

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD WEDNESDAY, JULY 5, 2017, 7:30 P.M.**

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, July 5, 2017, at 7:32 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia California, at which all Councilmembers were present. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Deacon Michael Salcido led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Larry J. Spicer led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington and Mayor Tom Adams. Councilmember Alexander C. Blackburn was excused.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming July 2017 as Parks and Recreation Month:** The Mayor and City Council presented a proclamation to Katie Distelrath, Recreation Manager, and Summer Extravaganza program participants Ryan and Madison Fontaine.

**PR-2 Recognition of Clifton Middle School Hippy Bots, Champions of the 2017 FIRST Tech Challenge (FTC) Dutch Open in Eindhoven, Netherlands and Recipients of the Think Award:** The Mayor and City Council presented Certificates of Recognition to the robotics team members and coach.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** To Resume in September.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the June 20, 2017, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the June 20, 2017, Special and Regular Meetings.

**CC-2 Payroll No. 13 in the Net Amount of \$690,116.68 and Warrant Registers dated June 22, 2017 and June 29, in the Total Amounts of \$2,749,853.61 and \$775,755.46, Respectively:** The City Council approved Payroll No. 13 in the net amount of \$690,116.68 and Warrant Registers dated June 22, 2017, and June 29, 2017 in the total amounts of \$2,749,853.61 and \$775,755.46, respectively.

**CC-3 Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2018:** The City Council awarded a contract to Beacon Media, Inc., for the period ending June 30, 2018, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-4 Legislative Review and Adoption of Formal City Position on AB 1408 (Support):** The City Council adopted the recommended positions on key legislation included in the Legislative Update.

**CC-5 Amendment No. 1 to the Consultant Services Agreement Dated May 16, 2017 with AHBE Landscape Architects, Inc., Related to Comprehensive Library Park Upgrades:** The City Council approved Amendment No. 1 to the agreement dated May 16, 2017, with AHBE Landscape Architects, Inc., to include the reimbursable expenses in an amount not to exceed \$1,000, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Amendment No. 1 to the Consultant Services Agreement Dated May 17, 2017 with Civiltec Engineering, Inc., for Design of Water Pipelines related to Phase II of Monrovia Renewal:** The City Council approved Amendment No. 1 to the Consultant Services Agreement with Civiltec Engineering, Inc., in

the amount of \$12,000 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Cooperative Agreement with the County of Los Angeles Department of Public Works Related to the Bridge Preventative Maintenance Program for the Sawpit Wash:** The City Council approved the agreement with the County of Los Angeles Department of Public Works related to the Bridge Preventative Maintenance Program, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Amendment No. 1 to the Consultant Services Agreement Dated October 6, 2015, with Gibson Transportation Consulting, Inc., for On-Call Traffic Engineering Services:** The City Council approved Amendment No. 1 to the Consultant Services Agreement with Gibson Transportation, Inc., to extend the term of the agreement through June 30, 2019, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-9 Facility Use Agreement and License MAX Aquatics for Use of the Monrovia High School Pool for 2017-2018:** The City Council approved the 2017-2018 MAX Aquatics Facility Use Agreement and License for the use of the Monrovia High School Pool Facility and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-10 Amendment No. 1 to the Consultant Services Agreement dated August 2, 2016, with The Sauce Related to Design, Production, and Printing of the Monrovia Today for the Period Ending June 30, 2018, with One (1) Additional One-Year Option to Extend:** The City Council approved Amendment No. 1 to the Consultant Services Agreement dated August 2, 2016, with The Sauce for the period ending June 30, 2018, with one (1) additional one-year option to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

#### **PUBLIC INPUT:**

1. Brian Tindall, Monrovia

#### **PUBLIC HEARINGS / MEETINGS**

**PH-1 Amendment to the Monrovia Municipal Code, Amending Title 2 (Administration and Personnel) and Title 17 (Zoning) to Establish Development Standards for Accessory Dwelling Units and Junior Accessory Dwelling Units in Single-family Residential Zones; Introduction and First Reading of Ordinance No. 2017-04**

Sheri Bermejo, Planning Division Manager, with the assistance of consultant Karen Warner, Warner & Associates, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the Public Hearing.

- 1, Brian Tindall, Monrovia

Mayor Adams closed the Public Hearing, as there was no one present who wished to speak for or against the matter.

Following discussion, it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to introduce, read by title only, and waive further reading of Ordinance No. 2017-04. The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2017-04 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL) AND TITLE 17 (ZONING) OF THE MONROVIA MUNICIPAL CODE TO ESTABLISH DEVELOPMENT STANDARDS FOR ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS IN SINGLE-FAMILY RESIDENTIAL ZONES AND MAKING A DETERMINATION OF EXEMPTION PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Chi provided an update on items recently added to the log of City Council Directives.

## **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

### **RCC-1 Mayor Tom Adams**

(a) Appointments to Boards and Commissions for Terms Beginning July 1, 2017: **It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to reappoint Scott Austin and Coulter Winn, and appoint Gary Schaeffler to the Planning Commission for a term of three years ending June 30, 2020. The motion carried unanimously. It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to reappoint Jimi Hendrix and Dan Ryan to the Historic Preservation Commission for a term of three years ending June 30, 2020, and appoint Vicky Hansen to fill the vacancy resulting from the resignation of Nancy Burke with an unexpired term ending June 30, 2018. The motion carried unanimously. It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to reappoint Genia Mills and appoint Edward Belden to the Community Services Commission for a term of three years ending June 30, 2020, and appoint Amy Cortina to fill the vacancy resulting from the resignation of Alex Vasquez with an unexpired term ending June 30, 2019. The motion carried unanimously. It was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Spicer, to reappoint John Carlson and Janet Wall to the Library Board for a term of three years ending June 30, 2020. The motion carried unanimously. It was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Spicer, to reappoint Diane Balsamo and Kristin Miller to the Monrovia Old Town Advisory Board for a term of two years ending June 30, 2019. The motion carried unanimously.**

### **RCC-2 Mayor Pro Tem Gloria Crudgington**

(a) Thanked the Fire Department for their support at the Fourth of July fireworks event

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

### **RCC-4 Councilmember Becky Shevlin**

- (a) SCAG Demographics Report Update
- (b) Discussed SB 231 (Hertzberg)
- (c) Upcoming Summer Concerts

**RCC-5 Councilmember Larry J. Spicer** had no report.

- (a) Thanked staff for the Fourth of July celebration.

## **ADMINISTRATIVE REPORTS:**

**AR-1 Award of Contract to C.S. Legacy Construction, Inc. for the Julian Fisher Park Improvements Project C-3097, and Consultant Services Agreement with Merrell-Johnson Companies for Project Management and Inspection Services**

Sean Sullivan, Public Works Division Manager, reviewed the Agenda Report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to award a contract to C.S. Legacy Construction, Inc., approve a consultant services agreement with Merrell-Johnson Companies, appropriate \$545,885 for the Julian Fisher Park Improvements Project C-3097, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.**

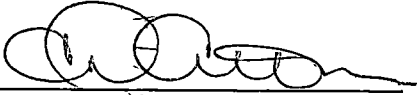
**PUBLIC INPUT, CONTINUED, IF NEEDED:** None.

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 18, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

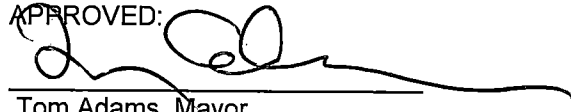
**ADJOURNMENT:** At 8:56 p.m., Mayor Tom Adams adjourned the meeting in memory of Ken Ranger, brother-in-law of Cindy and Jennifer Ranger.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED:



Tom Adams, Mayor

