

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, August 2, 2016, 7:30 P.M.



73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Alexander C. Blackburn  
Mayor Pro Tem

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, August 2, 2016  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
INVOCATION Police Chaplain Terrence Brown  
PLEDGE OF ALLEGIANCE Councilmember Larry J. Spicer  
ROLL CALL Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Recognition of Summer Reading Club Bookmark Contest Winners  
Staff Reference: Annette Simpson, Youth Services Librarian

STUDENT GOVERNMENT REPRESENTATIVE REPORT – to resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 **Unadopted Minutes of the July 19, 2016, Regular Meeting of the Monrovia City Council**  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the July 19, 2016, Regular Meeting of the Monrovia City Council
- CC-2 **Payroll No. 15 in the Net Amount of \$571,694.42 and Warrant Register dated July 28, 2016, in the Total Amount of \$864,944.49**  
Staff Reference: Mark Alvarado, Assistant City Manager  
Recommendation: Approve Payroll No. 15 in the net amount of \$571,694.42 and Warrant Register dated July 28, 2016, in the total amount of \$864,944.49
- CC-3 **Amendment to Chapter 12.32 of the Monrovia Municipal Code to Prohibit Smoking and Tobacco Use in All City Parks and Changing all References in the Chapter to Public Services Director, Adoption of Ordinance No. 2016-09**  
Staff Reference: Katie Distelrath, Recreation Manager  
Recommendation: Adopt Ordinance No. 2016-09

- CC-4 Purchase and Implementation of TRAKiT Development Services Software Service from SunGard Public Sector, LLC in an Amount not to Exceed \$299,020.00 Plus Annual Licensing Renewal Fees**  
Staff Reference: Alfredo Enriquez, Management Analyst  
Recommendation: Approve the Order and related agreements with SunGard Public Sector, LLC for the purchase and implementation of TRAKiT development services software in an amount not to exceed \$299,020.00 plus annual licensing renewal fees in years 2 through 5 as detailed in the staff report, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 Acceptance of California Office of Traffic Safety (OTS) Grant Program Funds in the Amount of \$72,000.00**  
Staff Reference: Jim Hunt, Police Chief  
Recommendation: Accept the California OTS Grant Program funds in the amount of \$72,000.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 Consultant Services Agreement with Nobel Systems, Inc., for Professional Services Associated with Implementing a Geographic Information System (GIS) for the Public Works Division for the Period Ending June 30, 2017, with Two (2) One-Year Options to Extend**  
Staff Reference: Brittany Mello, Management Analyst  
Recommendation: Approve an agreement with Nobel Systems, Inc., for professional GIS services in an amount not to exceed \$54,700.00 for the period ending June 30, 2017, with two (2) one-year options to extend in the amount of \$30,000.00 per year, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-7 Agreement with The Sauce Creative Services for Design, Production, and Printing of Four (4) Issues of Monrovia Today from Fall 2016 through Fall 2017 in an Amount Not to Exceed \$49,387.20**  
Staff Reference: Lisa Hansberger, Senior Recreation Supervisor  
Recommendation: Approve an Agreement with The Sauce Creative Services for printing four (4) issues of the Monrovia Today, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 Installation of a Stop Sign on Fig Avenue at Shamrock Avenue**  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Receive and file the report

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

## PUBLIC HEARINGS/MEETINGS

PH-1 Amendment to the Title 2 (Administration and Personnel) and Title 17 (Zoning) of the Monrovia Municipal Code to Establish a Neighborhood Compatibility Design Review Process and to Amend Residential Development Standards, Public Noticing and Approval Requirements; Introduction and First Reading of Ordinance No. 2016-08; Amendment to the 2016-2017 Schedule of Fees and Charges Related to the Neighborhood Compatibility Design Review Process, Resolution No. 2016-32

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2016-08, and adopt Resolution No. 2016-32

## REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

RCM-2 CIP and Grant Update

Staff Reference: Brittany Mello, Management Analyst

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Alexander C. Blackburn

RCC-3 Councilmember Gloria Crudgington

RCC-4 Councilmember Becky A. Shevlin

(a) Library Programming Update

RCC-5 Councilmember Larry J. Spicer

(a) Monrovia Area Partnership (MAP) 10<sup>th</sup> Anniversary

## ADMINISTRATIVE REPORTS

AR-1 Consultant Services Agreement with CivilSource, Inc., in an Amount not to Exceed \$165,800.00 for Design and Engineering Services related to the Huntington Drive Improvements Project, Project No. STPL-5069(014)

Staff Reference: Sean Sullivan, Public Works Manager

Recommendation: Approve a consultant services agreement with CivilSource, Inc., for engineering design services related to the Huntington Drive Improvements Project in an amount not to exceed \$165,800, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-2 Review of the Bob Bartlett Memorial Mosaic Program Request for Qualifications Process

Staff Reference: Lauren Vasquez, Deputy City Manager

Recommendation: Authorize staff to proceed with Phase II of the Bob Bartlett Memorial Mosaic Program RFQ process, including the distribution of stipends for the four identified artist finalists for a total amount not to exceed \$2,000

AR-3 Letter of Support for the City of Bradbury's Request to Annex into their Jurisdiction Four (4) Parcels of Land Currently Located in the City of Monrovia

Staff Reference: Oliver Chi, City Manager

Recommendation: Authorize staff to issue a letter of support for the City of Bradbury's efforts to annex into their community four parcels of land currently located in the City of Monrovia after receiving formal confirmation of Bradbury's agreement to reimburse the City for any lost property tax revenues from the annexation proceedings

**AR-4 Governor Brown's Public Safety and Rehabilitation Act of 2016 (Proposition 57)**

Staff Reference: Jim Hunt, Police Chief

Recommendation: Authorize Staff to issue the attached letter of opposition to Proposition 57 – The Public Safety and Rehabilitation Act of 2016

**AR-5 Replacement Purchase of Police Department Rifles and “Less-Than-Lethal” Shotguns from Allstate Police Equipment Company in the Amount of \$42,066.26 for Utilization by Monrovia Police Personnel in Patrol, Investigations and the Regional Tactical Team**

Staff Reference: Nels Ortlund, Police Lieutenant

Recommendation: Approve the purchase of 25 Ruger Mini-14 Rifles, 16 Remington Shotguns in “less-than-lethal” configuration, and 15 Colt Commando rifles with all accessories including slings and lights from Allstate Police Equipment Co., in the amount of \$42,066.24

**AR-6 Non-Binding Letter Related to Development of a Joint Powers Authority for Management of Enhanced Watershed Management Program Responsibilities**

Staff Reference: Oliver Chi, City Manager

Recommendation: Authorize staff to execute the attached non-binding letter regarding the creation of a Joint Powers Authority for the management of Enhanced Watershed Management Program responsibilities in the Rio Hondo / San Gabriel River Watershed Group

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, September 6, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. NOTE: The August 16, 2016, Regular Meeting has been cancelled.

**ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 29th day of July, 2016.

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Alice D. Atkins CMC, City Clerk