MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE MONROVIA CITY COUNCIL HELD TUESDAY, APRIL 4, 2017, 7:30 P.M.

CLOSED SESSION: Mayor Tom Adams convened the Closed Session Meeting of the Monrovia City Council at 6:00 p.m. on Tuesday, April 4, 2017, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present, with the exception of Mayor Pro Tem Alexander C. Blackburn, who was excused, to discuss the following Closed Session items: CS-1 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Negotiator: City Manager Oliver Chi; Group Employees: All Groups.; CS-2 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; Successor Agency Negotiator: Executive Director; City Negotiator: City Attorney; Negotiating Party: CFT NV Developments, LLC; Under Negotiation: Price and Terms of Payment. Mayor Adams Adjourned the meeting at 7:20 p.m.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, April 4, 2017, at 7:33 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplin Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudgington led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session, with the exception of Mayor Pro Tem Blackburn, who was excused, to discuss the items on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming April 27, 2017, as "Arbor Day": Tobi Scrugham, Recreation Coordinator, assisted the Mayor and City Council with presenting a proclamation for Arbor Day to members of the Youth Advisory Committee and Teen Advisory Board, who provided an overview of the activities planned for the 30th anniversary of the City being named a Tree City USA.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Martin Muneton was excused.

ORDER OF BUSINESS:

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the March 21, 2017, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the March 21, 2017, Special and Regular Meetings.

CC-2 Payroll No. 6 in the Net Amount of $602,407.42 and Warrant Registers dated March 23, 2017 and March 30, 2017 in the Total Amounts of $694,976.28 and $580,817.33: The City Council approved Payroll No. 6 in the net amount of $602,407.42 and Warrant Registers dated March 23 and 30, 2017 in the total amounts of $694,976.28 and $580,817.33

CC-3 Agreement with Dapeer Rosenblit & Litvak, LLP for Code Enforcement and Police Department Legal Services for the Period Ending June 30, 2020, with Two (2) One-Year Options to Extend: The City Council approved a Consultant Services Agreement with Dapeer Rosenblit & Litvak LLC for Code Enforcement and Police Department legal services for the period ending June 30, 2020 with two (2) one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Household Hazardous Waste Discretionary Grants Program (HD29), Resolution No. 2017-10: The City Council adopted Resolution No. 2017-10.

CC-5 Consultant Services Agreement with Ready Artwork, for On-Call Design Services for the Period Ending June 30, 2018: The City Council approved the consultant services agreement with Ready Artwork for on-call design services for the period ending June 30, 2018, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Consultant Services Agreements with CivilSource, Inc., for On-Call Civil Engineering Services, and Jorgensen-Reeve Builders, Inc., for On-Call Construction Management Services for the Period Ending June 30, 2019: The City Council approved the consultant services agreements with CivilSource, Inc. and Jorgensen-Reeve Builders, Inc. for on-call engineering and construction management services for the period ending June 30, 2019, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for Fiscal Year 2017-2018 for the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2017-07 and 2017-08: The City Council adopted Resolution Nos. 2017-07 and 2017-08.

PUBLIC INPUT:

1.

PUBLIC HEARINGS / MEETINGS:

PH-1 Designation of Historic District HD-2 for the 100 and 200 Blocks of North Encinitas Avenue by Applicant Encinitas Historic District Working Group; Resolution No. 2017-06.

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak for or against the matter.

Following brief discussion, **it was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to adopt Resolution No. 2017-06.** The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Chi reviewed the status of recent directives given to Staff.

RCM-2 MAP Neighborhood Conference: Ariel Tolefree-Williams, Neighborhood Services Program Coordinator, provided an overview of the upcoming conference.

RCM-3 Monrovia Renewal Update: Brittany Mello, Senior Management Analyst, reviewed ongoing Monrovia Renewal projects.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams
(a) Requested staff research an app for reporting potholes
(b) Thanked Officer Ruano for coordinating efforts to get specialized wheelchar for Jose Elias De Ana

RCC-2 Mayor Pro Tem Alexander C. Blackburn:
(a) Requested that an item be agendized for the next meeting in order to consider a subsidy for buying home security systems. There were no objections.
(b) Requested consideration of repeal of the Mills Act Contract for the house on Lemon Avenue; Staff noted the item would have to be considered by the Historic Preservation Commission prior to City Council consideration; an item to review the Mills Act process would be scheduled for the next meeting.

RCC-3 Councilmember Gloria Crudgington

(a) 311 East Lemon Avenue: City Manager Chi provided a status related to unpermitted alterations to the Historic Landmark home, noting a subcommittee was established and the item was agendized for the next Historic Preservation Commission meeting for review.
(b) San Gabriel Valley Council of Governments Water Policy Committee Discussion of SB 231: Following lengthy discussion, staff was directed to schedule a study session prior to City Council taking a formal position.

RCC-4 Councilmember Becky Shevlin:
(a) Mayors Water Conservation Challenge – signup reminder
(b) Upcoming events in the community
(c) Application period for positions on boards and commissions
(d) Foothill Transit Governing Board meeting and proposed system shift/fare and service changes

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Agreement with Paul Maurer Shows in the Amount of $50,000 for Ride Operations during the 2017 Monrovia Days Community Festival

Tina Cherry, Public Services Director, reviewed the Agenda Report and answered questions of the City Council.

Public Input:
1. Gayle Montgomery, Monrovia, spoke with both concerns and suggestions

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Crudgington, to approve the agreement with Paul Maurer Shows in the Amount of $50,000 for Ride Operations during the 2017 Monrovia Days Community Festival.** The motion carried unanimously.

AR-2 Agreement with Pyro Spectaculars in the Amount of $21,525.00 for Production of the 2017 Fourth of July Firework Show

Katie Distelrath, Recreation Manager, reviewed the Agenda Report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the agreement with Pyro Spectaculars in the Amount of $21,525.00 for Production of the 2017 Fourth of July Firework Show.** The motion carried unanimously.

AR-3 Appointment of a Retiree to Temporarily Fill the Communications, Crime Analyst, and Technology Supervisor Position in the Police Department; Resolution No. 2017-11

Lauren Vasquez, Deputy City Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve Resolution No. 2017-11.** The motion carried unanimously.

AR-4 Professional Service Agreement with ASM Affiliates, Inc. (ASM), for the Preparation of a Citywide Historic Context Statement in an Amount Not to Exceed $64,100.60.

Sheri Bermejo, Planning Division Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Crudgington, to approve the agreement with ASM Affiliates, Inc., in an amount not to exceed $64,100.60 for the development of a city-wide Historic Context Statement and identification of potential historic districts within the City, and authorize the City Manager to execute the necessary documents.** The motion carried unanimously.

AR-5 Operation Safe Neighborhoods Anti-Gang Injunction Annual Report

Jim Hunt, Police Chief, reviewed the Agenda Report and answered questions of the City Council.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to receive and file the Report. The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 18, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:55 p.m., Mayor Tom Adams adjourned the meeting.

ATTEST:

Alice D. Atkins, CMC, City Clerk

APPROVED:

Tom Adams, Mayor