MINUTES OF THE REGULAR MEETING OF THE MONROVIA CITY COUNCIL HELD TUESDAY, JUNE 6, 2017, 7:30 P.M.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, June 6, 2017, at 7:34 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia California, at which all Councilmembers were present. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplin Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Gloria Crudgington led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington and Mayor Tom Adams. Councilmember Alexander C. Blackburn was excused.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS: None

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To Resume in September

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the May 16, 2017, Regular Meeting and the May 30, 2017, Special Meeting of the Monrovia City Council: The City Council adopted the Minutes of the May 16, 2017, Regular Meeting and the May 30, 2017, Special Meeting.

CC-2 Payroll Nos. 10 and 11 in the Net Amounts of $563,462.73 and $583,601.78, Respectively, and Warrant Registers dated May 18, 2017, and May 25, 2017, in the Total Amounts of $1,641,688.47 and $533,784.68, Respectively: The City Council approved Payroll Nos. 10 and 11 in the net amounts of $563,462.73 and $583,601.78, respectively, and Warrant Registers dated May 18, 2017, and May 25, 2017 in the total amounts of $1,641,688.47 and $533,784.68, respectively.

CC-3 Amendment No. 3 to the Agreement with BrightView Landscapes, LLC for Landscape Maintenance Services for the Period July 1, 2017, through December 31, 2017: The City Council approved Amendment No. 3 to the agreement with BrightView Landscapes, LLC, for the period July 1, 2017, through December 31, 2017, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Consultant Services Agreement with Garden Natives for On-Call Landscape Design and Maintenance Services for the Period Ending June 30, 2019: The City Council approved a consultant services agreement with Garden Natives for on-call landscape design and maintenance services for the period ending June 30, 2019, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 2017-2018 Gann Appropriations Limit, Resolution No. 2017-26: The City Council adopted Resolution 2017-26.

CC-6 Agreement with Alliance Bus Lines, Inc. in an Amount not to Exceed $31,338.08 for Transportation Services related to Summer Extravaganza, Youth Sports, and Sunshine Company Programs: The City Council approved an agreement with Alliance Bus Lines, Inc. in an amount not to exceed $31,338.08, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Final Tract Map No. 73257 for Properties Located at 725 East Lemon Avenue; Lanno Lemon LLC (Jie Lie), Applicant: The City Council approved Final Tract Map No. 73257.

PUBLIC INPUT:

1. Hector Elizalde, representing Congresswoman Grace Napolitano
2. Brian Tindall, Monrovia
3. Betsy Woodford, Monrovia Historical Museum
4. Wes Rentimann, Bike SGV / 6-26 Event
5. Glen Owens, Monrovia
6. Gail Montgomery, Monrovia
7. Chuck Keen, American Legion Post 44
8. George Khoury, Monrovia

PUBLIC HEARINGS / MEETINGS

PH-1 Historic Landmark HL-143 and Mills Act Contract MA-133 for the Property Located at 228 West Olive Avenue by Property Owners Megan D. Ferrell and John O. Ferrell; Resolution No. 2017-23

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the matter.

It was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Spicer, to adopt Resolution No. 2017-23. The motion carried unanimously

PH-2 Tentative Tract Map No. TTM74902/Conditional Use Permit CUP2017-04 For a Four-Unit, Two-Story Planned Unit Development at Located at 902 West Colorado Boulevard; Bowden Development, Inc., Applicant; Resolution No. 2017-22

City Manager Chi requested that the item be continued to June 20, 2017.

It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to open and continue the Public Hearing to June 20, 2017. The motion carried unanimously.

PH-3 Confirm the Levy and Collection of Assessments for the Fiscal Year 2017-2018 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2017-20

Emy-Rose Hanna, Management Analyst, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the matter.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Resolution 2017-20. The motion carried unanimously.

PH-4 Confirm the Levy and Collection of Assessments for the Fiscal Year 2017-2018 Park Maintenance District, Resolution No. 2017-21

Emy-Rose Hanna, Management Analyst, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the matter.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to adopt Resolution No. 2017-21. The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the

log of City Council Directives.

RCM-2 Website Redesign Presentation: Brittany Mello, Senior Management Analyst, presented an overview of the recently redesigned City website and took direction from City Council on including important non-city sponsored events in the community.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) Memorial Day Event
(b) Upcoming attendance at ICA Summer Seminar

RCC-2 Mayor Pro Tem Gloria Crudgington
(a) Recent Los Angeles Water Coalition Policy Committee; Board of Supervisors Drought Resiliency Tax Measure

RCC-3 Councilmember Alexander C. Blackburn was excused.

RCC-4 Councilmember Becky Shevlin
(a) Recent attendance International Council of Shopping Centers RECon Convention, Las Vegas, Nevada; City Manager Chi provided a recap of potential retail developments.
(b) Recent Foothill Transit Executive Board Meeting
(c) Recent San Gabriel Valley Council of Governments Executive Board Meeting as newly elected Third Vice President
(d) Upcoming events in the community
(e) Status of SB 231 (Hertzberg)

RCC-5 Councilmember Larry J Spicer
(a) Recent attendance at Neighborhoods USA 42nd Annual Conference, Omaha, Nebraska
(b) Monrovia Day Events

ADMINISTRATIVE REPORTS:

AR-1 Adoption of Fiscal Years 2017-2019 Budget, Fiscal Year 2017-2018 Schedule of Fees and Charges, and Fiscal Year 2017-2018 Authorized Position Listing through approval of Resolution Nos. 2017-24 and 2017-25

Buffy Bullis, Administrative Services Director, reviewed the Agenda Report and answered questions of the City Council and received direction to develop an updated water conservation campaign.

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Resolution Nos 2017-24 and 2017-25 and approve the attached FY 2017-2019 Authorized Position Listing.** The motion carried unanimously.

AR-2 Consultant Services Agreement with RT Lawrence Corporation for Utility Bill Lockbox Services for the Period Ending July 1, 2020, with Two (2) One-Year Options to Extend

Emy-Rose Hanna, Management Analyst, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve a consultant services agreement with RT Lawrence Corporation for utility bill lockbox services and authorize the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-3 Acceptance of Work, Notice of Completion, and Release of Retention Funds to Environmental Construction, Inc., Related to the Huntington Drive Median Landscape Improvements Project

Tina Cherry, Public Services Director, reviewed the Agenda Report and answered questions of the City Council. Staff was directed to move project savings into reserves and to look into landscape upgrades for Highway Esplanade.

Following brief discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Crudgington, to accept the work of Environmental Construction, Inc., for the Huntington Drive Median Landscape Improvements Project, authorize the City Clerk to file a Notice of Completion, and direct the City Engineer to release all retained funds in accordance with the contract provisions, and transfer excess funds into reserves.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 20, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:48 p.m., Mayor Tom Adams adjourned the meeting.

ATTEST:

Alice D. Atkins, CMC, City Clerk

APPROVED:

Tom Adams, Mayor