

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, DECEMBER 3, 2013, 7:30 P.M.**

**SPECIAL MEETING/STUDY SESSION:** Mayor Mary Ann Lutz convened the Special Meeting/Study Session of the Monrovia City Council at 5:30 p.m. on Tuesday, December 3, 2013, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present, with the exception of Councilmember Blackburn, to discuss the Station Square Public Improvements Concept Design.

**CONVENE:** Mayor Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday, December 3, 2013, at 7:30 p.m. in City Council Chambers, preceded by a Special Meeting/Salute to Service. In attendance were Interim City Manager Francis M. Delach, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Alexander C. Blackburn led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz.

**REPORT OF CLOSED SESSION:** None.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 2014 Monrovia Water Conservation Calendar and 5th Grade Art Contest Winners:** Shawn Igoe, Utility Supervisor, introduced the winners of the 2014 Calendar Contest, who were then recognized by the Mayor and City Council.

**PR-2 San Gabriel Valley EnergyWise Partnership Check Presentation and Program Overview:** Interim City Manager Francis M. Delach provided an overview of the EnergyWise Partnership and steps the City had taken to achieve Gold status. Barbara Messina, President of San Gabriel Valley Council of Governments presented the City Council with a ceremonial rebate check in the amount of \$24, 509 as a result of the recent Well No. 3 retrofit project.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** On behalf of Student Liaison Kevin Lee, MUSD Student Liaison Kelly Weber reported on past and future activities at the high school.

**ORDER OF BUSINESS:** Interim City Manager Fran Delach stated there were no changes to the order of business, other than a few items of interest that he would share just prior to Reports of City Councilmembers.

**CONSENT CALENDAR:** It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

**CC-1 Unadopted Minutes of the November 19, 2013, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the November 19, 2013, Special and Regular Meetings.

**CC-2 Payroll No. 24 in the Net Amount of \$505,303.31 and Warrant Register dated November 14, 2013, in the Total Amount of \$820,847.26:** The City Council approved Payroll No. 24 in the net amount of \$505,303.31 and Warrant Register dated November 14, 2013, in the total amount of \$820,847.26.

**CC-3 Award of Contract to E.C. Construction Co. in the Amount of \$48,408.10 for Fire Station No. 2 - Training Facility Site and Foundation, Project No. C-3064:** The City Council awarded a contract to E.C. Construction Co. in the amount of \$48,408.10 for Fire Station No. 2 - Training Facility Site Foundation, Project No. C-3064, rejected all other bids, and authorized the Interim City Manager to

execute the necessary documents

**CC-4 Application for Funds and Acceptance of Fiduciary Management of the 2013-2014 Board of State and Community Corrections (BSCC) Anti-Drug Abuse Grant, Resolution No. 2013-51:** The City Council adopted Resolution No. 2013-51

**CC-5 2013 City of Monrovia Federal Transit Administration Title VI Plan, Resolution No. 2013-52:** The City Council adopted Resolution No. 2013-52

**PUBLIC INPUT:** None

**PUBLIC HEARINGS / MEETINGS:**

**PH-1 Amendment to Title 15 of the Monrovia Municipal Code, Adopting by Reference the 2013 Edition of the California Building Standards Code, known as the California Code of Regulations (Part 2 of Title 24), Except Chapter 27 (electrical), Chapter 28 (mechanical), Chapter 29 (plumbing), and appendix A-H and J-M; the 2013 California Historical Building Code (Part 8 of title 24); the 2013 California Existing Building Code (Part 10 of title 24), Based on the 2012 International Building Code Volumes I and II; the 2013 California Residential Code (Part 2.5 of Title 24), Except appendix A-Q, Based on the 2012 International Building Code; the 2013 California Green Building Standards Code, Chapter 4 and Chapter 5 of Mandatory Measures Only (Calgreen) (Part 11 of Title 24); the 2013 California Plumbing Code (Part 5 of Title 24), Based on the 2012 Uniform Plumbing Code; the 2013 California Mechanical Code (Part 4 of Title 24), Based on the 2012 Uniform Mechanical Code; the 2013 California Energy Code (Part 6 of Title 24); the 2013 California Electrical Code (Part 3 of Title 24), Based on the 2011 National Electrical Code; the 2013 California Fire Code (Part 9 of Title 24), Based on the 2012 International Building Code; and Readopting the 1997 Edition of the Uniform Housing Code, the 1997 Edition of the Administrative Code, the 2000 Edition of the Solar Energy Code, the 1997 Edition of the Building Security Code, adopting certain amendments, additions, and deletions to the foregoing Uniform Codes, re-adopting penalties for violations thereof, and Making Findings According to Law; Ordinance No. 2013-05**

Building Division Manager Encarnacion Cervantes reviewed the Agenda Report.

Mayor Lutz opened and closed the Public Hearing, as there was no one present who wished to speak for or against the matter.

**It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to adopt Ordinance No. 2013-05.** The motion carried unanimously.

**REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES**

Interim City Manager Delach reported Staff learned of relatively new playground equipment, with an appraised value of between \$9,000 and \$20,000, being sold by West Covina School District in the amount of \$4,800. He ordered the acquisition of the equipment, which would be stored at the City Yard for installation at a later time at either Grand Avenue or Lucinda Garcia Park. Staff stated that the equipment was not suitable for installation at Julian Fisher Park due to its smaller size. An item would be brought back to the City Council, possibly within the current fiscal year, for approval of the equipment and play surface installation.

**RCC-1 Mayor Mary Ann Lutz:**

(a) Upcoming travel to Washington DC as a member of the Mayors' Water Council for discussions with the Environmental Protection Agency regarding the EPA Integrated Planning Guidelines.

**RCC-2 Mayor Pro Tem Becky A. Shevlin**

- (a) Upcoming events in the community
- (b) Recent Spark of Love toy drive

**RCC-3 Councilmember Tom Adams:**

- (a) Reminded everyone to shop Monrovia

**RCC-4 Councilmember Alexander C. Blackburn** had no report.

**RCC-5 Councilmember Larry J. Spicer** had no report.

**ADMINISTRATIVE REPORTS:**

**AR-1 Unilateral Implementation of Last, Best and Final Offer to the Monrovia Firefighters Association; Amendment to Personnel Rules and Regulations to Provide for Compensation and Supplemental Benefits Effective Fiscal Year 2013-2014 for Fire Employees, Appendix "A," Resolution No. 2013-53**

Human Resources Division Manager Danielle Tellez reviewed the Agenda Report.

**It was moved by Councilmember Adams, seconded by Councilmember Blackburn, to adopt Resolution No. 2013-53.** The motion carried unanimously.

**AR-2 Agreements with FilmL.A., Inc., for Film Permitting Services for the Initial Period of December 15, 2013, through June 30, 2014**

Steve Sizemore, Director of Community Development, reviewed the Agenda Report.

Discussion ensued regarding level of filming activities, past and projected, termination provisions, and the City Manager's authority to extend the term in accordance with provisions in the agreement.

**It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to approve an agreement with FilmL.A., Inc., for film permitting services for the initial period of December 15, 2013, through June 30, 2014, and authorize the Interim City Manager to execute the necessary documents.** The motion carried unanimously.


**PUBLIC INPUT, CONTINUED, IF NEEDED:** None.

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None.

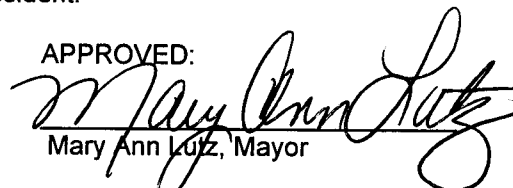
**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 17, 2013, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Special Meeting – Budget Study Session, 6:00 p.m., Police Community Room, 140 East Lime Avenue – Ivy Avenue Entrance, Monrovia, California.

**ADJOURNMENT:** At 8:26 p.m., Mayor Lutz adjourned the meeting in memory of Jennie Garrett, Past President of the Monrovia Chamber of Commerce, Past President, Governor, and West Area Director of Quota International Monrovia-Duarte, and former owner of Monrovia Floral; Shirley Hunt, mother of Police Chief James Hunt; Bob Daigle, father of longtime Monrovia resident Shanna Daigle Burkholder; and Mary Kathleen "Kay" Callagy, longtime Monrovia resident.

ATTEST:

  
Alice D. Atkins, CMC, City Clerk

APPROVED:

  
Mary Ann Lutz, Mayor