

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY MARCH 25 2003 7 30 P M**

CONVENE Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday March 25 2003 at 7 33 P M in City Council Chambers 415 South Ivy Avenue Monrovia California

INVOCATION Dr John Mastrogiovanni Jesus is Lord Center led the Invocation

FLAG SALUTE Mayor Rob Hammond led the Flag Salute

ROLL CALL In attendance were Councilmembers Tom Adams Joe Garcia Dan Kirby Mary Ann Lutz and Mayor Rob Hammond

REPORT OF CLOSED SESSION (S) None

SPECIAL ANNOUNCEMENT Mayor Hammond announced that the American flags in all City facilities were being flown at half staff until further notice in memory of those who have been killed in the war in Iraq He also asked City Manager Donald R Hopper to investigate flying the American flags on Huntington Drive now through Flag Day instead of waiting for Memorial Day He asked that in response to Clare Chesley's request to adopt a resolution in support of our troops Staff bring back a resolution at the first meeting in April to do just that Representatives of the Veterans of Foreign War Ladies Auxiliary Post 2040 and Chuck Keen American Legion Post 44 will be on hand to accept the resolution He also reported that as suggested by City Manager Hopper Blue Star banners with the names of those servicemen and women so recognized at past City Council Meetings be displayed on Myrtle Avenue and be given to them on their return to home

PRESENTATIONS

1 Proclaiming the Month of April 2003 as Earthquake Preparedness Month

Mayor Hammond proclaimed the month of April 2003 as "Earthquake Preparedness Month" The State of California generally designated the month of April as "Earthquake Preparedness Month" However with State budget cuts no proclamations from the State were made The Monrovia Fire Department continues to prepare City employees businesses and residents in the event of a major disaster The City of Monrovia encourages all citizens businesses and schools to enhance their knowledge and awareness of proper safety measures to follow before during and after an earthquake

Fire Chief Sam DiGiovanna accepted the proclamation

STUDENT GOVERNMENT REPRESENTATIVE REPORT Student Liaison substitute Alex Laushkin reported on activities at Monrovia High School

A CONSENT CALENDAR

It was moved by Councilmember Adams seconded by Councilmember Lutz to approve the Consent Calendar consisting of Items *B, *I-2, *I-3, *I-4 *I-5, *I-6, and *K

ROLL CALL Ayes Councilmembers *Adams Garcia **Kirby **Lutz
Mayor Hammond
Motion carried 5-0

*with the exception of March 11 2003 Minutes

**with the exception of the March 11 and March 18 2003 Minutes

***B MINUTES** The Minutes of the Regular Meeting of March 11 and Special Meeting of March 18 2003 were approved by order of the Consent Calendar

C ORAL COMMUNICATIONS

- 1 Michael Blumenthal Monrovia spoke against the City Councilmember appointment
- 2 Clinton Arsenault Monrovia congratulated newly elected and appointed City Councilmembers asked that the City business now be continued and suggested a 5% across the board cut if warranted from each department
- 3 Tom O Connell Monrovia congratulated the newly elected and appointed
- 4 Charlotte Schamadan Monrovia congratulated the newly elected and appointed and invited all to attend a Foothill Unity fundraiser—the Second Annual Hoop Challenge with Channel 7 news broadcasters on the evening of March 29 2003 at Citrus Community College
- 5 Cyrus Kemp Monrovia stated that he believed City Council should adopt an ordinance as provided by law with a solution for a vacancy created by an election before the next election
- 6 Dr John Mastrogiovanni Monrovia congratulated the newly elected and appointed He reported that last week the Ministerial Association had its annual election that the issues regarding City Council invocations had not been forgotten and will definitely be addressed after Easter
- 7 Chuck Keen Monrovia congratulated all of the City Councilmembers and thanked City Staff and Councilmembers for the support of our troops— now and in past He also thanked the City Council for the flags that will go up and for working towards keeping the Invocations at City Council Meetings
- 8 Jim Merriam Monrovia stated that he still believed that the recent City Council appointment was unfair and undemocratic and that the appointment seemed choreographed
- 9 Rosemary Harrahill Monrovia thanked the Mayor for coming up with such great ideas for the men and women who were serving our Country and noted that the law stated that the City Council would make the final decision in the event of a vacancy

City Clerk Linda B Proctor reported that letters in opposition of the appointment of the candidate at the last City Council Meeting were received by Karen Gilbert and Alexandra Zucco

D PUBLIC HEARINGS/MEETINGS None

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING
WITHOUT ADJOURNING CITY COUNCIL MEETING**

CONVENE Chairman Hammond convened the Regular Meeting of March 25 2003 of the Monrovia Redevelopment Agency Board of Directors at 8 13 P M in City Council Chambers 415 South Ivy Avenue without adjourning the City Council Meeting

ROLL CALL Those in attendance were Boardmembers Tom Adams Joe Garcia Dan Kirby Mary Ann Lutz and Chairman Hammond

A CONSENT CALENDAR

completed in January of 2002 providing all the necessary information to complete the application for funds There are three funding cycles as follows

1 The application deadline for the first funding cycle was June 14 2002 In this cycle grants were awarded totaling \$150 000 000 00 The City submitted a grant in the first funding cycle but the application was unsuccessful

2 The application deadline for the second funding cycle is March 28 2003 In this cycle grants will be awarded totaling no more than \$110 000 000 00

3 The application deadline for the third funding cycle is January 16 2004 and all remaining grant funds will be awarded in this cycle

The grant will fund 65% of the construction costs The construction costs are calculated based on the states allowable cost of \$226 00 per square foot This includes a locality adjustment/multiplier factor of 1 01 for a Library building project and an inflation adjustment of 1/5 percent per month for each month from January 1 2002 through the mid-point of construction of the project The City Council also needs to commit to make available the local 35% matching and supplemental funds when these funds are needed to meet cash flow requirements for the project The City Council must also certify the project budget (see attached staff report) and commit to provide direct public library service from the facility for at least 40 years

City Staff and the community have been working since 1996 developing the plans for a new public library The following items have been completed to prepare the City for the Library Bond Act Grant Application A Strategic Plan a Library Needs Assessment and Building Program an Environmental Impact Report and a contract agreement with the architectural firm of Gonzalez/Goodale On December 10 2002 the Library Schematic Design was approved by the City Council

In a Joint Meeting held June 4 2002 with the City Council and the Library Board several questions were asked in reference to the resolution and grant application They were as follows with the responses staff received from the Library Bond Act Administrator Richard Hall (Staff believed it was beneficial to review this information prior to the submission for the second cycle of grant applications)

Question No 1 How much time does the City have to raise the 35% matching funds and construct the new library?

Response The City establishes the timetable and submits it with the grant The Bond Act does not specify a timeframe Once the City has submitted the timetable with the grant application it will need to be followed (See the attached staff report for the proposed timetable)

Question No 2 What happens if the City is unsuccessful in raising the 35% matching and supplemental funds?

Response Hopefully that would not occur but if it did the City would notify the state of the inability to raise the necessary funds and the grant award would revert back to the state with no penalty

Question No 3 Because of the state s budget shortfall can the state use the Library Bond Act Funds to balance the state s budget?

Response The bond measure was voted upon by the electorate it is not a legislative allocation and Mr Hall in all his years with the state has never known the state

administration to take funds or borrow funds from a library bond measure that was voted on by the electorate To date there has been no discussion within the state administration about accessing the library bond funds

The Library Project Budget identified all the line items of eligible and ineligible costs per the grant application and the Title 5 Library Bond Act Regulations with a total of \$16.3 million in eligible costs for the 65% match from the state and a total of \$528,200.00 supplemental funds not provided for in the grant but necessary to complete the project After calculating the line items per the Title 5 Regulations there is a total of \$10.6 million for the 65% the City could receive if the grant were awarded to the City The remaining 35% is the matching funds for a total of \$5.7 million and the supplemental funds at a total of \$528,200 The 35% match and the supplemental funds totaling \$6.2 million are the City's responsibility to raise through fund campaigns or a local bond measure If the City is unsuccessful in raising these funds the grant will revert back to the state without penalty to the City

Staff recommended the adoption of the resolution and submittal of the Library grant application in the second funding cycle by March 28 2003 committing to the 35% match and the supplemental funds to operate the completed facility providing direct public library service and dedicating the facility to direct public library service use for a period of 40 years

It was moved by Mayor Pro Tem Garcia seconded Councilmember Adams to adopt Resolution No 2003-18 making a commitment of local and supplemental local funds for the new City Library project, certifying the Project Budget and committing to provide direct public library service from the facility for at least 40 years

ROLL CALL

**Ayes Councilmembers Adams Kirby Lutz Mayor Pro Tem Garcia Mayor Hammond
Motion carried 5-0**

***2 Initiation of Proceedings for the 2002-2003 Fiscal Year Citywide Lighting and Landscape Maintenance Assessment District Resolution No 2003-14**

This matter was approved by order of the Consent Calendar

The Citywide Lighting and Landscape Maintenance Assessment District has been in existence since the early 1980s It provides funding for the maintenance of public street lighting and traffic signals maintenance of street trees maintenance of landscaping of street median and parkway areas including East Duarte Road Myrtle Avenue Huntington Drive Cypress Avenue and Maple Avenue and maintenance of landscaping of parkway areas for the Gold Hills Development area

Staff recommended adoption of the Resolution

***3 Initiation of Proceedings for the 2003-2004 Fiscal Year Park Maintenance Assessment District, Resolution No 2003-15**

Under the Landscaping and Lighting Act of 1972 and assessment conditions of Proposition No 218 a budgetary review of the Assessment District is required It is time to initiate the Park Maintenance District annual review for fiscal year 2003-2004 The

Park Maintenance District provides funding for the maintenance of Canyon Library Recreation Rotary Olive Avenue Julian Fisher and Grand Avenue Parks

As authorized by the City property owner voters when this District was formed in Fiscal Year 1997-98 the proposed assessments for Fiscal Year 2003-2004 can be changed from the assessments of Fiscal Year 2002-2003 by the federally calculated Consumer Price Index cost of Living Adjustment allowed by Proposition No 218 of 1996 which is estimated at an increase of 2% For those parcels of land that underwent subdivision or consolidation during the past year there will also be changes in assessments not requiring voter approval

Staff recommended adoption of the Resolution

***4 Set for Public Hearing on April 8 2003 Tentative Tract Map No 54307/Conditional Use Permit CUP2003-04/Variance V2003-01 for Property Located at 217-223 South Shamrock Avenue by Richard and Helen Lam Applicants**

At its meeting of March 12 2003 the Planning Commission held a Public Hearing to review a proposed four unit Planned Unit Development (PUD) Following the Public Hearing the Commission voted unanimously to recommend approval of the project to the City Council

Staff recommended setting the Public Hearing for April 8 2003

***5 Set for Public Hearing on April 8 2003 Tentative Tract Map No 54259/Conditional Use Permit CUP2003-06 for Property Located at 331 West Central Avenue by Team Central LLC Applicants and WF Construction, Developer**

This matter was approved by order of the Consent Calendar

At its meeting of March 12 2003 the Planning Commission held a Public Hearing to review a proposed seven unit Planned Unit Development (PUD) Following the Public Hearing the Commission voted unanimously to recommend approval of the project to the City Council

Staff recommended setting the Public Hearing for April 8 2003

***6 Legislative Bulletin**

This matter was approved by order of the Consent Calendar

This report highlighted and summarized pending State legislation that may be important to Monrovia and provides a brief analysis of the potential impacts to the City The recommendations made by Staff reflected the City's priorities and programs as well as the direction taken by the League of California Cities

Staff recommended approval of the Legislative Bulletin and directed Staff to contact Monrovia's elected representatives for their support to support SB1010 and AB102

J RESOLUTIONS & ORDINANCES None

***K PAYROLL & VOUCHERS** Payroll No 6 in the net amount of \$391 987 97 and Voucher Numbers 109437 through 109776 non-sequentially in the amount of \$933 976 35 was approved by order of the Consent Calendar

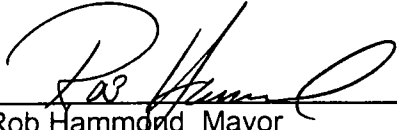
L SCHEDULED MEETINGS The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday April 8 2003 7 30 P M City Council Chambers 415 South Ivy Avenue Monrovia California

M ORAL COMMUNICATIONS CONTINUED IF NEEDED None

N CLOSED SESSION None

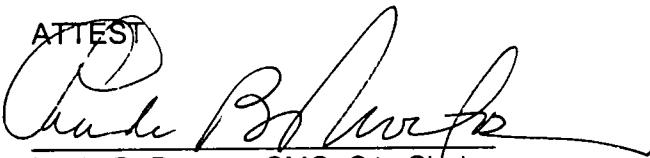
O ADJOURNMENT The Meeting was adjourned at 8 38 P M in memory of Ralph Samuel Tubbs father of former Police Chief Bill Tubbs

APPROVED



Rob Hammond Mayor

ATTEST



Linda B Proctor CMC City Clerk

CITY COUNCIL ASSIGNMENTS FOR 2003-2005
as assigned by Mayor Hammond on March 25 2003
OFFICE OF THE CITY CLERK

Mayor Hammond	Time and Place of Meetings
City Selection Committee (Rep)	As needed, 700 S Almanson (Almanson Court), Alhambra
Human Resources	As needed
Independent Cities Association (ICA) Representative	Monthly, Notices sent for location
Independent Cities Risk Management Authority (ICRMA)	2 ND Wednesday of Even Months Huntington Park Rec Ctr 3041 E Florence Avenue Huntington Park
Library Board	1st Thursday, 7 30 A M , 321 S Myrtle Avenue (Alvord Room)
Redevelopment Agency (MRA)	As needed
Sanitation District (Rep)	4th Wednesday, 1 30 P M , 1955 Workman Mill Road Whittier
San Gabriel Valley Council of Government (COG) (Rep)	3rd Thursday 6 30 P M CTAC 6090 N Irwindale Avenue Irwindale
Workforce Investment Board	
Mayor Pro Tem Garcia	Time and Place of Meetings
Community Liaison Committee (CLC)(Chamber, City, Schools)	4 00 P M , Wed , location between each entity, date set at meeting
Historic Preservation Commission	4th Wed 7 30 PM City Council Chambers
League of California Cities (Representative)	1st Thursday 7 00 P M 700 Almanson (Almanson Court) Alhambra
Police	As needed
San Gabriel Valley Council of Government (COG) (Alternate)	3rd Thursday 6 30 P M CTAC 6090 N Irwindale Ave Irwindale
Sanitation District (Alt)	4th Wednesday, 1 30 P M , 1955 Workman Mill Road Whittier
Southern California Association of Governments(SCAG) (Alt)	1st Thursday 1 30 P M 818 W Seventh Street Los Angeles
Councilmember Adams	Time and Place of Meetings
California Cities Home Owners Authority (CCHOA) (Rep)	
California Communities Housing & Finance Agency	As needed
Chamber of Commerce Board of Director (Representative)	3rd Monday 12 Noon 700 W Huntington Drive (Wyndham Gardens)
Community Services Commission (Alt)	3rd Thursday 7 30 P M 119 W Palm Avenue Monroe Room
Fire	As needed
Foothill Transit (Rep)	4th Thursday, 8 00 A.M , 100 N Barranca, West Covina
Independent Cities Association (ICA) Alternate	Monthly, Notices sent for location
Public Works	As needed
San Gabriel Valley – Economic Partnerships	
Councilmember Kirby	Time and Place of Meetings
Animal Control (Police Captain of Services Alternate)	As needed
Administration	As needed
Community Media of the Foothills	1st Thursday, 7 30 P M , Council Chambers
Community Services Commission (Rep)	3 rd Thursday, 7 30 P M 119 W Palm Avenue, Monroe Room
Foothill Transit (Alternate)	4th Thursday 8 00 A M 100 N Barranca, West Covina
Independent Cities Membership (Rep)	Quarterly, Notices sent for location
League of California Cities (Alternate)	1st Thursday 7 00 P M 700 Almanson (Almanson Court) Alhambra
School District (Rep)	As needed
Councilmember Lutz	Time and Place of Meetings
AB 103 Assessment District, Monrovia Business Association	Executive Board Meeting 3 rd Wednesday 8 00 A M Com Ctr Association Meeting 1 st Tuesday, 6 00 P M , Rolling Locations
Chamber of Commerce, Government Affairs (Alt)	2 nd Tuesday, 8 00 A.M 620 S Myrtle Avenue
City Selection Committee (Alt)	As needed, 700 S Almanson (Almanson Court) Alhambra
Community Development Department	As needed
Finance	As needed
Planning Commission	1st Wednesday after 2nd Tuesday 7 30 P M 415 S Ivy (City Council Chambers)
Southern California Association of Governments(SCAG) (Rep)	1st Thursday, 1 30 P M , 818 W Seventh Street, Los Angeles
Workforce Investment Board (Alt)	
SGV Vector Control District (Representative) – Karen Suarez – 2 nd 2 year term – 1/1/03	2nd Friday 7 00 A M 1145 N Azusa Canyon Road West Covina