MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE MONROVIA CITY COUNCIL HELD TUESDAY, MAY 19, 2015, 7:30 P.M.

STUDY SESSION: Mayor Tom Adams convened the Special Study Session Meeting of the Monrovia City Council at 4:00 p.m. on Tuesday, May 19, 2015, in City Manager Conference Room, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present with the exception of Mayor Pro Tem Spicer, who was excused, to discuss 2015-2016 City Council Assignments. Mayor Adams adjourned the meeting at 4:45 p.m.

STUDY SESSION: Mayor Adams convened the Special Study Session Meeting of the Monrovia City Council at 4:45 p.m. on Tuesday, May 19, 2015, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present with the exception of Mayor Pro Tem Spicer, who was excused, to discuss the 2015-2017 Fiscal Years Budget. The City Council gave direction to Staff to move forward with budget allocations for savings from the Hillside Bond refinance; continue with plans for Capital Improvement Program and bring back details for Prop 218 process for funding, as well as plan for building reserves for future maintenance; look into potential revenue related to AirBnB-type vacation rentals, and provide additional reports related to cost recovery and prior budget-year comparisons. Mayor Adams adjourned the meeting at 6:46 p.m.

CLOSED SESSION: Mayor Adams convened the Closed Session Meeting of the Monrovia City Council and the Successor Agency to the Monrovia Redevelopment Agency at 6:45 p.m. on Tuesday, May 19, 2015, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers/Boardmembers were present with the exception of Mayor Pro Tem Spicer, who was excused, to discuss the following Closed Session items: CS-1 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9 (d)(4); One (1) Potential Case (City Council); CS-2 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 1109 South Myrtle Avenue and 102, 116, 120-124, 132 and 140 West Huntington Drive; Successor Agency Negotiator: Executive Director, City Attorney; Negotiating Party: Mt. Sierra College, Inc.; Under Negotiation: Price and Terms of Payment (Successor Agency). Mayor Adams adjourned the meeting at 7:25 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, May 19, 2015, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Blackburn led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming the Month of May as Historic Preservation Month: The Mayor and City Council proclaimed the month of May as Historic Preservation in perpetuity.

PR-2 Proclaiming the Month of May 2015 as Older Americans Month and Recognizing 2015 Older American of the Year Honorees Tom and Aynn Freeman: The Mayor and City Council proclaimed the month of May 2015 as Older Americans Month and presented a certificate to this year's honorees, Tom and Aynn Freeman, with assistance from Rebecca Romero, Assistant Recreation Coordinator.

PR-3 Proclaiming May 17-23, 2015, as Public Works Week: The Mayor and City Council proclaimed May 17-23, 2015, as Public Works Week. Niles Boyer, Acting Field Services Manager, provided an overview of the Public Works department and employees.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council and Successor Agency Board met in closed session to discuss the items on the posted agenda. With regard to CS-1, there was no reportable action. Regarding CS-2, Councilmember Blackburn abstained due to the

proximity of his business to the subject property, and there was no reportable action. Mayor Pro Tem/Vice Chair Spicer was absent.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Nick Miranda provided an update on activities at the high school.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the March 17, 2015, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the March 17, 2015, Regular Meeting.

CC-2 Payroll Nos. 9 and 10 in the Net Amount of $494,080.70 and $473,350.45, Respectively, and Warrant Registers Dated April 16 and April 30, 2015, in the Total Amounts of $1,530,940.39 and $2,755,018.24 Respectively: The City Council approved Payroll Nos. 9 and 10 in the net amounts of $494,080.70 and $473,350.45, respectively, and Warrant Registers dated April 16 and April 30, 2015, in the total amounts of $1,530,940.39 and $2,755,018.24, respectively.

CC-3 Agreement with Lawrence R. Moss & Associates, Inc., for Landscape Architectural Design Services related to Environmental and Historic Interpretive Signs and Directional Signs for Station Square in an Amount not to Exceed $9,800.00: The Mayor and City Council approved the agreement with Lawrence R. Moss & Associate, Inc., for Landscape Architectural Design Services related to environmental and historic interpretive signs and directional signs for station square in an amount not to exceed $9,800.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Magnolia Avenue Sewer Main Replacement, Project No. C-3080; Acceptance of Work, Notice of Completion and Release of Retention to Ramona, Inc.: The City Council accepted the work as completed, directed the City Clerk to file the Notice of Completion, and authorized the release of retention to Ramona, Inc., in the amount of $4,619.27 forty-five days after the Notice of Completion was filed, for a total project amount of $92,385.44.

CC-5 Reimbursement Terms and Conditions for Fire Department Mutual Aid Response, Resolution No. 2015-23: The City Council adopted Resolution No. 2015-23.

CC-6 Agreement for Automatic Aid of Battalion Chief Services By and Among the City of Arcadia and the City of Monrovia and the City of Sierra Madre: The City Council approved the Agreement for Automatic Aid of Battalion Chief Services for the City of Sierra Madre and authorized the City Manager to execute the necessary documents.

CC-7 Purchase of Four (4) Treadmills from Fitness Superstore in the Amount of $9,703.38: The City Council approved the purchase of four treadmills in the amount of $9,703.38 from Fitness Superstore using State Joint Apprentice Committee (JAC) funds.

CC-8 Amended and Restated Verdugo Fire Communications Service Agreement Between the Cities of Burbank, Glendale, and Pasadena And The City of Monrovia, for the Period Ending June 30, 2017, with Two Automatic Three-Year Renewals: The City Council approved an Amended and Restated Verdugo Fire Communications Service Agreement between the Cities of Burbank, Glendale, and Pasadena and the City of Monrovia for the period ending June 30, 2017, with two automatic three-year renewals, and authorized the City Manager to execute the necessary documents.

CC-9 Authorization for the City Manager to Accept and Expend any Additional 2014 State Homeland Security Grant Funds That May Become Available Before the March 31, 2016 Deadline for Public Safety Equipment, Training or other Regional Projects: The City Council authorized the City Manager to accept and expend unencumbered 2014 State Homeland Security Grant funds.

CC-10 Fiscal Year 2015-2016 Park Maintenance Assessment District; Preparation and Approval of Engineer's Report, Resolution No 2015-19; and Intention of Public Hearing on June 2, 2015, Resolution No. 2015-20: The City Council adopted Resolution Nos. 2015-19 and 2015-20

CC-11 Fiscal Year 2015-2016 Citywide Lighting and Landscaping Maintenance Assessment District; Approval of Engineer's Report, Resolution No 2015-21; and Intention of Public Hearing on June 2, 2015, Resolution No. 2015-22: The City Council adopted Resolution Nos. 2015-21 and 2015-22.

CC-12 Certificate of Authorized Officials, Resolution No. 2015-24: The City Council adopted Resolution No. 2015-24.

CC-13 Approval of Agreement with Kelly Associates Management Group for General Management and Human Resources Consulting Services: The City Council approved an agreement with Kelly Associates Management Group for the provision of general management and human resources consulting services, and authorized the City Manager to execute the necessary documents.

PUBLIC INPUT:

1. Michael Olivares, Monrovia Coalition to Reduce Teen Smoking
2. Joseph Beck, Monrovia
3. Chuck Keen, American Legion Post 44
4. Erica Reel, Monrovia
5. Gayle Montgomery, Monrovia
6. Seth Riggio, Monrovia
7. Vince Capobianco, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Amendment to Title 17 (Zoning) of the Monrovia Municipal Code to Use Restrictions for the HCD (Historic Commercial-Downtown) Zone; Introduction and First Reading of Ordinance No. 2015-03

Craig Jimenez, Planning Division Manager, reviewed the Agenda Report.

Mayor Adams opened the Public Hearing.

Opposed:
1. Edie Ramirez, Monrovia

In Favor:
1. Pam Fitzpatrick, Old Town Merchant
2. Dominique Strivings, Salon Owner

Mayor Adams closed the Public Hearing.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to introduce, waive further reading, and read by title only Ordinance No. 2015-03. The motion carried 3-1, with Councilmember Blackburn voting against.

City Attorney Steele read the title of Ordinance No. 2015-03 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA AMENDING TITLE 17 (ZONING) REGARDING THE USES PERMITTED IN THE HCD (HISTORIC COMMERCIAL DOWNTOWN) ZONE.

PH-2 Historic Landmark HL-133 and Mills Act Contract MA-125 for the Property Located at 248 East Colorado Boulevard by Property Owner Edie Ramirez; Resolution No. 2015-14

Craig Jimenez, Planning Division Manager, reviewed the Agenda Report.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the item.

It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to adopt Resolution No. 2015-14. The motion carried unanimously.

PH-3 Historic Landmark HL-134 for the Property Located at 833 Wildrose Avenue by Property Owner Diane Chino; Resolution No. 2015-15

Craig Jimenez, Planning Division Manager, reviewed the Agenda Report.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the item.

It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to adopt Resolution No. 2015-15. The motion carried unanimously.

PH-4 Historic Landmark HL-135 and Mills Act Contract MA-126 for the Property Located at 114 East Lemon Avenue by Property Owner 114 ELA LLC; Resolution No. 2015-16

Craig Jimenez, Planning Division Manager, reviewed the Agenda Report.

Mayor Adams opened and closed the Public Hearing, as there was no one present who wished to speak for or against the item.

It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to adopt Resolution No. 2015-16. The motion carried unanimously.

PH-5 Appeal of Planning Commission Decision for Hillside Development Permit HDP2015-01 and Minor Exception ME2015-06 Requiring a Covenant for a Common Driveway as a Condition of Approval and Requests that Condition No. 17 be Removed from Data Sheet 1 Planning Conditions for Property Located at 9 Hidden Valley Road by Vince Capobianco, Appellant

The Public Hearing was opened and continued to June 2, 2015.

REPORTS OF CITY MANAGE AND STAFF

RCM-1 Overview of Hillside Wilderness Preserve Access Issues: City Manager Chi provided background on the item. Following discussion, the City Council directed staff to schedule a study session.

Public Input:
1. Brad Hauggard, Monrovia
2. Gayle Montgomery, Monrovia

RCM-2 Water Conservation Plan Presentation: Tina Cherry, Director of Public Services, reviewed a timeline related to California Drought Emergency, beginning with state of emergency declared by Governor Brown in January 2014 to current state conservation mandates

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) Consideration of Withdrawal from U.S. Conference of Mayors: Mayor Adams stated he would not attend this year's US Conference of Mayors conference and would like the funds transferred to sidewalk repairs; moving forward, discuss which organizations to maintain membership in and which may not be of value.
(b) City Council Assignments: Reviewed during Study Sessions and would be posted online

(c) Attendance at recent Boy Scout Troop 141 100th Anniversary dinner, honoring City Treasure Steve Baker
(d) Recent events in the community

RCC-2 Mayor Pro Tem Larry J. Spicer – Excused

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington had no report.

RCC-5 Councilmember Becky A. Shevlin
(a) Recent attendance at 50th Anniversary conference for Southern California Council of Governments (SCAG); a full report would be provided later
(b) Elected as Vice-Chair at recent Foothill Transit Executive Board meeting
(c) Upcoming events in the community

ADMINISTRATIVE REPORTS:

AR-1 Agreement with RKA Consulting Group in an Amount Not to Exceed $48,000.00 for Grant Authorization Support Services for the Federal Funding Compliance relating to the Huntington Drive Phase II Project From Magnolia to Shamrock

Tina Cherry, Director of Public Services, reviewed the Agenda Report.

It was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve an agreement with RKA Consulting Group for federal transportation grant funding authorization support services for the design (STPL-funds) and construction (RSTP-funds) of the Huntington Drive Phase II Project for an amount not to exceed $48,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-2 Urgency Ordinance of the City of Monrovia Amending the Storm Water and Urban Runoff Pollution Control Provisions of the Municipal Code to Comply with the National Pollutant Discharge Elimination System (NPDES) Permit No. CAS004001, Order No. R4-2012 0175; Amending the Monrovia Municipal Code and Declaring the Urgency Thereof, Adoption of Urgency Ordinance No. 2015-01U, Introduction and First Reading of Ordinance No. 2015-01

Sharon Gallant, Management Analyst II, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Crudgington, to read by title only and adopt Ordinance No. 2015-01U, and to introduce, waive further reading, and read by title only Ordinance No. 2015-01.**

City Attorney Steele confirmed the 4/5 vote passing the Urgency Ordinance, noting it would be effective immediately, and read the title of Ordinance No. 2015-01U as follows:

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING THE STORM WATER AND URBAN RUNOFF POLLUTION CONTROL ORDINANCE AND AMENDING CHAPTER 12.36 OF THE MONROVIA MUNICIPAL CODE AND DECLARING THE URGENCY THEREOF

City Attorney Steele read the title of Ordinance No. 2015-01 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 12.36 OF TITLE 12 (STORM WATER AND URBAN RUNOFF POLLUTION CONTROL) OF THE MONROVIA MUNICIPAL CODE ESTABLISHING LOW IMPACT DEVELOPMENT REQUIREMENTS FOR NEW AND REDEVELOPED PROPERTIES

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 2, 2015, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:40 p.m., Mayor Adams adjourned the meeting in memory of Clyde Stelling, longtime resident and business owner; Ralph "Skip" Parker, retired longtime Department of Public Works – Utilities Division employee; Alma Hall, longtime member of the Gad-A-Bouts Senior Club; Richard Mountjoy, former State Senator and Monrovia City Councilmember; and Jonathan Stewart James, son of resident Sandi James. Mayor Adams requested that flags be flown at half-staff on the day of Former Senator Mountjoy's services.

APPROVED:

Tom Adams, Mayor

ATTEST:

Alice D. Atkins, CMC, City Clerk