

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, OCTOBER 2, 2018, 7:30 P.M.**

**CLOSED SESSION:** Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, October 2, 2018, at 6:00p.m. in City Council Chambers, at which all members were present, to discuss the following items: CS-1 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); Ronald W. Pelham vs. City of Monrovia, United States District Court Case No. 2:18-cv-08110; CS-2 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); Alex Perenishko vs. City of Monrovia, Workers' Compensation Case Nos. COMV 0016 and COMV 0123; CS-3 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8516-016-010 and 8516-016-011; City Negotiator: City Manager; Negotiating Party: Bethel AME Church of Monrovia; Under Negotiation: Price and Terms of Payment; and CS-4 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; City Negotiator: City Manager; Negotiating Party: Thomas Safran & Associates Development, Inc.; Under Negotiation: Price and Terms of Payment. Mayor Adams adjourned the Closed Session meeting at 7:10.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, October 2, 2018, at 7:33 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Pastor David Good led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Alexander C. Blackburn led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams.

**REPORT OF CLOSED SESSION:** City Attorney Steele reported that the City Council met in closed session regarding the four items on the posted agenda and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming the Month of October 2018 as "Domestic Violence Awareness Month":** The Mayor and City Council presented a proclamation to Betty McWilliams, Executive Director of Foothill Unity Center, and Councilmember Gloria Crudgington on behalf of Santa Anita Family Services.

**PR-2 Proclaiming the Month of October 2018 as "Breast Cancer Awareness Month":** The Mayor and City Council presented a proclamation to Monrovia Police Officers Association, Monrovia Fire Association, Monrovia Municipal Employee Association, Monrovia Employee Engagement Team, and Mayor Pro Tem Shevlin.

**PR-3 Proclaiming the Month of October 2018 as "National Community Planning Month":** The Mayor and City Council presented a proclamation to Community Development Director Craig Jimenez and Planning Division Manager Sheri Bermejo.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Jessica Orozco was excused.

**ORDER OF BUSINESS:** Item RCC-2(a) was moved forward to precede the Consent Calendar.

**RCC-2 Mayor Pro Tem Becky Shevlin:**

(a) San Gabriel Valley Mosquito & Vector Control Board Update

Levy Sun, Public Information Officer from San Gabriel Valley Mosquito & Vector Control, provided an update regarding mosquito control and monitoring, with assistance from his surprise guest, Aedes Mosquito.

**CONSENT CALENDAR:** Item CC-1 was pulled and rescheduled to the October 16, 2018, Regular Meeting, and item CC-2 was pulled for discussion. **It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer to approve the balance of the consent calendar.** The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the September 18, 2018, Special and Regular Meetings of the Monrovia**

**City Council:** This item was pulled and postponed to the next City Council meeting.

**CC-2 Payroll No. 19 in the Net Amount of \$642,053.47, and Warrant Registers dated September 20 and September 27, 2018, in the Total Amounts of \$1,069,124.61, and \$996,835.57, Respectively:** The City Council approved Payroll No. 19 in the net amount of \$642,053.47, and Warrant Registers dated September 20 and September 27, 2018, in the total amounts of \$1,069,124.61, and \$996,835.57, respectively.

**CC-3 Amendment to Chapter 10 of the Monrovia Municipal Code Relating to Vehicles and Traffic Adding Chapter 10.14 Relating to Permit and License Requirements for Overnight Parking of Recreational Vehicles on City Right of Way; Adoption of Ordinance No. 2018-10:** The City Council adopted Ordinance No. 2018-10.

**CC-4 Authorizing the Levy of a Special Tax within the City of Monrovia Community Facilities District No. 2018-01 (Station Square South); Adoption of Ordinance No. 2018-11:** The City Council adopted Ordinance No. 2018-11.

**CC-5 Consultant Services Agreement with Evan Brooks Associates, Inc. for On-Call Strategic Planning Services for the Period Ending June 30, 2021:** The City Council approved the consultant services agreement with Evan Brooks Associates, Inc. for on-call strategic planning services for the period ending June 30, 2019, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Proposed Positional Adjustments in the Public Services Department:** The City Council approved the updated Authorized Personnel Allocations listing and the Classification & Compensation System overview.

The following item was heard out of order:

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:**

**CC-2 Payroll No. 19 in the Net Amount of \$642,053.47, and Warrant Registers dated September 20 and September 27, 2018, in the Total Amounts of \$1,069,124.61, and \$996,835.57, Respectively:** The City Council approved Payroll No. 19 in the net amount of \$642,053.47, and Warrant Registers dated September 20 and September 27, 2018, in the total amounts of \$1,069,124.61, and \$996,835.57, respectively.

**It was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to approve Payroll No. 19 in the net amount of \$642,053.47, and Warrant Registers dated September 20 and September 27, 2018, in the total amounts of \$1,069,124.61, and \$996,835.57, respectively. The motion carried unanimously.**

**PUBLIC INPUT:**

1. Hector Elizalde, Representing Congresswoman Grace Napolitano
2. Anne Battle, Representing Monrovia Teacher's Association
3. Chuck Keen, Representing American Legion Post 44

**PUBLIC HEARINGS / MEETINGS:** None.

**REPORTS OF CITY MANAGER AND STAFF**

**RCM-1 City Council Directives Update:** City Manager Chi provided an update on items recently added to the log of City Council Directives.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Tom Adams**

(a) Appointment to the Monrovia Old Town Advisory Board for the Unexpired Term of Millie Olivas ending June 30, 2020: **Alexander Reyes was appointed to the unexpired term ending June 30, 2020 by unanimous vote.**

(b) Appointment to the San Gabriel Valley Mosquito & Vector Control Board for a Term Ending December 31, 2022: **Mayor Pro Tem Shevlin was appointed to the San Gabriel Valley Mosquito & Vector Control Board for a 4-year term ending December 31, 2022 by unanimous vote.**

**RCC-2 Mayor Pro Tem Becky Shevlin**

- (a) San Gabriel Valley Mosquito & Vector Control Board Update: This item was heard out of order preceding Consent Calendar.
- (b) Upcoming community events in the community

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

**RCC-4 Councilmember Gloria Crudgington** had no report.

**RCC-5 Councilmember Larry J Spicer** had no report.

**ADMINISTRATIVE REPORTS:**

**AR-1 Agreement with Peps Equipment for the Removal of Approximately 5,650 Linear Feet of K-Rails Located in the Northern Sections of Monrovia**

Sean Sullivan, Public Works Division Manager, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudgington, to approve the agreement with Peps Equipment to facilitate the coordinated removal of K-Rail located in the City, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. There were no objections

**AR-2 Shared Parking Agreement and Parking Easement with Monrovia United Methodist Church, Inc.**

This item was pulled to be rescheduled at a later date.

**AR-3 Agreement with Undisclosable, Inc., for Architectural Work Associated with the Proposed Monrovia Public Library Enhancement Project in an Amount Not to Exceed \$175,000**

Tina Cherry, Public Services Director, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin, to approve the agreement with Undisclosable, Inc., for architectural design services for the Monrovia Public Library Enhancement Projects and authorize the City Manager to execute all necessary documents in a form approved by the City Attorney. There were no objections.

**AR-4 Monrovia Public Library Strategic Plan Year One Update**

Carey Vance, Library Manager, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Shevlin, to receive and file the report.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None.

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 16, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 8:51 p.m., Mayor Adams adjourned the meeting.

ATTEST.



Alice D. Atkins, CMC, City Clerk

APPROVED:



Tom Adams, Mayor