



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: June 16, 2026

STAFF REFERENCE: Alice D. Atkins, MMC, City Clerk

AGENDA LOCATION: CC-1

GOVERNMENT CODE 84308 APPLIES: No

TITLE: Unadopted Minutes of the May 19, 2026, Regular and Special Meetings and the May 21, 2026, Special Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Regular and Special Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the May 19, 2026, Regular and Special Meetings and the May 21, 2026, Special Meeting of the Monrovia City Council.

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MAY 19, 2026, 7:30 P.M.**

STUDY SESSION: Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, May 19, 2026, at 5:37 p.m., at which all members were present to discuss 1) Fiscal Year 2026-27 Budget Study Session No. 2: Review of Operating Budget, and 2) Possible Changes to Transient Occupancy Tax Ordinance and Short-Term Rental Collection. All members were present. Mayor Shevlin adjourned the study session at 6:51 p.m.

CLOSED SESSION: Mayor Pro Tem Sergio Jiménez convened the Special Meeting/Closed Session of the Monrovia City Council on May 19, 2026, at 6:55 p.m., to discuss 1) CS-1 Conference with Real Property Negotiator Pursuant to Government Code §54956.8; Assessor Parcel Number 8503-013-004; City Negotiator: City Manager; Negotiating Party: 347 North Highland Place LLC; Under Negotiation: Terms. All members were present, with the exception of Mayor Shevlin, who recused herself due to a conflict of interest. Mayor Pro Tem Jiménez adjourned the closed session at 7:25 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council on Tuesday, May 19, 2026, at 7:36 p.m. in City Council chambers. In attendance were City Manager, Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and Deputy City Clerk Sarah Godinez.

INVOCATION: Pastor Joel Larson led the invocation.

PLEDGE OF ALLEGIANCE: Councilmembers Dr. Tamala Kelly

ROLL CALL: In attendance were Councilmembers Edward Belden, Dr. Tamala Kelly, Larry J. Spicer, Mayor Pro Tem Sergio Jiménez, and Mayor Becky A Shevlin.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session for the item on the posted agenda. Mayor Shevlin recused herself declared a conflict of interest regarding CS-1 due to the property owner being client of her employer and recused herself. City Council took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Pet of the Month: Kevin McManus, Public Relations & Communications Manager, introduced Zoey the dog as pet of the month.

PR-2 Recognition of 2026 Student Liaison Elyse Vathanadireg: The Mayor and City Council presented Elyse Vathanadireg with a Certificate of Appreciation and a gift.

PR-3 Proclaiming June 2026 as "LGBTQ+ Pride Month": Mayor Shevlin presented the proclamation to Amber Castellanos, Underdog Book Store.

PR-4 Proclaiming May 2026 as "California Water Awareness Month": Mayor Shevlin presented the proclamation to Dr. Anthony Fellow, Upper San Gabriel Valley Municipal Water District.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Elyse Vathanadireg provided an update on the happenings of Monrovia High School.

ORDER OF BUSINESS: It was moved by Mayor Shevlin, seconded by Mayor Pro Tem Jimenez, that there was a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted; and to add the following item to the agenda:

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

**RCC-5 Mayor Becky A. Shevlin
(b) AB 1768 letter of support**

The motion to add the above item carried unanimously by roll call vote.

Mayor Shevlin gave an overview of AB 1768, which would be coming to a vote before the next regular meeting of the Monrovia City Council. Following discussion, a consensus of support was not reached and no further action was taken.

CONSENT CALENDAR: Mayor Shevlin was informed by staff of a typographical error in the report for item CC-7, with reference to the 2024 State Homeland Security Grant; which should read 2023 State Homeland Security Grant. **It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Jimenez, to approve the Consent Calendar with above noted correction.** The motion carried unanimously. The Consent Calendar consisted of the following items:

CC-1 Unadopted Minutes of the May 5, 2026, Regular and Special Meetings and the May 6, 2026 Special Meeting of the Monrovia City Council The City Council adopted the Minutes of the May 5, 2026, Regular and Special Meetings and the May 6, 2026 Special Meeting of the Monrovia City Council.

CC-2 Payroll No. 10 in the Net Amount of \$884,112.06, and Warrant Registers dated May 7 and May 14, 2026, in the Total Amounts of \$332,260.43 and \$662,700.53, Respectively: The City Council approved Payroll No. 10 in the net amount of \$884,112.06, and Warrant Registers dated May 7 and May 14, 2026, in the total amounts of \$332,260.43 and \$662,700.53, respectively.

CC-3 Destruction of Certain Departmental Records; Resolution No. 2026-25: The City Council adopted Resolution No. 2026-25.

CC-4 Award of Contract for Publication of Legal Advertisements to Civic News Group, Inc., for the period ending June 30, 2027: The City Council awarded a contract to Civic News Group, Inc., for the period ending June 30, 2027, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Memorandum of Understanding with the Monrovia Unified School District Related to the School Resource Officer Program for the Period Ending June 30, 2029: The City Council approved the Memorandum of Understanding between the City and the Monrovia Unified School District to continue the School Resource Officer Program through the period ending June 30, 2029, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Purchase of Five (5) Additional Axon Pro Body Worn Camera User Licenses from Axon Industries for the Period Ending August 14, 2028, in an Amount Not to Exceed \$5,782.25: The City Council approved the purchase of the five (5) Axon User Pro Licenses in an amount not to exceed \$5,782.25, for the period ending August 14, 2028, appropriate \$1,927.41 for Fiscal Year 2025-2026, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Purchase and Installation of Police Department Access Control and Personnel Identification System Upgrade from WCC Technologies Group in an Amount Not to Exceed \$190,095.50; Approve a Contingency in an Amount Not to Exceed \$5,500: The City Council approved the Police Department Access Control and Personnel Identification System Upgrade from WCC Technologies Group in an amount not to exceed \$190,095.50, approve a contingency in amount not to exceed \$5,500, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Amendment No. 3 to the Consultant Services Agreement with Perkins Eastman Architects, D.P.C., dated February 6, 2024. for Professional Design Services Related to the Monrovia Community Center Renovation Project, Revising the Scope of Services and Increasing Compensation by an Additional Amount Not to Exceed \$85,760.00 for a Revised Total Amount Not to Exceed \$1,742,860: The City Council approved Amendment No. 3 to the Consultant Services Agreement with Perkins Eastman Architects, D.P.C., dated February 6, 2024 for professional design services related to the Monrovia Community Center Renovation Project, revising the scope of services and increasing compensation by an additional amount not to exceed \$85,760.00 for a revised total amount not to exceed \$1,742,860, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Official Police Tow Service Agreement with Soash Enterprises, Inc., dba Foothill Towing, for the Period Ending June 30, 2029, with the Two (2) Additional One-Year Options to Extend, with Performance Review at the End of Every Operating Year: The City Council approved the Official Police Tow Services Agreement with Soash Enterprises, Inc., dba Foothill Towing, for the period ending June 30, 2029, with two (2)

additional one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, for the Provision of Water Treatment Chemicals in an Amount not to Exceed \$170,500 for the Period Ending June 30, 2027, with Two (2) Additional One-Year Options to Extend: The City Council approved an agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, for the provision of water treatment chemicals in an amount not to exceed \$170,500 for the period ending June 30, 2027, with two (2) additional one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-11 Contractor Services Agreement with Safe Sidewalks Incorporated dba Precision Concrete Cutting for Concrete Inspection and Maintenance Services for the Period Ending December 31, 2026, in an Amount Not to Exceed \$300,000: The City Council approved the Contractor Services Agreement with Precision Concrete Cutting for concrete inspection and maintenance services, for the period ending December 31, 2026, in an amount not to exceed \$300,000, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-12 On-Call Contractor Services Agreements with Houston & Harris PCS, Inc., and Pipe Tec, Inc., for On-Call Sewer Maintenance and Operations Support for the Period Ending June 30, 2029: The City Council approved the On-Call Contractor Services Agreements with Houston and Harris PCS, Inc., and Pipe Tec, Inc., for on-call sewer maintenance and operations support for the period ending June 30, 2029, each with two (2) additional one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-13 Purchase of Two (2) 2025 Chevrolet Colorado Trucks from Sierra Chevrolet in a Total Amount Not to Exceed \$84,829.96: The City Council approved the purchase of two 2025 Chevrolet Colorado trucks from Sierra Chevrolet in a total amount not to exceed \$84,829.96, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-14 Fiscal Year 2026-2027 Citywide Lighting and Landscaping Maintenance District; Approval of Engineer's Report and Notice of Intention of Public Hearing on June 16, 2026; Resolution Nos. 2026-20 and 2026-21: The City Council adopted Resolution Nos. 2026-20 and 2026-21.

CC-15 Fiscal Year 2026-2027 Park Maintenance District; Preparation and Approval of Engineer's Report and Notice of Intention of Public Hearing on June 16, 2026; Resolution Nos. 2026-22 and 2026-23: The City Council adopted Resolution Nos. 2026-22 and 2026-23.

CC-16 Letter of Support for the California Joint Powers Insurance Authority Coalition to Protect Community Services: The City Council authorized the City Manager to send letter of support for the California Joint Powers Insurance Authority Coalition to Protect Community Services.

CC-17 Amendment No. 1 to the Consultant Services Agreement with Access Control Security dated July 1, 2025, for Security Services Related to City Special Events and Private City Facility Rentals, Increasing Compensation by an Amount Not to Exceed \$55,000 for a Total Amount Not to Exceed \$80,000, and Extending the Term through the Period Ending June 30, 2027, with Two (2) Additional One-Year Options to Extend: The City Council approved Amendment No. 1 to the Consultant Services Agreement with Access Control Security dated July 1, 2025, for security services related to City special events and private City facility rentals, increasing compensation by an amount not to exceed \$55,000.00 for a total amount not to exceed \$80,000.00 for the Period Ending June 30, 2027, with two (2) additional one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-18 Amendment No. 7 to the Agreement with Mountainside Communion – A Church of the Nazarene, Dated August 1, 2018, Related to the Housing Displacement Response Program (HDRP), Extending the Term through June 30, 2027, in an Amount Not to Exceed \$120,000 Annually: The City Council approved Amendment No. 7 to the Agreement with Mountainside Communion - A Church of the Nazarene dated August 1, 2018, related to the Housing Displacement Response Program, extending the term through June 30, 2027, in an amount not to Exceed \$120,000, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-19 Public Meeting Policy Updates Required by SB 707: The City Council adopted the Reasonable Accommodation and Technology Disruption policies, as presented.

CC-20 Memorandum of Agreement between the City of Monrovia, Monrovia Unified School District, and Santa Anita Family YMCA for the 2026 Summer Pool Program at the Monrovia High School Pool: The City Council approved the Memorandum of Agreement between the City of Monrovia, Monrovia Unified School District, and Santa Anita Family YMCA for the 2026 Summer Pool Program at the Monrovia High School Pool in an amount not to exceed \$8,000.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT: Public comments were accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

Public Input:

1. Victor Benavides, City of Hope
2. Dr. Anthony Fellow, Upper San Gabriel Valley Municipal Water District.
3. Sheri Lochner, Monrovia
4. Martha Mack, Monrovia
5. Joseph King, Duarte
6. Heidi Holden, Monrovia

PUBLIC HEARINGS/MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Dylan Feik reviewed the City Council Directives, as well as upcoming initiatives and gave an overview of the 2026 summer pool program.

RCM-2 Library Strategic Plan Update: Carey Vance, Library Division Manager, provided an update on The Library Strategic Plan program

RCM-3 Parking Enforcement Update: Sarah Covarrubias, Police Captain, provided an update on Parking Enforcement.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Edward Belden

- (a) Recent and upcoming community events
- (b) Public Works Week

RCC-2 Mayor Pro Tem Sergio P. Jiménez

- (a) CalCities City Leaders Summit, April 22-24, 2026, Sacramento, CA
- (b) Water Education for Latino Leaders (WELL) Graduation
- (c) Monrovia Days

RCC-3 Councilmember Larry J. Spicer

- (a) CalCities City Leaders Summit, April 22-24, 2026, Sacramento, CA
- (b) Water Education for Latino Leaders (WELL) Graduation
- (c) Monrovia Days

RCC-4 Councilmember Dr. Tamala Kelly

- (a) CalCities City Leaders Summit, April 22-24, 2026, Sacramento, CA
- (b) Upcoming Library events
- (c) 2028 Olympics

RCC-5 Mayor Becky A. Shevlin

- (a) AB 1768 letter of support: heard out of order preceding the Consent Calendar, above
- (b) CalCities City Leaders Summit, April 22-24, 2026, Sacramento, CA
- (c) Recent and upcoming community events

ADMINISTRATIVE REPORTS:

AR-1 Calling for the November 3, 2026, General Municipal Election; Requesting Consolidation with the Statewide General Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates; Adoption of Resolution Nos. 2026-14, 2026-15, and 2026-16

Sarah Godinez, Deputy City Clerk, reviewed the agenda report and answered questions of the City Council.

Following discussion, it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Jimenez, to adopt Resolution Nos. 2026-14, 2026-15, and 2026-16. The motion carried unanimously by a roll call vote.

AR-2 Preliminary Proceedings Related to the Financing of Capital Improvement Projects and Potential Refunding of Existing Bonds, Including the Establishment of Financing Parameters and Authorization to Engage Financing Professionals, Resolution No. 2026-24.

Rae Bowman, Administrative Services Director, reviewed the agenda report and answered questions of the City Council.

Following discussion, it was moved by Councilmember Spicer, seconded by Councilmember Dr. Kelly, to adopt Resolution No. 2026-24. The motion carried unanimously by a roll call vote.

PUBLIC INPUT, CONTINUED (IF NEEDED): none

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 16, 2026, 7:30 P.M.

ADJOURNMENT: At 9:56 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Ed Knoop, long-time Monrovia resident and friend of City Treasurer Janet Wall.

APPROVED:

ATTEST:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE
MONROVIA CITY COUNCIL
THURSDAY, MAY 21, 2026**

CONVENE: Mayor Becky Shevlin convened the Special Meeting of the Monrovia City Council at 10:13 a.m. on Thursday, May 21, 2026, at Canyon Park Cabin – 1200 N. Canyon Boulevard, Monrovia, California, at which all Councilmembers were present, to discuss 2028 Olympics Planning. In attendance was City Manager Dylan Feik.

PUBLIC INPUT: None

ADJOURN TO CLOSED SESSION: The City Council adjourned to discuss the following Closed Session item: CS-1 Public Employee Performance Evaluation pursuant to Government Code § 54957(b)(1): City Manager.

RECONVENE: Mayor Shevlin reconvened the Special Meeting.

REPORT OF CLOSED SESSION: City Manager Feik reported that the City Council met in a closed session to discuss the one item on the posted agenda. There was no reportable action.

ADJOURN: Mayor Shevlin Adjourned the meeting at 1:50 p.m.

ATTEST:

APPROVED:

Alice D. Atkins, MMC, City Clerk

Becky A. Shevlin, Mayor