



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: November 7, 2023

STAFF REFERENCE: Alice D. Atkins, MMC, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the October 17, 2023, Special and Regular Meetings of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the October 17, 2023, Special and Regular Meetings.

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 17, 2023, 7:30 P.M.**

STUDY SESSION: Mayor Shevlin convened the Special Study Session of the Monrovia City Council on Tuesday, June 20, 2023, at 6:04 p.m., to discuss Proposed Updates to Auto Repair Facility Ordinance. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins. Mayor Shevlin adjourned the study session at 7:09 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, October 17, 2023, at 7:34 p.m. in City Council Chambers. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins.

INVOCATION: Raina Martinez led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Sergio P. Jiménez led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer and Mayor Becky A. Shevlin. Councilmember Gloria Crudgington was excused.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming October 28, 2023 as Make a Difference Day: The City Council presented the proclamation to Terrance Williams, Boardmember of the Volunteer Center of San Gabriel Valley.

PR-2 Pasadena Humane Pet of the Month: Kevin McManus, Public Relations & Communications Manager introduced Chester the dog as Pet of the Month.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Guadalupe Hilario provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jiménez, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the October 3, 2023, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the October 3, 2023, Regular Meeting.

CC-2 Payroll Nos. 21 in the Net Amount of \$737,644.36, and Warrant Registers dated October 5 and October 12, 2023, in the Total Amounts of \$772,402.09 and \$341,812.30, Respectively: The City Council approved Payroll No. 21 in the net amount of \$737,644.36, and Warrant Registers dated October 5 and October 12, 2023, in the total amounts of \$772,402.09 and \$341,812.30 respectively.

CC-3 Amendments to Consultant Services Agreements dated October 6, 2020, with Bureau Veritas North America, Inc., and The Code Group, Inc., dba VCA Code to Provide As-Needed Plan Review, Inspection, and Consulting Services for the Period Ending September 30, 2024, with One (1) One-Year Option to Extend Remaining: The City Council approved Amendments to the Consultant Services Agreements dated October 6, 2020, with Bureau Veritas North America, Inc., and The Code Group, Inc., dba VCA Code to provide as-needed plan review, inspection, and consulting services for the period ending September 30, 2024, with one (1) one-year option to extend remaining, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Third Amendment of the Lease and Operating Agreement dated July 1, 2018, with Community Media of the Foothills to Extend the Term Through December 31, 2023, and Provide Additional Compensation in an Amount Not to Exceed \$95,000.00: The City Council approved the Third Amendment of the Lease and Operating Agreement dated July 1, 2018, with Community Media of the Foothills to extend the

term through December 31, 2023, and provide additional compensation in an amount not to exceed \$95,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Teresa, Monrovia
2. Thomas Dougher, Monrovia (via Zoom)

PUBLIC HEARINGS / MEETINGS:

PH-1 Historic Landmark HL-165 and Mills Act Contract MA-154 for Property Located at 423 East Foothill Boulevard by Property Owners Philip Dorn and Alexa Herzig; Resolution No. 2023-43; and Find that the Project is Categorically Exempt from Review under California Environmental Quality Act (CEQA) Guidelines Section 15331

John Mayer, Senior Planner reviewed the staff report.

Mayor Shevlin opened and closed the Public Hearing, as there was no one present who wished to comment.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Dr. Kelly, to adopt Resolution No. 2023-43. The motion carried unanimously by roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudgington was excused.

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent and upcoming events

RCC-3 Councilmember Dr. Tamala Kelly

- (a) League of California Cities Annual Conference and Expo, Sacramento, CA, September 20-22, 2023
- (b) Recent and upcoming events

RCC-4 Mayor Pro Tem Larry J. Spicer

- (a) League of California Cities Annual Conference and Expo, Sacramento, CA, September 20-22, 2023
- (b) California Employment Development Department Job Fair

RCC-5 Mayor Becky A. Shevlin

- (a) League of California Cities Annual Conference and Expo, Sacramento, CA, September 20-22, 2023
- (b) Recent and upcoming events
- (c) Blue Ribbon Commission on Homelessness Executive Committee Regional Representative

ADMINISTRATIVE REPORTS: None

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 7, 2023, 7:30 P.M.

ADJOURNMENT: At 8:45 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council.

ATTEST:

APPROVED:

Alice D. Atkins, MMC, City Clerk

Becky A. Shevlin, Mayor