

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JUNE 24, 2003, 7:30 P.M.**

**CONVENE:** Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday, June 24, 2003 at 7 34 P M in City Council Chambers, 415 South Ivy Avenue, Monrovia, California Staff in attendance were City Manager Donald R Hopper, City Attorney Craig A Steele, and City Clerk Linda B Proctor

**INVOCATION:** Pastor Richard Sullender led the Invocation

**FLAG SALUTE:** Councilmember Tom Adams led the Flag Salute

**ROLL CALL:** In attendance were Councilmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Mayor Pro Tem Joe Garcia, and Mayor Rob Hammond

**REPORT OF CLOSED SESSION(S):**

Mayor Hammond reported that direction was given to Staff, and that no reportable action was taken regarding the following

**June 10, 2003**

1 Conference with Labor Negotiator Pursuant to Government Code Section §54957 6 Agency Negotiator Theresa St Peter; Group Employee All Employees

2 Conference with Legal Counsel Pursuant to Government Code Sections §54956 9(a), Carrie Trevizo vs City of Monrovia, Workers' Compensation Claim #00-23049

3. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956 9(a) Harrahill, et al, vs City of Monrovia, LASC Case No BC170089, 2d Dist Court of Appeal Docket No B150951

**PRESENTATIONS**

**1. Recognition of Jesus is Lord Christian Center's 18<sup>th</sup> Anniversary**

Mayor Hammond introduced Dr John Mastrogiovanni of the Jesus is Lord Christian Center to the community, and presented a plaque to him in recognition of his church's 18<sup>th</sup> anniversary

**2. Recognition of the Church of the Nazarene's 75<sup>th</sup> Anniversary**

Mayor Hammond introduced Phil Reed, Pastor of the Monrovia Church of the Nazarene, to the community, and presented a plaque to him in recognition of the his church's in recognition of its 75<sup>th</sup> anniversary

**PROCLAMATIONS:** None

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** To resume in September

**A. CONSENT CALENDAR**

It was moved by Mayor Pro Tem Garcia, seconded by Councilmember Adams, to approve the Consent Calendar consisting of Items \*B, \*E-1, \*I-3, \*I-4, \*I-5, \*I-6, \*I-7, and \*K.

**ROLL CALL:**                                   **Ayes: Councilmembers Adams, Garcia, Kirby, Lutz, Mayor Hammond**  
**Motion carried: 5-0**

**\*B. MINUTES:** The Minutes of the Regular Meeting of June 10, 2003, were approved by order of the Consent Calendar

**C. ORAL COMMUNICATIONS:**

1       Clint Arsenault, Monrovia, thanked those who assisted him in getting the Yard Sale information to the public, and he requested information regarding the recently razed gas station at Ivy Avenue and Foothill Boulevard. City Manager Hopper explained the situation, noting that a gas station would not be permitted to be built again on the location.

2       Cyrus Kemp, Monrovia, announced the City Blood Drive at Monrovia Fire Station on Monday June 30, 2003. He expressed his opinion of the discussion by the City Council regarding composition of the DRC.

**D. PUBLIC HEARINGS/MEETINGS**

**1. Public Hearing; Historic Landmark HL-50 and Mills Act Contract MA-48 for Property Located at 425 East Colorado Boulevard by Owner Marianne Lee, Resolution No. 2003-32**

Councilmember Adams asked for an update regarding information he had received from homeowners under the Mills Act Contract that taxes had increased 300%. Community Development Director Alice Griselle stated that she was in touch with the County Assessor's office and would advise the Council as soon information was provided.

Ms. Griselle reviewed the Staff Report.

This one-story Craftsman Bungalow was built in the early 1900's. There are no building permits that indicate the date it was built or who designed and built the house. County records reflect a 1910 construction date. However, based on other information, the house was likely built several years earlier.

As specified by the Historic Preservation Ordinance, the Historic Preservation Commission determined that the property meets one of the designation criteria.

The applicant also requested approval of a Mills Act Contract, which provides a financial incentive to assure the property's preservation and enhancement. The Commission voted approval of landmark designation and of the Mills Act Contract. Based on the discussion at the Commission meeting, the vote also involved the appropriateness of the conditions, specifically, the replacement of the large front window within a certain time frame. The Commission did vote to require the change of the security light and the removal/relocation of the solar tubes.

The property owner submitted a letter requesting that the City Council exclude the conditions regarding the light and the solar tubes from the Standards and Conditions of the Mills Act Contract. The letter explained her reasoning and was attached to the Staff Report.

The Historic Preservation Commission forwarded a Nomination Statement to the City Council recommending approval of Historic Landmark designation and execution of a Mills Act Contract.

**PUBLIC HEARING OPENED:** Mayor Hammond opened the Public Hearing.

Those in favor

- 1 Marianne Lee, owner, but took exception with the removal of the security light and solar tubes
- 2 Tom McKeon, Monrovia
- 3 Clint Arsenault, Monrovia
- 4 Taras Matla, Monrovia

Opposed None

After much discussion, it was moved by Councilmember Adams, seconded by Councilmember Lutz, to adopt Resolution No. 2003-32 designating the property at 425 East Colorado Boulevard Historic Landmark Number 50 and approve entering into a Mills Act Contract and amending the conditions of approval by amending 6(c), replacing the front window in seven years, and deleting 6(d) and 6(e) relating to the security light and solar tubes, respectively.

**ROLL CALL:** Ayes: Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond  
Motion carried: 5-0

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING  
WITHOUT ADJOURNING CITY COUNCIL MEETING**

**CONVENE:** Chairman Hammond convened the Regular Meeting of June 24, 2003 of the Monrovia Redevelopment Agency Board of Directors at 8 24 P M in City Council Chambers, 415 South Ivy Avenue, without adjourning the City Council Meeting

**ROLL CALL:** Those in attendance were Boardmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Vice Chairman Garcia, and Chairman Hammond

**A. CONSENT CALENDAR:**

It was moved by Vice Chairman Garcia, seconded by Boardmember Adams, to approve the Consent Calendar consisting of Items \*B.

**ROLL CALL:** Ayes: Boardmembers Adams, Kirby, Lutz, Vice Chairman Garcia, and Chairman Hammond  
Motion carried: 5-0

**\*B. MINUTES:** The Minutes of the Regular Meeting of June 10, 2003 were approved by order of the Consent Calendar

**MRA REPORTS:**

**1. Adoption of Fiscal Years 2003-2005 Budget, Resolution No. 4-2003**

Mark Alvarado, Director of Finance, reviewed the Staff Report

All of the Agency's funds are projected to end the 2003-05 two-year budget period with a positive fund balance. The projected tax increment revenue (property tax) to be received will be sufficient to pay all current debt service payments due on the 1998A, 1998B, 2002, and 2003 Bonds, as well as the Zions National Bank loan. This revenue stream is now reduced based on an agreement between the Redevelopment Agency and the County of Los Angeles (including the Los Angeles County Flood Control District)

As part of the State of California's budget process for the 2003-04 fiscal year, the State has indicated it will increase the Educational Revenue Augmentation Fund ("ERAF") takeaway from Redevelopment Agencies. At this time, it is estimated that the State is projecting to take away approximately up to \$450,000 of our Redevelopment Agency's net tax increment. This reduction has been accounted for in the Agency's 2003-05 two-year budget.

Bond proceeds will continue to be used to create affordable housing in the community. The projected sale of the fourth Student Housing 101 project should generate approximately \$200,000 in revenue in fiscal year 2002-03. The Agency is looking to acquire and sell over \$14,000,000 in property during the two-year budget period.

Lastly, the Economic Development Fund is scheduled to undertake many projects. A partial listing includes:

- Myrtle and Huntington Drive: Attract a suitable tenant for the Agency owned property at this key intersection.
- Old Town Revitalization Project: Start construction of new public improvements and parking.
- Transit Village: Conduct a land use study to determine the best configuration of the redeveloped site. Coordinate with Foothill Transit on the establishment of a bus transit center in anticipation of the Gold Line extension.
- Freeway Power Center: Work with a private developer to ascertain the feasibility of a 55 acre site between Myrtle and Shamrock Avenues, south of the 210 Freeway.
- SeeBeyond – Phase II: Work with a private developer to identify the best location for the second phase of the Monrovia Technology Campus.

Overall, each of the four funds is projected to remain balanced through June, 2005.

1. Cyrus Kemp, Monrovia, expressed his concerns with the adoption of the Budget.

**It was moved by Vice Chairman Garcia, seconded by Boardmember Adams, to adopt Resolution No. 4-2003, adopting the Fiscal Years 2003-05 Monrovia Redevelopment Agency Budget.**

**ROLL CALL:** Ayes: Boardmembers Adams, Kirby, Lutz, Vice-Chairman Garcia, and Chairman Hammond  
Motion carried: 5-0

**MRA ADJOURNMENT:** Chairman Hammond adjourned the Monrovia Redevelopment Agency Meeting at 8:37 P.M. and the City Council Meeting continued.

#### **RECONVENE MONROVIA CITY COUNCIL MEETING**

#### **CONVENE MONROVIA FINANCING AUTHORITY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING**

**CONVENE:** President Rob Hammond convened the Regular Meeting of June 24, 2003 Meeting of the Monrovia Financing Authority at 8:37 P.M. in City Council Chambers, 415 South Ivy Avenue, without adjourning the City Council Meeting.

**ROLL CALL:** Those in attendance were Financing Authority Commissioners Tom Adams, Dan Kirby, Mary Ann Lutz, Vice President Joe Garcia, and President Rob Hammond.

#### **A. CONSENT CALENDAR:**

**It was moved by Authority Commissioner Adams, seconded by Vice President Garcia, to approve the Consent Calendar consisting of items \*MFA-1.**

**ROLL CALL**

**Ayes: Authority Commissioners Adams, Kirby, Lutz,  
Vice President Garcia, and President Hammond  
Motion carried: 5-0**

**\*B. MINUTES: None**

**MFA REPORTS**

**\*1. Adoption of Fiscal Years 2003-05 Budget, Resolution No. A2003-03**

This matter was approved by order of the Consent Calendar

In 1996, the City created, through a joint powers authority, the Monrovia Financing Authority (MFA) This was done in order to successfully refinance an obligation of the Water Fund A Department of Water Resources (DWR) loan was secured by the City in 1982 under the Safe Drinking Water Bond Law of 1976 The DWR loan was used to construct water system improvements in the northern section of town By refinancing in 1996, the City was able to reduce interest costs, thus saving the Water Fund approximately \$19,000 00 per year in operating expenses

The outstanding portion of the DWR Loan, at June 30, 2003, is \$866,515 00 Annual payments of \$124,206 00 are to be made in semi-annual installments in fiscal years 2003-04 and in 2004-05 The attached budget schedule reflects the sources and uses of funds Each year, the MFA will meet the debt obligations, and is not expected to retain any residual monies at year end Staff recommended approval

**MFA ADJOURNMENT:** President Hammond adjourned the Monrovia Financing Authority at 8 38 P M and the City Council Meeting continued

**RECONVENE MONROVIA CITY COUNCIL MEETING****E. BIDS:**

**\*1. Award of One-Year Contract to Monrovia Mountain Views for Publication of Legal Advertisements for the Period Ending June 30, 2004**

This matter was approved by order of the Consent Calendar

When the Pasadena Superior Court established The Monrovia Weekly as a newspaper of general circulation on February 8, 1999, the city then had two adjudicated newspapers in work with— the Monrovia Weekly (Core Media Group, Inc ) and The Star-Monrovia News Post (San Gabriel Valley Newspaper Group) This year, the City has three adjudicated newspapers with the addition of Monrovia Mountain Views

In accordance with Public Contract Code §20169, annually, before the beginning of the fiscal year in cities where there is more than one newspaper of general circulation, a notice inviting bids for a contract for the publication of legal notices is required to be published in such a newspaper, and a subsequent contract must be awarded by the City Council by June 30th

A bid package was sent to all three adjudicated newspapers On May 15, 2003, a request for proposal (RFP) was published in The Monrovia Weekly, our current contractor

On June 2, 2003, the bids were opened by the City Clerk. Three bids were received representing each of the newspapers listed above. Included in the RFP was a request to submit an actual ad as submitted by the City Clerk's Office, with the cost noted. A summary of the results is as follows:

<u>NEWSPAPER</u>	<u>SUBMISSION LEAD-TIME</u>	<u>RETRACTION LEAD-TIME</u>	<u>COST FOR SAMPLE AD</u>
Mountain Views Monrovia	(2) business days	Noon (1) day prior to publishing	\$43 00
The Monrovia Weekly	(3) business days	Noon (2) days prior to publishing	\$52 00
The Star-Monrovia News Post	(3) business days	4pm (2) days prior to publishing	\$38 64

The lead-time for placing legal ads is significant to the City. Monrovia Mountain Views requires that the legal advertisements be submitted to the newspaper by 5:00 P.M., Tuesday, for publication on Thursday. Our current contractor, The Monrovia Weekly, requires that legal advertisements be submitted to the newspaper by 5:00 P.M. on Monday for publication on the following Thursday, with changes or retractions taken until Tuesday noon. The Star, publishing on Sunday, requires legal advertisements to be submitted by Monday, 4:00 P.M., with changes or retractions taken until 4:00 P.M. on Thursday. While The Star may be slightly less per ad, the lead-time would be quite difficult.

Staff recommended that the contract be awarded to Monrovia Mountain Views, 103 East Lemon Avenue, #211, Monrovia, due to their low bid and short lead time.

**F. COMMUNICATIONS AND PETITIONS** None

**G. CITY COUNCILMEMBERS & SUB-COMMITTEES:**

**1. Mayor Hammond** reported that

(a) He introduced two members of the State Assembly, Jenny Oropeza, Budget Chair, and Carol Liu, Budget Committee member, who shared their opinions of the difficulties with the state budget adoption, and requested City Council support in writing, faxing, or by emailing letters, or by adoption of a resolution (provided by them) urging that all individuals come to the table to adopt the state budget.

**After much discussion and comments by members of the City Council and the visitors, it was moved by Councilmember Lutz, seconded by Mayor Pro Tem Garcia, to prepare a letter and place a resolution on the next City Council Agenda which would include items missing in the proposed Oropeza resolution, i.e., protections for cities as they balance their budgets, assurances that the State will not come back after the cities have balanced their budgets to balance their budget on the cities. It was so ordered.**

**3. Councilmember Adams** report that

(a) Update on Wilderness Station. Fire Chief Sam DiGiovanna presented a video report depicting the progress of the Wilderness Station.

**4. Councilmember Kirby reported that**

(a) He presented an update of Youth Center with a short video. Community Services Director April Soash stated that the estimated grand opening of the Center was projected at the end of August or first of September, 2003. Community Media of the Foothills Executive Director Jasen Lewis provided a video of the interior of the new studio to be housed at the same facility.

**5. Councilmember Lutz reported that**

(a) She thanked the Board of Education for inviting her to the Monrovia High School graduation, and congratulated the graduates.

(b) She thanked City Manager Hopper, Dick Singer, Mountain Views and Monrovia Weekly newspapers for placing the articles regarding yard sales so quickly.

(c) She invited all to attend the July 4<sup>th</sup> Concert in the Park, Family Festival, and the Beer and Wine Garden following, with fireworks on Myrtle Avenue at 9:00 P.M.

(d) She announced the award of a \$810,000.00 from the Rivers and Mountains Conservancy (RMC) to the Butcher property in hillside. Monrovia was one of 31 cities to receive the much sought for grant money.

Mayor Hammond called for a break from 9:57 P.M. to 10:06 P.M.

**H. CITY COUNCILMEMBERS & SUB-COMMITTEES (continued)****1. Mayor Hammond reported that (continued):**

(b) He thanked Donna Baker and Cecelia Farnum of Adams & Barnes Century 21 for their assistance in the sponsorships for Concerts in the Park.

(c) He thanked members of the Garden Club of Monrovia for the opportunity to present plaques for those who won landscaping awards. Those winners will have signs in their yards announcing that they were winners of this honor.

(d) He thanked Alice Grisselle, Kim Basil, Craig Jimenez, Gloria Crudgington, and Councilmember Lutz who met with him to meet with the RMC to show them the Butcher property. He noted that the employees took time out of their day off to participate. The grant, as announced by Ms. Lutz, was in the amount of \$810,000.00.

(e) He, Mayor Pro Tem Garcia, Councilmember Lutz and City Manager Hopper met with Julie Austin, Foothill Transit, while at a conference in Sacramento in March. As a result of discussions, it looks very favorable that the City will receive a \$2.5 million grant to go towards the Transit Village. He noted that the City has received over \$15 million in grants over the last 15 months.

(f) He reported that he attended a Gold Line Phase II meeting at which Pasadena, after much lobbying, was finally successful in passing a resolution to have cities affected by Phase II have local control in the planning and development of the project.

**2. Mayor Pro Tem Garcia reported that**

(a) On June 11, 2003, Monrovia attended a summit spearheaded by Mayor Hammond regarding the composition of the Phase II of the Gold Line for equal representation on the Board for the extension of such. He complimented Mayor Hammond.

(b) He reminded the community that the Concerts in the Park have started and will be held each Sunday throughout the summer.

**H. REPORTS OF COMMISSIONS, BOARDS AND COMMITTEES: None****I. ADMINISTRATIVE REPORTS****1. Adoption of Fiscal Years 2003-2005 Budget, Resolution No. 2003-33; and Fiscal Year 2003-04 Fees and Charges, Resolution No. 2003-34**



Last year, the agreement was amended (Amendment No 1) adding the operation of the Old Town Trolley

The original agreement, which expires this year, provides a three-year term with additional one-year options. The terms of the agreement limit the increases for each one-year extension to an amount not to exceed the Consumer Price Index (CPI)

Southland Transit has provided good service to Monrovia and County residents since 2000. They have also done an outstanding job with the implementation of the Trolley. Staff is proposing a one-year extension of the contract as provided for in the original agreement. The amendment is based on the provisions in the original agreement and proposes a service rate increase for the dial-a-ride service based on the CPI (2.8%). No increase is proposed for the trolley service, which will remain at \$33.13 per revenue hour.

One of the components of the hourly rate is the cost of fuel. Previously, Southland was responsible for providing the fuel for the service. Starting July 1, Monrovia Transit vehicles will start using fuel provided by the City at the City Yard and therefore will not be included in the reimbursable cost of service. Based on the third year costs of the original proposal, the hourly rate has been adjusted to reflect removal of fuel costs. The proposed service rates are \$17.89 for the Fixed Cost Rate and \$14.35 for the Variable Cost Rate. Based on the maximum allowable hours they average to a \$31.52 per revenue hour service rate.

The City currently pays \$30.66 per revenue hour. Without the fuel adjustment, based on the CPI (2.8%), the rate would be increased to \$31.52. With the fuel adjustment the overall service rate will be \$28.91. All other terms of the original agreement and Amendment No 1, which added provisions for the operation of the Old Town Trolley, remain in place.

Staff recommended approval of the amendment to the agreement.

**It was moved by Mayor Pro Tem Garcia, seconded by City Councilmember Lutz, to approve Amendment No. 2 with Southland Transit, Inc. for the operation of Monrovia Transit Dial-a-Ride and the Old Town Trolley in the amount of \$696,232.00.**

**ROLL CALL: Ayes: Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond  
Motion carried: 5-0**

**\*3. Renewal of Agreement with Los Angeles County for the Provision of General Public Dial-a-Ride transportation Service to County Residents**

This matter was approved by order of the Consent Calendar.

In November 1994, Monrovia Transit began to provide general public service to County residents in the unincorporated areas south of Monrovia. Each year the City renegotiates the terms of the contract for the provision of paratransit service to county residents. The new agreement is based on an equitable method to distribute the cost of the service. The County's portion equates to their share of the cost of service plus a portion of the City's administrative costs. Additionally, the County will pay for 35% of the cost of the two replacement vehicles that will be purchased in FY2004-2005.

This two-year agreement covers the period of July 1, 2003 through June 30, 2005. The maximum cost to the County for service is \$545,000.

Staff recommended that the City Council approve the agreement with the County.

**\*4. 2003-2004 Gann Limit Appropriations, Resolution No. 2003-35**

This matter was approved by order of the Consent Calendar

In November of 1979, Proposition 4, which is more commonly referred to as the "Gann Initiative", was adopted by California voters. The Initiative established constitutional spending limits allowable for California governmental agencies based on the Consumer Price Index and population growth. According to the Revenue and Taxation Code, Section 7910, each local government must establish its appropriations limit by resolution each year at a regularly scheduled meeting or a noticed special meeting.

Staff calculated the Gann Limit using the growth factor provided to the City by the State Department of Finance, the growth in California Per Capita Personal Income (CPCPI) and the County's population growth rate. The 2003-04 Appropriation limit is \$29,063,995.00. The actual budget subject to limitation is \$22,723,515.00. This means the City could appropriate an additional \$6,340,480 before the legal limit would be reached.

The specific calculations and backup materials are available to the public at the City Clerk's office and in the Finance Department. Any challenge of the adopted spending limit must be made within 45 days of the effective date of the resolution. Adoption of the resolution on June 24, 2003 would give the public until August 11, 2003 to challenge the calculations.

Staff recommended approval.

**\*5. Certificate of Authorized Officials for Banking Institution and Custodial Service Agent, Resolution 2003-44 and 2003-45**

This matter was approved by order of the Consent Calendar.

The City is required to provide an updated listing, every two years, of City officials who are authorized to act and sign banking and custodial documents on behalf of the City of Monrovia. This listing will be used to prevent any unauthorized usage of the City's accounts.

The attached resolutions identify the authorized officials who are qualified and can conduct either banking or custodial transactions, or sign documents on the City's behalf. This listing is a standard procedure for banking and custodial operations and permits these agencies to execute transactions after an authorized official has provided direction.

Staff recommended adoption of the resolutions.

**\*6. One-Year Extension of Legislative Advocacy Agreement Ending June 30, 2004, with David Turch & Associates in the Amount of \$48,000.00**

This matter was approved by order of the Consent Calendar.

In 1999, the prospect of a banner economy and the possibility of bringing some federal tax dollars back to Monrovia for various projects convinced the City Council that retaining a qualified Washington DC lobbying firm was a good investment. Staff solicited several proposals and recommended David Turch & Associates to the Council. The Council concurred with the recommendation and Turch & Associates was retained.

In their first year, Turch & Associates secured for Monrovia \$1.28 million from the federal government for projects including the Electric Trolley Program and the Youth Center and adjoining cable studio. Last year, Turch & Associates secured funding for the following projects:

Old Town Revitalization Project	\$490,000
CNG Fueling Station	<u>\$270,000</u>
	\$760,000

Funds for the Old Town Revitalization Project will be used to construct new public improvements and parking in Old Town, beginning in January 2004. The funding for the Compressed Natural Gas Fueling Station will be utilized as the City refines the "Transit Village" concept at the Old Depot site.

Based on a survey of surrounding cities, Turch & Associates' retainer is still among the lowest in the San Gabriel Valley. The proposed contract extension is on file with the Office of the City Clerk. Staff recommended approval of the contract extension.

#### \*7. Legislative Bulletin

This matter was approved by order of the Consent Calendar.

This report highlighted and summarized pending State legislation that may be important to Monrovia and provided a brief analysis of the potential impacts to the City. The recommendations made by Staff reflect the City's priorities and programs, as well as the direction taken by the League of California Cities, were as follows: Support, AB1495, SB103.

### J. RESOLUTIONS & ORDINANCES

**1. Memorandum of Understanding; Amend Personnel Rules and Regulations to Provide for Compensation and Supplemental Benefits to Provide for Compensation and Supplemental Benefits Effective Fiscal Year 2003-2004 for Fire Employees, Appendix "A", Resolution No. 2003-37; General Employees, Appendix "B", Resolution No. 2003-38; Management Employees, Appendix "C", Resolution No. 2003-39; Elected and Appointed Employees, Appendix "D", Resolution No. 2003-40; Hourly Employees, Appendix "F", Resolution No. 2003-41; Mid-Management Employees, Appendix "H", Resolution No. 2003-42**

Theresa St. Peter, Director of Human Services/Risk Management, reviewed the Staff Report.

It has been the City's practice, going back to the late 1970's, to endeavor to compensate its employees at a competitive rate. Therefore, Staff surveyed approximately fourteen of the neighboring cities to determine salary and benefit levels provided to their employees. This assists Staff in ensuring that it is able to recruit and retain quality employees. The proposed adjustments provide salary and benefit adjustments that are in parity with the total compensation of the survey cities, as well as appropriate internal alignment.

Effective July 2000, the Fire employees opted to extend their then-current Agreement for an additional two years through June 30, 2004. A re-opener provides for salary adjustments based on total compensation survey information obtained. The current Agreement with the General employees expires June 30, 2005. Additionally, it is proposed that Elected and Appointed, Hourly, Management and Mid-Management officials and employees receive increased benefits based on survey data obtained. The proposed adjustments provide for an average salary increase of 5.84% for Fire employees, 1.11% for General employees, 1.11% for Hourly employees, and an average of 5.8% for Managers, Mid-Managers and Elected and Appointed employees.

The total cost to the General Fund to provide for the recommended salary and benefit increases is \$429,841.00. This amount has been incorporated in the City's budget for fiscal year 2003-04.

Staff recommended that the City Council adopt Resolution Nos 2003-37 through 42

It was moved by Mayor Pro Tem Garcia, seconded by City Councilmember Lutz, to adopt Resolution Nos. 2003-37 through 2003-42.

**ROLL CALL:** Ayes: Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond  
Motion carried: 5-0

**\*K. PAYROLL & VOUCHERS:** Payroll No 13 in the net amount of \$428,116 58, and Voucher Numbers 111439 through 111742 non-sequentially in the amount of \$720,232 80 were approved by order of the Consent Calendar

**L. SCHEDULED MEETINGS:**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, July 1, 2003, 7 30 P M , City Council Chambers, 415 South Ivy Avenue, Monrovia, California


Mayor Hammond noted that as of Tuesday, July 1, 2003 the Regular Meetings of the Monrovia City Council will be held on the first and third Tuesday of the month, and that the August 19, 2003 City Council Meeting has been cancelled

**M. ORAL COMMUNICATIONS, CONTINUED, IF NEEDED:** None


**N CLOSED SESSION:** Mayor Hammond announced that the City Council would adjourn to Closed Session to Conference with Labor Negotiator pursuant to Government Code Section §54957 6 Agency Negotiator Theresa St Peter, Group Employee Police Officers Association, and that a report of Closed Session would be given at the next Meeting of the City Council

**O. ADJOURNMENT:** The Meeting was adjourned at 10 47 P M Closed Session convened at 10 50 P M and concluded at 11 30 P M

APPROVED

  
Rob Hammond, Mayor

ATTEST

  
Linda B Proctor, CMC, City Clerk