



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT** Administration

**MEETING DATE** February 1, 2011

**PREPARED BY** Alice D Atkins, City Clerk

**AGENDA LOCATION** CC-1

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**TITLE** Unadopted Minutes of the January 18, 2011, Regular Meeting of the Monrovia City Council

**OBJECTIVE** To adopt the Minutes of the January 18, 2011, Regular Meeting of the Monrovia City Council

**BACKGROUND** The purpose of the Minutes is to record the actions taken by the legislative body

**RECOMMENDATION** Staff recommends that the City Council adopt the Minutes of the Regular Meeting of the Monrovia City Council of January 18, 2011

**COUNCIL ACTION REQUIRED** If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the January 18, 2011, Regular Meeting of the Monrovia City Council

**CC-1**

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JANUARY 18, 2011, 7 38 P M**

**CONVENE** Mayor Mary Ann Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday January 18 2011 at 7 35 P M City Council Chambers 415 South Ivy Avenue Monrovia California in honor of Samuel and Marcus Balanay born December 21 2010 to Charmaine and Jan Balanay and Elizabeth Anne Nuckles born December 21 2010 to Evan and Rebecca Nuckles In attendance were City Manager Scott Ochoa City Attorney Craig A Steele and City Clerk Alice D Atkins

**INVOCATION** Pastor Ulises Gutierrez led the invocation

**PLEDGE OF ALLEGIANCE** Councilmember Joe Garcia led the Pledge of Allegiance

**ROLL CALL** In attendance were Councilmembers Joe Garcia Clarence R Shaw Becky A Shevlin Mayor Pro Tem Tom Adams and Mayor Mary Ann Lutz

**REPORT OF CLOSED SESSION** None

**PRESENTATIONS/PROCLAMATIONS**

**PR-1 Introduction of 2011 Department of Community Services Senior Club Presidents** Recreation Coordinator Penny Arroyo introduced the 2011 Senior Club Presidents to the Mayor, City Council and the community The newly elected Presidents include Norma Yuhas from the New Horizon Club and Clint Arsenault from the Gad A Bout - Red Hat Club New Horizon Club Vice President Maggie Vencill attended on behalf of Ms Yuhas

**PR-2 Recognition of Foothill Unity Center Holiday Distribution Volunteers Christopher Arellano and Sandra Salazar** Councilmember Clarence Shaw along with the Mayor and City Council recognized Mr Arellano and Ms Salazar for their tireless efforts and extraordinary dedication during the recent Foothill Unity Center Holiday Distribution Lisa Barrios owner of Paint N Play 2 accepted the certificates on behalf of the students who were unable to attend due to school schedules

**STUDENT GOVERNMENT REPRESENTATIVE REPORT** Student Liaison Nicholas Prins reported on past and future activities at the high school

**ORDER OF BUSINESS** Mayor Lutz announced that item RCC-4(a) would be moved to be heard prior to Consent Calendar

**RCC4 Councilmember Shaw** reported on

**(a) "Youth at Work" Job and Resource Fair, January 25, 2011,** Councilmember Shaw introduced Ulises Gutierrez Santa Anita Family YMCA Youth Alliance Coordinator who reviewed the focus and purpose of the upcoming job and resource fair

**CONSENT CALENDAR** It was moved by Mayor Pro Tem Adams, seconded by Councilmember Shaw, to approve the Consent Calendar, There were no objections and the motion carried 5-0 The Consent Calendar consisted of the following Agenda items

**CC-1 Unadopted Minutes of the January 4, 2011, Regular Meeting of the Monrovia City Council** The City Council approved the Minutes of the January 4 2011 Regular Meeting as presented

**CC-2 Payroll No 1 in the Amount of \$557,663 44 and Voucher Nos 169091 through 169317 in the Amount of \$1,072,449 47** The City Council approved the Payroll and Vouchers as presented

**CC-3 Fiscal Year 2009-10 Comprehensive Annual Financial Report (CAFR)** The City Council ordered that the 2009-10 Comprehensive Annual Financial Report (CAFR) be received and filed

**CC-4 Memorandum of Understanding with the San Gabriel Valley Council of Governments (SGVCOG) for the California Long-term Energy Efficiency Strategic Plan (CEESP) Grant** The City

Council approved the MOU with the San Gabriel Valley Council of Governments for the California Long-term Energy Efficiency Strategic Plan (CEESP) Grant and authorized the City Manager to execute the necessary documents

**CC-5 Denial of Liability Claim, Law Office of Jason J Lee, on behalf of Eduardo Bedolla** The City Council denied the claim filed against the City of Monrovia by Law Offices of Jason J Lee on behalf of Eduardo Bedolla

#### **PUBLIC INPUT**

- 1 Jenny Pappano Monrovia Relay for Life
- 2 Stephen Grolinek Monrovia
- 3 Gwendolyn Jones Monrovia Anna H Jones Club

#### **PUBLIC HEARINGS / MEETINGS**

**PH-1 Proposed 37th Year (Fiscal Year 2011-2012) Community Development Block Grant (CDBG) Programs, Resolution No 2011-01**

Daniel McConnell Neighborhood Services Coordinator reviewed the Staff Report

Mayor Lutz opened and closed the Public Hearing as there was no one present who wished to speak for or against the matter

**It was moved by Mayor Pro Tem Adams, seconded by Councilmember Shevlin, to Adopt Resolution No 2011-01** There were no objections and the motion carried 5-0

**PH-2 Amendment to Chapter 17 28 of Title 17 (Zoning) of the Monrovia Municipal Code Relating to Signs, Introduction and First Reading of Ordinance No 2011-01**

Alice Griselle Director of Community Development reviewed the Staff Report

Discussion ensued regarding existing non-compliance maintenance of signs lighting of awnings educating merchants enforcement and utilization of the Administrative Fine program

Mayor Lutz opened the Public Hearing

Speaking for  
Pam Fitzpatrick The Dollmakers

Speaking against  
None

Mayor Lutz closed the Public Hearing **It was moved by Garcia, seconded by Shevlin, to introduce, waive further reading, and read by title only Ordinance No 2011-01** The motion carried 5-0

City Attorney Steele read the title of Ordinance No 2011-01 as follows

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 17 28 (SIGNS) OF TITLE 17 (ZONING) OF THE MONROVIA MUNICIPAL CODE PERTAINING TO SIGN REGULATIONS**

#### **CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING**

**MRA CONVENE** Chairman Mary Ann Lutz convened the Meeting of January 18 2011 of the Monrovia Redevelopment Agency Board of Directors at 8 37 P M in City Council Chambers, 415 South Ivy Avenue without adjourning the City Council Meeting

**MRA ROLL CALL** Those in attendance were Boardmembers Joe Garcia Clarence R Shaw Becky A Shevlin Vice-Chairman Tom Adams and Chairman Mary Ann Lutz

**MRA CONSENT CALENDAR** It was moved by Boardmember Garcia, seconded by Boardmember Shaw, to approve the Consent Calendar There were no objections and the motion carried The Consent Calendar consisted of the following Agenda item

**MRA CC-1 Unadopted Minutes of the January 4, 2011, Regular Meeting of the Monrovia Redevelopment Agency** The Agency Board approved the Minutes of the January 4 2011 Regular Meeting as presented

**MRA PUBLIC HEARINGS/MEETINGS** None

**MRA ADMINISTRATIVE REPORTS** None

**MRA ADJOURNMENT** Chairman Lutz adjourned the Meeting at 8 37 p m

### RECONVENE MONROVIA CITY COUNCIL MEETING

#### REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES

**RCC-1 Mayor Lutz** reported on

- (a) The recent Gold Line Construction Authority meeting and approval of the Supplemental Environmental Impact Report (SEIR) for the proposed Maintenance and Operations Yard
- (b) **State of the City Address**, January 24 2011
- (c) **Recap of Monrovia High School Wildcats Victory Celebration**, she thanked the Community Services department for putting together the event the MUSD for their support and the football team for bringing home the championship
- (d) **Foothill Boys & Girls Club "For Love of Youth" Dinner** February 5 2011
- (e) **Update on State and Redevelopment Agencies, Support of League of California Cities' Letter to Governor Brown Opposing the Elimination of Redevelopment Agencies**, City Manager Ochoa reviewed Governor Brown's recent budget proposal as it related to the future of Redevelopment Agencies Following the report Mayor Lutz asked for support in directing Staff to draft a letter to Governor Brown opposing his proposal to eliminate redevelopment agencies Mayor Pro Tem Adams seconded the motion There were no objections and the motion carried 5-0

**RCC-2 Mayor Pro Tem Adams** reported that

- (a) **Link on City Website for Payment of Parking Citations**, he requested that a link to ezpaycorp.com be provided on the City website home page and Police Department page
- (b) **Independent Cities Association (ICA) Conference, Operation Safe Neighborhoods Presentation**
- (c) **Monrovia Wildcats CIF Championship Rings Challenge** he challenged the School Board to see how many donations they could get toward CIF Championship rings for the football players

**RCC-3 Councilmember Garcia** reported that

- (a) New Year's Resolution Clean-up, Week 3 – Salvation Army donation collection January 22

**RCC-4 Councilmember Shaw** reported that

- (a) **"Youth at Work" Job and Resource Fair, January 25, 2011**, this report was heard prior to Consent Calendar above
- (b) National Mentoring Month January 2011

**RCC-5 Councilmember Shevlin** reported on

- (a) **Old Town Walking Route** Dan Bell Management Analyst reviewed plan for installation of markers Chris Shevlin Kiwanis Club Member told the story of how the route and Kiwanis donation came about Councilmember Shevlin encouraged other groups to take on additional routes
- (b) MAP Leadership Training and Development Program finalist for the Community Toolbox's national Out-of-the-Box award
- (c) Monrovia-Opoly and Calendar fundraising items for the celebration of Monrovia's 125<sup>th</sup> Birthday
- (d) Past and future events at the Monrovia Public Library
- (e) Job hunting resources on the Library website
- (f) Community Services Champagne & Chocolates event at California Wine and Cheese

**ADMINISTRATIVE REPORTS**

**AR-1 Amendment to Chapter 8 04 of the Monrovia Municipal Code pursuant to Title 8 of the Los Angeles County Code (Public Health Licensing Regulations) Relating to the Grading of Food Facilities Including Mobile Food Facilities/Vendors, Introduction and First Reading of Ordinance No 2011-02, and Amendment to the Schedule of Business License Taxes to Establish a Business License Tax Related to Mobile Food Vendors, Resolution No 2011-02**

Alice Griselle Director of Community Development reviewed the Staff Report

Discussion ensued regarding fairness to brick-and-mortar businesses that pay property taxes the possibility of an impact fee levied on mobile vendors enforcement of inspection requirements and educating vendors and the community to encourage compliance

City Manager Ochoa stated that Staff would come back in three months with an evaluation of fees and taxes paid by brick-and-mortar business versus mobile vendors Councilmember Shaw requested that the report include what other cities are doing

**It was moved by Mayor Pro Tem Adams, seconded by Councilmember Shaw, to introduce, waive further reading and read by title only Ordinance No 2011-02, and adoption of Resolution No 2011-02** There were no objections and the motion carried 5-0

City Attorney Steele read the title or Ordinance No 2011-02 as follows

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 8 04 (HEALTH CODE) OF THE MONROVIA MUNICIPAL CODE RELATING TO LETTER GRADING, ROUTE LOCATION DISCLOSURE AND ANNUAL CERTIFICATION FOR MOBILE FOOD FACILITIES**

**SCHEDULED MEETINGS** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday February 1 2011 7 30 P M City Council Chambers 415 South Ivy Avenue Monrovia California

**PUBLIC INPUT, CONTINUED, IF NEEDED** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED** None

**ADJOURNMENT** At 9 47 P M Mayor Lutz adjourned the Meeting in memory of Rosie Dixon mother of Neighborhood and Business Services Supervisor Sheila Spicer-Batice William E Faith longtime Monrovia resident and father of Planning Commissioner Eric Faith Martin De Benedetto grandfather of Community Development Department Intern Brian O'Connor and Loretta Cherry aunt of Neighborhood Services Coordinator Dan McConnell

APPROVED

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Mary Ann Lutz Mayor

ATTEST

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Alice D Atkins CMC City Clerk