

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, SEPTEMBER 21, 2021, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, September 21, 2021, at 7:35 p.m in honor of Sage Cheryl Cofield, born May 5, 2021, to Brian and Jill Cofield. In attendance were City Manager Dylan Feik and Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

**INVOCATION:** Elder Wendy Stephens led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams. All members participated via videoconference pursuant to the Governor's Executive Order N-29-20.

Mayor Adams provided brief comments regarding the withdrawal of application for historic landmark status on his home (item PH-1, below).

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Pet of the Month:** Michelle Holbrook, Pasadena Humane, provided a video featuring two kittens as Pets of the Month.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

**ORDER OF BUSINESS:** Mayor Adams noted the following items would be moved up and heard prior to the CONSENT CALENDAR.

**RCC-1 Mayor Tom Adams**

(a) Update from Upper San Gabriel Valley Water District General Manager Tom Love and Director Anthony Fellow: Mr. Love and Mr. Fellow provided an update on regional water supply and conservation

**RCC-5 Councilmember Larry J. Spicer**

(a) Update from Boys & Girls Club of the Foothills Executive Director John Wilson: Mr. Wilson provided an overview of programs implemented to engage and support youth through the pandemic and beyond

**CONSENT CALENDAR:** It was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the September 7, 2021, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the September 7, 2021, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 19 in the Net Amount of \$ 705,884.95, and Warrant Registers dated September 9 and September 15, 2021, in the Total Amounts of \$750,555.73 and \$2,231,084.24, Respectively:** The City Council approved Payroll No. 19 in the net amount of \$ 705,884.95, and Warrant Registers dated September 9 and September 15, 2021, in the total amounts of \$750,555 and \$2,231,084.24, respectively.

**CC-3 Amendment No. 4 to the Electronic Transaction Processing Agreement with ACI Payments, Inc., (Formerly Known as Official Payments Corporation):** The City Council approved Amendment No. 4 to the Electronic Transaction Processing Agreement with ACI Payments, Inc., determined that the amendment is

exempt from bidding requirements under Monrovia Municipal Code Section 3.24.120(A)(3), and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-4 Reviewing the Proclamation of Local Emergency and Confirming the Seventh Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency services; Resolution No. 2021-52:** The City Council adopted Resolution No. 2021-52.

**CC-5 Approval of Task Order No. 76 under the Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Project and Construction Management Related to the Safe Routes to School Project, Project #C-3108, in an Amount not to Exceed \$40,569.00:** The City Council approved Task Order No. 76 under the Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for project and construction management services in an amount not to exceed \$40,569.00 related to the Safe Routes to School Project, Project #C-3108, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

#### **PUBLIC INPUT:**

Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website. In addition, members of the public participated via Zoom video/teleconference.

1. Gayle Montgomery, Monrovia (via Zoom)
2. Sari Canales, Executive Director, Chamber of Commerce (via Zoom)
3. Jason Willoughby, Monrovia, (via Zoom); also provided comments on AR-1
4. Tracey Cooper-Harris, representing Congresswoman Napolitano (via Zoom)
5. Leigh Adams (via email)
6. Carmen Martinez (via email)
7. Robert Costanza (via email)
8. Karen Jain (via email)
9. Tanya Buckman (via email)
10. Donna Falls (via email)
11. Raquel Falco (via email)
12. Natalie (via email)
13. John Latsko (via email)
14. Natalie Delgado (via email)
15. Jessica Pony (via email)
16. Kai Karlsson (via email)
17. Tina Chavez (via email)
18. Marcel Kortylewski (via email)
19. Mike Wallich (via email)
20. Nina Curone (via email)
21. Grow Monrovia (via email)
22. Puja Thomas-Patel (via email)
23. Steve Thomas-Patel (via email)
24. Brian Yamaguchi (via email)
25. Phil Cannon (via email)
26. Julissa Zepeda (via email)

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Withdrawn: Historic Landmark HL-159 for the Property Located at 812 Norumbega Drive by Property Owners Tom and Sarah Adams; Resolution No. 2021-50**

The application was withdrawn by the property owners; no action was required by the City Council.

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives. City Attorney Steele provided an overview of AB 361, which amended the Brown Act to allow legislative bodies of local agencies to meet remotely during declared emergencies under certain conditions, building upon Executive Order N-29-20, which was set to expire September 30, 2021. City Manager

Feik recommended, with concurrence by the City Council, to continue meeting virtually for the month of October and review the status of the pandemic and related recommendations from federal, state, and county agencies on October 19, with regard to reinstating in-person meetings.

**RCM-2 Housing Element Update:** Craig Jimenez, Community Development director provided an overview of the progress to date and next steps.

**RCM-3 Measure H, Measure M, and Foothill Transit Funding Update:** Tina Cherry, Community Services Director and Alex Tachiki, Public Works Deputy Director, provided an overview on the status of funding and reviewed prospective projects and programs.

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

##### RCC-1 Mayor Tom Adams

- (a) Update from Upper San Gabriel Valley Water District General Manager Tom Love and Director Anthony Fellow: This item was heard out of order preceding CONSENT CALENDAR.
- (b) California Joint Powers Insurance Authority Annual Board of Directors Meeting; Designation of City Clerk Alice Atkins as Alternate Voting Delegate: **it was moved by Mayor Adams, seconded by Councilmember Blackburn to designate City Clerk Atkins as the Alternate Voting Delegate.** The motion carried unanimously by roll call vote.
- (c) Commended staff on recent community meeting regarding Lucinda Garcia Park improvements

##### RCC-2 Mayor Pro Tem Gloria Crudgington

- (a) Upcoming Wine Walk event

##### RCC-3 Councilmember Alexander C. Blackburn:

- (a) Responded to comments regarding the discussion and disagreement between himself and Mayor Pro Tem Crudgington related to the Vote of No Confidence for District Attorney Gascon, and assured the community he and Crudgington continue to have a strong working relationship

##### RCC-4 Councilmember Becky A. Shevlin

- (a) South Pasadena Water Conservation Program
- (b) Upcoming attendance at League of California Cities Annual Conference in Sacramento
- (c) Upcoming COVID vaccine event

##### RCC-5 Councilmember Larry J. Spicer

- (a) Update from Boys & Girls Club of the Foothills Executive Director John Wilson: Mr. Wilson provided an overview of programs implemented to engage and support youth through the pandemic and beyond: This item was heard out of order preceding CONSENT CALENDAR.
- (b) Recent and upcoming community meetings and events

#### ADMINISTRATIVE REPORTS:

##### AR-1 Ad Hoc Committee on Equity and Inclusion Recommendations Update; Receive and File

Lauren Vasquez, Assistant City Manager reviewed the agenda report and answered questions of the City Council.

##### Public Input:

- 1. Susie Ling, Monrovia (via email)

Following discussion, the City Council received and filed the report.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 5, 2021, 7:30 P.M.

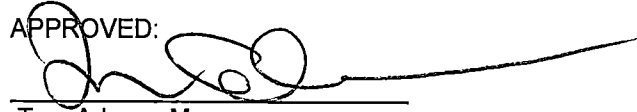
**ADJOURNMENT:** At 10:05 p.m., Mayor Adams adjourned the meeting in memory of James Russell Willey, father-in-law of Neighborhood Preservation Officer Ken True, and Gregory Board, Father of Fire Captain Nick Board.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Tom Adams, Mayor

