



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Community Services

MEETING DATE: June 18, 2013

PREPARED BY: Rebecca Romero,
Assistant Recreation Coordinator

AGENDA LOCATION: CC-6

TITLE: Award of Bid to Lion Express Charter Bus Lines in an Amount not to Exceed \$8,000 for Transportation Services related to Active Adults and Senior Club Member Excursions

OBJECTIVE: To procure transportation services for Active Adults and Senior Club members to and from excursions.

BACKGROUND: The Department of Community Services provides transportation for Active Adults and Senior Club member's for excursions. Since the program is fee based, Staff provides chartered transportation in luxury buses to a variety of excursion locations such as the Huntington Library, Banning, Hollywood, casinos, and museums. Transportation costs are allocated through Department of Community Development Proposition A funds. Staff requested bids from three transportation companies: Lions Express Charter Bus Lines, GOGO Charters National Charter Bus Service, and H & L Charter.

Note: Smaller bus line companies such as Alliance did not bid on this request for service as they do not have a luxury fleet that can accommodate up to 50 passengers.

ANALYSIS: The following bids provided the cost for ten (10) annual excursions at six hours per excursion:

1. Lion Express Charter Bus Lines
\$7,040
2. GOGO Charters National Charter Bus Service
\$7,950
3. H & L Charter
\$7,560

There is no charter bus company in the City of Monrovia. Lions Express Charter Bus Lines has provided the lowest bid of \$7,040 for transportation services. Staff has worked with Lions Express Charter Bus Lines for five years and is very satisfied with their quality of service.

ENVIROMENTAL IMPACT: There are no environmental impacts associated with this report.

FISCAL IMPACT: Transportation dollars have been allocated through Proposition A funds.

CC-6

OPTIONS: The following options are presented for consideration:

1. Award a bid to Lions Express Charter Bus Lines for Active Adult and Senior Club Member transportation in an amount not to exceed \$8,000 for transportation services for Fiscal Year 2013–14.
2. Reject all bids and direct Staff to explore other options.

RECOMMENDATION: Staff recommends awarding a bid to Lion Express Charter Bus Lines for transportation services for Active Adults and Senior Club Member excursions

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to award the bid to Lion Express Charter Bus Lines for transportation services in an amount not to exceed \$8,000 for Active Adults and Senior Club Member Excursions.