valley**

Mayor Bartlett announced that Foothill Transit Boardmember Willie White was retiring from the Board of Directors. He stated that Boardmember White has been a key advocate for the improvement of public transportation in the San Gabriel Valley and that his presence and insight will be missed.

Mayor Bartlett commemorated Mr. White's long-standing service with a proclamation to be sent to Mr. White.

**It was moved by Mayor Bartlett, seconded by Councilmember Blakely, to issue a proclamation commemorating Foothill Transit Boardmember Willie White's long-standing service toward improvement of public transportation in the San Gabriel Valley.**

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Representative Chris Burau reported on activities at Monrovia High School.

**H. REPORTS OF COMMISSIONS, BOARDS AND COMMITTEES:**

**1. Wilderness Preserve Steering Committee; Recommendation on Wright Property Located at 1112 Briarcliff Road**

Mayor Pro Tem Adams did not participate in this deliberation due to a political conflict of interest associated with his prior representation of the property owner.

The Wilderness Preserve Steering Committee met on December 5, 2000 to consider the various options (purchase or accept land donation) pertaining to the Wright property located at 1112 Briarcliff Road. This property comprising 11.76 acres (excludes a .48-acre easement) is located within the Cloverleaf Specific Plan and represents a potential land purchase under the Measure B criteria.

Wilderness Preserve Steering Committee Co-Chairs Cleve and Gloria Crudgington reviewed the Staff Report, strongly recommending that the City Council purchase the Wright property.

Gloria Crudgington cited environmental issues, noting that biologists from the Department of the Interior, Department of Fish and Wildlife stated that the animals should not be driven off the property. The property is a major wildlife corridor. She reported there has been much concern regarding where the proposed house would stand—right on the knoll overlooking Ruby Canyon, which is riparian habitat. Riparian habitat can grow anything, and building a house on the land would destroy the riparian habitat. Cleve Crudgington stated that due to the terrain being high, aggressive animals such as mountain lions and coyotes would use it as a surveying point. If a house were built on this site, the animals would lose this advantage. There are woodland oaks on one side of the canyon which may be threatened by construction. The valuation of the land is not based on acreage, but on the number of homes which could be built on the land. The land could provide approximately one to two homesites. Developer Fred Bowden has been very generous to the City by offering the property at his cost. He could make a considerable profit should the house be built. Members of the Wilderness

Steering Committee encouraged the City to enter into immediate negotiations for the purchase of the property.

Bowden Development, Inc. is in escrow to buy the property and has indicated its intent to proceed to construct one (1) house on the site in accordance with the original approval granted on July 9, 1997. In addition, Bowden Development, Inc. has indicated a desire to donate the remaining portion of the property (approximately 9-10 acres) to the City. The donated property would be designated as open space under the Hillside Wilderness Preserve Land Use Designation.

Bowden Development, Inc. has also indicated a willingness to sell the entire property to the City, which would be designated as open space under the Hillside Wilderness Preserve Land Use designation.

#### Wilderness Preserve Steering Committee Proceedings (December 5, 2000)

The Committee deliberated and voted to recommend that the City Council purchase the property. The vote was (4-1-1) with Cleve and Gloria Crudginton, Glen Owens, Eric Abe in favor of land purchase and Paul Larsen opposed. Steve Miller abstained due to owning property (residence) within close proximity to the site. The consensus of the Committee was that purchasing the property would not set an undesirable comparable sales precedent for future land purchases and if, at a later date, it was determined that the funds expended were needed for a more critical purchase, the land could be sold to recoup the investment. Those Committee members voting to purchase also cited environmental reasons as justification to acquire the property.

The Committee also voted to hold a Closed Session meeting to provide the City Council with various land purchase options to be used in negotiations with the property owners.

The open space parcel tax assessment is in place and the funds are being collected by the Los Angeles County Tax Assessor to fund the bond sales. However, the City has not issued the bonds and, hence, the Measure B funds are not available. As a result, it would be necessary for the City to advance the funds to purchase the property, and then be reimbursed once the bond funds are available. (See offer to sell from Bowden Development, Inc.) The City would be reimbursed for 100% of the expenditure, resulting in a minimal risk to the City and no long-term financial impact.

Councilmember Hammond commended the Wilderness Preserve Steering Committee for their efforts.

Nancy Zack, 739 Crescent Drive, spoke against the acquisition.

Rick Norman, 555 Norumbega Drive, spoke in favor of the Wright property acquisition.

Cyrus Kemp, 346 Bradoaks, stated that he did not understand the ownership of the Wright property, but hoped the property would not be developed.

Jimmy Anderson, 615 Cloverleaf, spoke in favor of protecting the hillside, but felt that purchase of the Wright land was not in the City's best interest.

Steve Miller, 696 West Foothill Boulevard, reminded the City Council that several biologists have looked at the Madison-Cloverleaf area, and their reports indicate that the Wright property is integral to the wildlife corridor.

City Attorney Michael Colantuono recommended that if the City intended to enter into negotiations, three things should be done as follows:

- (1) By motion instruct the negotiating team to enter into negotiations with Mr. Bowden based on his offer.
- (2) Appoint the negotiators. It has been discussed that the negotiators should be the City Manager, the City Attorney and a member of the Wilderness Preserve Committee.
- (3) Act by a three-fourths vote to add to the Agenda Closed Session so that the Council could meet with the negotiators to give them authority so that the City can move forward with these negotiations quickly.

**It was moved by Councilmember Garcia, seconded by Councilmember Hammond, to commence negotiations to purchase the property located at 1112 Briarcliff Road (Wright property) and authorize the City Manager to execute the necessary documents.**

Discussion ensued as follows:

Councilmember Blakely stated that this was a very tough issue. She expressed her concern about the intent of Measures A and B and the density on the land and asked that a member of the Wilderness Preserve Committee point out the location of the land on a map.

Councilmember Hammond stated that if this purchase were approved, the City could in perpetuity protect Ruby Canyon, and that he felt that this was the specific intent of Measure B.

Councilmember Blakely wondered about the relationship of one piece of property to the entire foothill area.

Robert Kastenbaum, Director of Community Development, pointed out the area in question on the map, explaining that there were many other properties that the City is working on purchasing.

Councilmember Garcia spoke about Measures A and B and preserving open space, and stated that he felt that the Wright property is as important environmentally as any property that has been previously discussed. He stated that he felt that any property which was preserved is important.

Mayor Bartlett stated that he believed that the City should enter negotiations to purchase the property.

**ROLL CALL:           Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Bartlett  
                          Abstain: Mayor Pro Tem Adams  
                          Motion carried: 4-0**

**It was moved by Mayor Bartlett, seconded by Councilmember Blakely, and unanimously approved, to add to the agenda commencement of negotiations to purchase property at 1112 Briarcliff Road in Closed Session pursuant to Government Code § 54957.1, and appoint a committee, consisting of the City Manager, City Attorney and either of the Co-Chairs.**

**BREAK:           Mayor Bartlett called for a break from 8:53 P.M. to 9:03 P.M.**

**I. ADMINISTRATIVE REPORTS**

**1. Emergency Vehicle Intersection Early Warning System (E-VIEWS) Program**

Police Chief Joe Santoro reviewed the Staff Report.

E-VIEWS, Inc. requested that the City enter into a partnership to test and complete the development of their unique product for traffic safety. There will be no cost to the City for participating in the program. E-VIEWS will install transponders in twenty (20) Police and ten (10) Fire emergency vehicles that will communicate via microwave with receivers on visual display boards installed on traffic signal mastarms above the center of the intersections. Approaching drivers will see bright flashing vehicle warning symbols on the visual displays to inform drivers of the direction from which emergency traffic is approaching or departing the intersections. The lighted flashing vehicle icons appear to move across the displays synchronized with the actual emergency vehicle's movement. This priority system will inform motorists and pedestrians of emergency vehicles approaching and departing an intersection from approximately 2000 feet.

The following eight intersections in the City will be equipped with the display boards:

1. Huntington Drive and Mountain Avenue
2. Huntington Drive and Shamrock Avenue
3. Huntington Drive and California Avenue
4. Huntington Drive and Myrtle Avenue
5. Huntington Drive and Magnolia Avenue
6. Huntington Drive and Mayflower Avenue
7. Huntington Drive and Monterey Avenue
8. Foothill Boulevard and Ivy Avenue

Jim Davidson, CEO, E-VIEWS, Inc., thanked Mayor Bartlett, Chiefs Santoro and Bryan, Public Works Acting Director David Fike, and commended the City Council for their synergy. He demonstrated the signs which would hang from the traffic signal mastarms. Mayor Pro Tem Adams commented that this was a "super idea," but asked the cost. Chief Santoro responded that it is approximately \$22,000 per intersection and stated that if this project is successful, Monrovia would be able to obtain grants from the National Transportation Safety Board to expand the project to other intersections in the City.

Councilmember Blakely commended Mr. Davidson for this project and for choosing Monrovia as a test site. She questioned Chief Santoro about the second Fire station on Myrtle, and Duarte Road at Mayflower as secondary intersections. Chief Santoro responded that four to six additional intersections would be considered for E-VIEWS.

Jim Davidson added that the Transportation Equity Act of 1998 authorized 80% grants for these types of projects.

Councilmember Garcia asked if training will be made available to City personnel who will use the E-VIEWS program, and Chief Santoro responded that it would be provided.

Mayor Pro Tem Adams thanked E-VIEWS and Mayor Bartlett for the \$600,000.00 project.

Councilmember Hammond suggested that younger drivers be provided driver-training materials highlighting these new technologies through their schools.

Mayor Bartlett thanked E-VIEWS for choosing Monrovia, and stated that Southern California Association of Governments put Monrovia and E-VIEWS together. Over \$580,000.00 has been appropriated for buses to run downtown. He stated he is very proud of Monrovia.

It was moved by Mayor Pro Tem Adams, seconded by Councilmember Hammond, to approve a contract with E-VIEWS to install transponders in specified traffic signals.

**ROLL CALL:** Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried: 5-0

**A. CONSENT CALENDAR:** It was moved by Councilmember Garcia, seconded by Mayor Pro Tem Adams, to approve the Consent Calendar consisting of Items \*B, \*I-6, \*I-8, \*J-4 and \*K, removing Items \*F-1 and \*I-7.

**ROLL CALL:** Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried: 5-0

It was moved by Mayor Bartlett, seconded by Councilmember Garcia, to approve Item F-1.

**ROLL CALL:** Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Bartlett  
Abstain: Mayor Pro Tem Adams  
Motion Carried: 4-0

It was moved by Mayor Pro Tem Adams, seconded by Councilmember Hammond, to approve Item I-7.

**ROLL CALL:** Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried: 5-0

**B. MINUTES:** The Minutes of the Regular Meeting of November 28, 2000 were approved by order of the Consent Calendar.

**C. ORAL COMMUNICATIONS:**

1. Harrison Taylor, 253 N. Ivory Drive, voiced his concern about sidewalk dining, blockage of foot traffic, merchants having articles on the sidewalk, uneven steel grates in newly poured concrete, and objects which could cause injury to passersby.

2. Cyrus Kemp, 346 Bradoaks, stated that citizens who speak at City Council meetings should be treated with respect.

**D. PUBLIC MEETINGS/HEARINGS:**

1. Historic Landmark HL30/Mills Act Agreement MA30 Located at 702 East Foothill Boulevard by Owners Wesley and Allyson Ferrari, Resolution No. 2000-101

Alice Griselle, Planning Division Manager, presented the Staff Report.

At its meeting of October 25, 2000, the Historic Preservation Commission recommended approval of Historic Landmark designation and execution of a Mills Act Contract for the house at 702 East Foothill Boulevard known as the Buron Fitts House.

The property is located at the southeast corner of Foothill Boulevard and Shamrock Avenue. The two-story, single-family residence is 2,200 square feet with a 200 square foot basement. Built in 1916 by the Tifal Brothers, the home has strong Craftsman features.

Although not the original owner, Buron Fitts, former California Lieutenant Governor (1927-28) and District Attorney for Los Angeles County (1928-1940), and gubernatorial candidate, lived in the home. The home is also where the first meetings of the Monrovia Old House Preservation Group took place.

In order for a property to be designated a landmark, one or more of the designation criteria must be met. The Historic Preservation Commission determined that the home met three of the criteria.

The Commission also recommended approval of the applicants' request for a Mills Act Contract. Since the house is well restored from public view, the set standards and conditions will be applied to the house. The remaining conditions assure that the landmark is kept in excellent condition and that any changes or alterations be to the Secretary of the Interior's standards of Historic Preservation. The owners have submitted a Maintenance List, which list both repair and maintenance items. This list is incorporated in the Standards and Conditions.

**Public Hearing Opened:** Mayor Bartlett opened the Public Hearing

In favor: None  
Opposed: None

**Public Hearing Closed:** Mayor Bartlett closed the Public Hearing as there was no one else who wished to speak for or against the matter.

**It was moved by Councilmember Hammond, seconded by Mayor Pro Tem Adams, to approve Resolution No. 2000-101 designating the property at 702 East Foothill Boulevard, the Buron Fitts House, Historic Landmark Number 30 and approve entering into a Mills Act Contract with the conditions of approval.**

**ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried: 5-0**

**2. Historic Landmark HL31/Mills Act Agreement MA31 Located at 251 North Encinitas, Owners Allen and Virginia Holmquist , Resolution No. 2000-103**

Alice Griselle, Planning Division Manager presented the Staff Report.

At its meeting of November 15, 2000, the Historic Preservation Commission recommended approval of Historic Landmark designation and execution of a Mills Act Contract for the house at 251 North Encinitas Avenue.

William Van Loenen built the house in 1913 for James P and Harriet White Van Loenen was a general contractor based in Monrovia This home is an excellent example of a California Bungalow The single-story house is 1 300 square feet in area with a 300 square foot semi-finished basement and a detached single-car garage The house has many of the classic California Bungalow features including barn shingle siding and heavy rough sawn exposed rafters forming deep eaves oversized timbers at the front and rear cut to a distinctive sharp point and extended girder beams

The Commission also recommended approval of the applicants request for a Mills Act Contract Since the house is well restored from public view the set standards and conditions will be applied to the house

**Public Hearing Opened** Mayor Bartlett opened the Public Hearing

In favor None  
Opposed None

**Public Hearing Closed** Mayor Bartlett closed the Public Hearing as there was no one who wished to speak for or against the matter

**It was moved by Councilmember Hammond seconded by Mayor Pro Tem Adams to approve Resolution No 2000-103 designating the property at 251 North Encinitas Avenue Historic Landmark Number 31 and approve entering into a Mills Act Contract with the conditions of approval**

**ROLL CALL** Ayes Councilmembers Blakely Garcia Hammond Mayor Pro Tem Adams Mayor Bartlett  
Motion carried 5-0

#### **CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING**

**CONVENE** Chairman Robert T Bartlett convened the Regular Meeting of December 12 2000 of the Monrovia Redevelopment Agency Board of Directors at 9 51 P M Those in attendance were Boardmembers Blakely Garcia Hammond Vice-Chairman Adams and Chairman Bartlett

**A CONSENT CALENDAR** It was moved by Boardmember Adams seconded by Boardmember Blakely to approve the Consent Calendar consisting of Agenda Item \*B

**ROLL CALL** Ayes Boardmembers Blakely Garcia Hammond Vice-Chairman Adams Chairman Bartlett  
Motion carried 5-0

**\*B MINUTES** The Minutes of the Regular Meeting of November 28 2000 were approved by order of the Consent Calendar

#### **MRA REPORTS**

**1 Acceptance of 1999-2000 Annual Report of Financial Transactions and Activities**

Glenn Cox Assistant Executive Director reviewed the Staff Report

The State Controller's Office requires redevelopment agencies to submit an annual report of financial transactions and audit report each year. The annual report includes details of all projects and financial transactions during the previous fiscal year. The financial information included in the annual report is taken from the Agency's audit report. As such, Staff is presenting the Agency's Annual Report of Financial Transactions and the Audit Report for approval by the Board.

**It was moved by Vice-Chairman Adams seconded by Boardmember Hammond to adopt the 1999-2000 Redevelopment Agency Audit Report and the MRA Annual Report of Financial Transactions and direct the Executive Director to execute the appropriate documents and submit the report to the State Controller**

**ROLL CALL** Ayes Boardmembers Blakely Garcia Hammond Vice-Chairman Adams Chairman Bartlett  
Motion carried 5-0

**MRA ADJOURNMENT** Chairman Bartlett adjourned the Monrovia Redevelopment Agency Meeting at 9:57 P.M. and the City Council Meeting continued.

#### **RECONVENE MONROVIA CITY COUNCIL MEETING**

**E BIDS** None

#### **F COMMUNICATIONS AND PETITIONS**

**\*1 Receive and File ABC Beverage License (Type 47 On Sale Person-to-Person Transfer) for Cafe Mundial Located at 516 South Myrtle Avenue Monrovia**

This matter was approved by order of the Consent Calendar.

Notice was received from ABC that Travis Ensling and Alberto Rivas have submitted an application for a type 47 On-Sale General License (Person to Person Transfer). Based on the background investigation of the applicants, Staff finds no reason to recommend any other action on this application. There is no fiscal impact and Staff recommended that the City Council receive and file the application.

#### **G REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES**

**1 Mayor Bartlett reported that**

(a) Recognized Councilmember Blakely for having received an award in Boston for Women in Municipal Government serving as the group's president.

(b) Appointment of Planning Commission Commissioners. Mayor Bartlett reappointed Eric Faith, Don Theall, and Maria Guerra. He noted that there were no other applications received and that the Commissioners applied for another term as their second three-year terms were expiring. The Commissioners will serve one three-year term.

**It was moved by Mayor Bartlett seconded by Councilmember Blakely to appoint the three Planning Commissioners as stated for one three-year term**

**ROLL CALL**            **Ayes**    **Councilmembers Blakely Garcia Hammond Mayor**  
**Pro Tem Adams Mayor Bartlett**  
**Motion carried 5-0**

(c)    **Appointment of Historic Preservation Commission Commissioners**  
Mayor Bartlett reappointed Anne McIntosh to a second three-year term and appointed Coulter Winn and James Jimi Hendrix to a first three-year term Mayor Bartlett noted there was a large field of able applicants

**It was moved by Mayor Bartlett seconded by Councilmember Garcia to appoint the three Historic Preservation Commissioners to first and second terms as outlined above**

**ROLL CALL**            **Ayes**    **Councilmembers Blakely Garcia Hammond Mayor**  
**Pro Tem Adams Mayor Bartlett**  
**Motion carried 5-0**

(d)    **Appointment of Community Service Commission Commissioner**  
Mayor Bartlett reappointed Kathy Olds to the Community Service Commission for another three-year term There were no other applicants

**It was moved by Mayor Bartlett seconded by Councilmember Blakely to appoint Community Service Commissioner Olds to one three-year term**

**ROLL CALL**            **Ayes**    **Councilmembers Blakely Garcia Hammond Mayor**  
**Pro Tem Adams Mayor Bartlett**  
**Motion carried 5-0**

**2 Mayor Pro Tem Adams reported that**

(a)    **Community Services Commissioner Mary Ann Lutz has been selected by the Chamber of Commerce as the 2000 Iris Award Winner**

**3 Councilmember Blakely reported that**

(a)    **She visited Boston to attend the National League of Cities Conference sessions on minority males census information and redistricting and Cities global connection**

**4 Councilmember Garcia reported that**

(a)    **He assisted in judging the Monrovia Days Association Court on December 11 2000 Of twelve young ladies who were entrants four were chosen He thanked the entrants and their parents and the Monrovia Days Association Committee**

**5 Councilmember Hammond reported that**

(a)    **He attended the graduation of the Citizens Academy Class No 11 on December 1 He congratulated members of the Police Department for their guidance and expertise in this course**

(b)    **The Holiday Music Extravaganza will take place on Sunday December 17 from 5 00 P M until 7 00 P M in Library Park**

(c)    **He spoke positively about developer Fred Bowden**

**1 ADMINISTRATIVE REPORTS (CONTINUED)**

**2 1999-2000 Comprehensive Annual Financial Report (CAFR)**

Mark Alvarado Administrative Services Director reviewed the Staff Report

The City is required under municipal code to complete an independent audit on an annual basis. This audit includes a review of the existing internal accounting controls regarding document preparation and processing, separation of critical functions and duties, management and control of assets, and reliability of the computer systems to properly record transactions. In addition, major account balances or large dollar activities are reviewed to validate year-end balances.

Once the audit is completed, Staff develops a Comprehensive Annual Financial Report (CAFR). The CAFR is the public document that summarizes accomplishments, financial results, and statistical data for the last fiscal year (July 1999 to June 2000). Financial Management Principle XII requires the results of financial decision making to be reported at a public meeting.

Moreland & Associates, Certified Public Accountants, have been retained to audit the financial records of the City. As has been the case in past years, Moreland has issued an unqualified opinion on our financial statements. In simpler terms, this means the financial information presented in the City's accounting records and financial statements are accurately presented and free from material misstatement. Also, the Finance Department is following the appropriate accounting practices and regulations in recording the day-to-day financial activities of the City.

In order to be awarded a Certificate of Achievement in Financial Reporting, a city must publish an easily readable and well-organized Comprehensive Annual Financial Report. The CAFR must satisfy both applicable legal requirements and generally accepted accounting practices. Monrovia has received the Government Finance Officers Association (GFOA) financial reporting award for the last seven years (92-93 through 98-99). Once again, the Finance Department will submit the City's report for State and National award consideration.

**It was moved by Councilmember Hammond, seconded by Mayor Pro Tem Adams to receive and file the 1999-2000 Comprehensive Annual Financial Report.**

**ROLL CALL           Ayes: Councilmembers Blakely, Garcia, Hammond  
Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried 5-0**

**BREAK           Mayor Bartlett called for a break from 10:24 P.M. to 10:37 P.M.**

**3       2000 Urban Water Management Plan Resolution No. 2000-28**

David Fike, Acting Public Works Director, reviewed the Staff Report.

In accordance with the California Urban Water Management Plan Act of 1990, all urban water suppliers that provide water for municipal services to more than 3,000 customers or more than 3,000 acre-feet of water annually must prepare a Plan and update their plan every five (5) years on or before December 31<sup>st</sup>.

The Plan assures that the City's water system is in compliance with the State of California Department of Water Resources Urban Water Management Plan under Water Code Section 10620. The Upper San Gabriel Valley Municipal Water District held a duly noticed public hearing on behalf of the City of Monrovia, other cities, and water agencies on November 21, 2000, at their District Office in El Monte. There were no significant comments made in favor of or against the Plan. The City of Monrovia's Plan is available.

on the City's web site and at the City Hall Public Works Department. After adoption of the resolution, the Plan will be filed with the City Clerk's Office and with the State Department of Water Resources.

Staff recommended that the City Council approve Resolution No. 2000-28 adopting the 2000 Urban Water Management Plan.

**It was moved by Mayor Pro Tem Adams, seconded by Councilmember Garcia, to approve Resolution No. 2000-28 adopting the 2000 Urban Water Management Plan.**

**ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried: 5-0**

Councilmember Hammond left the meeting at 10:38 P.M. due to conflict of interest.

**4. Service Rate Adjustments for the Collection of Commercial/Industrial Solid Waste from the Old Town Franchise Area, Pursuant to the Exclusive Franchise Agreement between the City of Monrovia and Athens Services; Resolution No. 2000-108**

Sondra Lee, Management Analyst II, reviewed the Staff Report.

Athens Services submitted a request for Service Rate Adjustments to the City on November 20, 2000. The Exclusive Franchise Agreement stipulates that Athens is eligible for annual Service Rate Adjustments upon their satisfactory performance of the Contract Services. With regard to the communal enclosure system now in place, an ongoing challenge the City and Athens Services continue to address is the prevention of littering and dumping of large items inside and adjacent to the enclosures. Athens has been a great partner in this regard, making site visits to businesses to immediately address problems as they arise, in addition to providing courtesy clean-ups of the enclosures when needed.

The Service Rate Adjustments for the various service levels represents a 2.6% rounded up increase in Service Rates, and reflects a 3.35% increase in annual CPI, with no increase in landfill tipping fees. These factors are weighted 75% and 25%, respectively, in the Rate Adjustment formula. Athens has proven to be a fine partner in this unique arrangement for waste management services in the Old Town Franchise Area, often going above and beyond the requirements of the Agreement to ensure customer satisfaction.

For these reasons, Staff recommended approval of Resolution No. 2000-108, authorizing Service Rate Adjustments of 2.6% for commercial and industrial solid waste collection in the Old Town Franchise Area, as described above. The last three bins are to be completed; the doors are on order.

**It was moved by Councilmember Garcia, seconded by Councilmember Blakely, to approve Resolution No. 2000-108, granting the Service Rate Adjustments for commercial and industrial solid waste collection in the Old Town Franchise Area, pursuant to the Exclusive Franchise Agreement between the City of Monrovia and Athens Services.**

**ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Mayor Pro Tem Adams, Mayor Bartlett**

**Motion carried: 4-0**

Councilmember Hammond returned to City Council Chambers at 10:43 P.M.

**5. Oral Report by City Attorney Michael G. Colantuono; Filing of Amicus Curiae Brief in the Case of G & G Sprinklers, Inc. v. Bradshaw, 156 F.3d 893 (9th Cir. 1997); on remand, 204 F.3d 941 (9th Cir.2000)**

City Attorney Michael G. Colantuono gave a brief oral report regarding the filing of an Amicus Curiae Brief in the case of G & G Sprinklers, Inc. v. Bradshaw, 156 F.3d 893 (9th Cir. 1997); on remand, 204 F.3d 941 (9th Cir.2000).

**It was moved by Councilmember Blakely, seconded by Mayor Pro Tem Adams, to authorize the City Attorney to list the City's name on the Amicus Curiae Brief.**

**ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried: 5-0**

**\*6. Subregional Paratransit Incentive Grant, Resolution No. 2000-104**

This matter was approved by order of the Consent Calendar.

Alice Griselle, Planning Division Manager, presented the Staff Report. Resolution No. 2000-104 is necessary to secure Proposition A Discretionary Funds under the Subregional Paratransit Incentive Grant Program of the Los Angeles County Metropolitan Transportation Authority (LACMTA). These funds are used to supplement our Proposition A funds for operation of the Monrovia Transit.

The County reimburses the City for service to the County unincorporated area up to approximately \$246,000.00 for FY 2000-2001. This covers the cost of providing their service through Monrovia Transit.

In addition, LACMTA will provide a Subregional Paratransit Incentive Grant of \$87,123.00 for Fiscal Year 2000-2001 as an "incentive" for Monrovia to include the unincorporated County area in our service area. This \$87,123.00 goes a long way in providing funding for Monrovia Transit's operation within the City of Monrovia. The application for funding through this program for Fiscal Year 2000-2001 has been completed and will be submitted upon the City Council's adoption of the subject resolution.

This program provides an important transportation service to residents of the County area, and in turn the LACMTA provides the incentive grant to the City to help support our dial-a-ride program. Staff highly recommended that we continue the program.

**\*7. Quitclaim of Abandonment of Utility Easement Located at 715 Ridgeside Drive, Resolution No. 2000-109**

This matter was approved by the Consent Calendar.

The Utilities Division received correspondence from the owner of 719 Ridgeside Drive requesting the release of an existing water main easement on their property. The 10-foot wide easement was needed for a 12" cast iron water main, which has since been abandoned.

Utilities Division staff has verified that the water main has been abandoned and that the easement is no longer required. The Planning Commission, at their November 29, 2000 meeting, found that the proposed quitclaim of the easement is in conformity with the City's General Plan.

Staff recommended that the City Council approve the quitclaim of the easement and adopt Resolution No. 2000-109.

**\*8. Permit Request for Temporary Encroachment on a Public Street by the Monrovia Business Association for the 2001 Winter Family Festival Farmers' Market for the Period January 5, 2001 through February 23, 2001**

This matter was approved by the Consent Calendar.

The Monrovia Business Association (MBA) requested an encroachment permit to close the 600 block of South Myrtle Avenue for the annual Winter Farmers' Market. The MBA Board approved the continuation of the Winter Farmers' Market earlier this year.

The Permit would be effective each Friday between January 5 and February 23, 2001. The Farmers' Market will begin at 5:00 P.M. and end at 8:00 P.M. The Farmers' Market does not include the wide variety of food and craft booths that the Family Festival features. This is the fourth year that the Winter Farmers' Market will take place on Myrtle Avenue.

Staff recommended that the City Council approve the encroachment permit.

**J. RESOLUTIONS & ORDINANCES:**

**1. Amendment of Title 8, Chapter 8.08 of the Monrovia Municipal Code Relating to Residential Solid Waste, Green Waste and Recyclable Materials Collection; Introduction and First Reading of Ordinance No. 2000-30**

Sondra Lee, Management Analyst II, reviewed the Staff Report.

On August 10, 1999, the City Council approved Ordinance No. 99-05 to amend Chapter 8.08 of the Monrovia Municipal Code to reflect the most up-to-date information regarding residential solid waste collection. Unfortunately, language regarding anti-scavenging was inadvertently omitted when the Chapter was updated. The proposed amendment to the Municipal Code seeks to restore provisions in the Code needed to ensure that refuse and recycling containers are not tampered with prior to collection. For this reason, Staff recommended approval of Ordinance No. 2000-30, amending Chapter 8.08 of the Monrovia Municipal Code.

**It was moved by Councilmember Hammond, seconded by Mayor Pro Tem Adams, to introduce and read by title only Ordinance No. 2000-30, amending Title 8, Chapter 8.08, of the Monrovia Municipal Code relating to residential solid waste, green waste and recyclable materials collection. As there were no objections, City Attorney Colantuono read as follows:**

**ORDINANCE NO. 2000-30 IS AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 8, CHAPTER 8.08, OF THE MONROVIA MUNICIPAL CODE RELATING TO RESIDENTIAL SOLID WASTE, GREEN WASTE AND RECYCLABLE MATERIALS COLLECTION.**

**2. Amendment of Title 5, Chapter 5.36.120 of the Monrovia Municipal Code Relating to the Mayor's Advisory Committee (MAC); Second Reading and Adoption of Ordinance No. 2000-28**

This was the second reading and final adoption of Ordinance No. 2000-28 amending Title 5, Chapter 5.36.120, of the Monrovia Municipal Code, relating to the Mayor's Advisory Committee (MAC). Staff continued to recommend approval of this ordinance.

**It was moved by Mayor Pro Tem Adams, seconded by Councilmember Garcia, to read by title only Ordinance No. 2000-28.** As there were no objections, City Attorney Colantuono read as follows:

**ORDINANCE NO. 2000-28 IS AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA AMENDING TITLE 5, CHAPTER 5.36.120 OF THE MONROVIA MUNICIPAL CODE RELATING BUSINESS IMPROVEMENT DISTRICT NO. 2.**

**It was moved by Mayor Pro Tem Adams, seconded by Councilmember Hammond, to Adopt Ordinance No. 2000-28.**

**ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams, Mayor Bartlett  
Motion carried: 5-0**

**3. Amendment of Title 12, Chapter 12.36 of the Monrovia Municipal Code Relating to Storm Water and Urban Runoff Pollution Control to Provide Storm Water Pollution Control for Planning and Construction of New Development and Redevelopment Projects; Introduction and First Reading of Ordinance No. 2000-29**

City Attorney Michael Colantuono reviewed the Staff Report.

The Standard Urban Storm Water Mitigation Plan ("SUSMP") was developed by the Regional Water Quality Control Board ("RWQCB") as part of the municipal storm water program to address storm water pollution from new development and "redevelopment" by the private sector. The SUSMP ordinance applies to discretionary projects for the construction and operation of certain new development and redevelopment. This requirement is intended to ensure compliance with the storm water mitigation measures prescribed in the current version of the SUSMP (adopted by the RWQCB). This ordinance incorporates revisions made to the SUSMP by the RWQCB in its Final Order of October 5, 2000.

The SUSMP contains a list of minimum required Best Management Practices ("BMPs") that must be used for a designated discretionary project such as: single-family hillside residences; 100,000 square foot commercial developments; automotive repair shops; retail gasoline outlets; restaurants; greater than nine (9) unit home subdivisions; and parking lots 5,000 square feet or more or with twenty-five (25) or more parking spaces and potentially exposed to storm water runoff.

Neither the ordinance nor the SUSMP itself dictate the specific BMPs that the City may allow applicants to implement to comply with the SUSMP requirements. Rather, the City and the applicants each have the freedom to choose which BMPs they believe would be most effective and cost-efficient on a case-by-case basis.

The Permittees are required to adopt the requirements set forth in the SUSMP through their own ordinances or resolutions. Ordinances must be promulgated by January 15, 2001, to give legal effect to the SUSMP requirements no later than February 15, 2001. Staff recommended that the City Council introduce for first reading Ordinance No. 2000-29.

It was moved by Mayor Pro Tem Adams, seconded by Councilmember Garcia, to introduce and read by title only Ordinance 2000-29 relating to storm water and urban runoff pollution control to provide storm water pollution control for planning and construction of new development and Redevelopment Projects. As there were no objections, City Attorney Colantuono read as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, AMENDING TITLE 12, CHAPTER 12.36 OF THE MONROVIA, CALIFORNIA MUNICIPAL CODE RELATING TO STORM WATER AND URBAN RUNOFF POLLUTION CONTROL TO PROVIDE STORM WATER POLLUTION CONTROL FOR PLANNING AND CONSTRUCTION OF NEW DEVELOPMENT AND REDEVELOPMENT PROJECTS.**

**\*4 Consideration of Approval of Resolution No. 2000-110 for Paying and Reporting the Value of Employer Paid Member Contributions to the California Public Employee Retirement System.**

This matter was approved by order of the Consent Calendar.

To establish the process to allow for the paying and reporting of the value of Employer-Paid Member Contributions of certain employees to the California Public Employee Retirement System (CalPERS).

Effective November 12, 1997, the City Council authorized that employees in positions designated as Management, the City Manager and the City Clerk, be entitled to participate in the PERS Employer-Paid Member Contribution (EPMC) Program. Employees are required to remain in the employ of the City of Monrovia for a minimum of three years to be eligible to participate in this Program. Therefore, November 2000 was the earliest possible date an eligible employee could take advantage of this Program. This Resolution is necessary to provide documentation to CalPERS to effect this benefit.

This Program provides that the City will pay and report additional retirement contributions for eligible employees--seven percent (7%) for miscellaneous employees or nine percent (9%) for safety employees. This will enhance reporting earnings for retirement purposes.

This Program adds no cost to the General Fund. Staff recommended that City Council adopt Resolution No. 2000-110.

**\*K. PAYROLL & VOUCHERS:** Payroll No. 25 in the net amount of \$411,652.21; and Voucher Numbers 90702 through 91262 non-sequentially in the amount of \$804,841.95 were adopted by order of the Consent Calendar.

**L. SCHEDULED MEETINGS:**

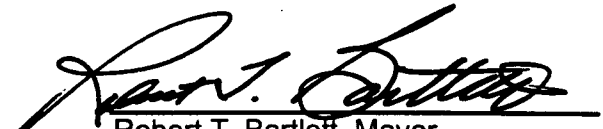
Mayor Bartlett noted that the December 26, 2000 City Council Meeting was cancelled.

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, January 9, 2001, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

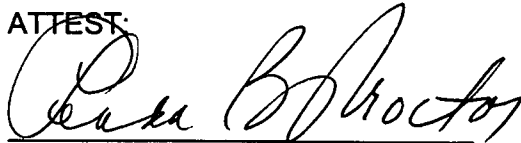
**M. CLOSED SESSION:** Closed Session began at 10:55 P.M. and concluded at 11:03 P.M. All members of the City Council were in attendance, with the exception of Mayor Pro Tem Adams who did not attend due to a conflict of interest. The purpose of the Closed Session was to discuss Property Negotiations, Government Code § 54957.1, regarding the Wright properties.

**N. ADJOURNMENT:** The Regular Meeting was adjourned at 10:50 P.M.

APPROVED:

  
Robert T. Bartlett, Mayor

ATTEST:

  
Linda B. Proctor, CMC, City Clerk