

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, DECEMBER 7, 2021, 7:30 P.M.**

In accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council made the determination that there would not be a physical meeting location. Members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**SPECIAL MEETING:** Mayor Tom Adams convened the Special Meeting of the Monrovia City Council on Tuesday, December 7, 2021, at 6:00 p.m., at which all members were present, to discuss: CS-1 Conference with Legal Counsel (Existing Litigation) Pursuant to Government Code §54956.9(d)(1); National Prescription Opioid Litigation, MDL No. 2804 (Federal District Court N.D. Ohio) and related cases and CS-2 Public Employee Evaluation Pursuant to Government Code GC 54957(b)(1); City Manager. In accordance with Government Code Section 54953(e), the meetings were conducted via video conference. Mayor Adams adjourned the special meeting at 7:25 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, December 7, 2021, at 7:34 p.m in honor of Betty Marie Heredia, born November 2, 2021, to Jennifer and Francisco Heredia; and Ryann Reign Hermes, born November 13, 2021, to Vanessa Rodriguez and Seth Hermes. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Alexander C. Blackburn led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to Government Code Section 54953(e).

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session via teleconference to discuss the items on the posted agenda; all members were present and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:** None.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** City Clerk Alice Atkins received public input via email from Brian Yamaguchi related to item CC-4. It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the November 16, 2021, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted Minutes of the November 16, 2021, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 24 in the Net Amount of \$732,111.12, and Warrant Registers dated November 18, November 24 and December 2, 2021, in the Total Amounts of \$231,674.36, \$936,100.52 and \$432,131.14, Respectively:** The City Council approved Payroll No. 24 in the Net Amount of \$732,111.12, and Warrant Registers dated November 18, November 24 and December 2, 2021, in the Total Amounts of \$231,674.36, \$936,100.52 and \$432,131.14, respectively.

**CC-3 Cancellation of January 4, 2022, Regular Meeting:** The City Council cancelled the Regular City Council Meeting of January 4, 2022.

**CC-4 Review and Determine that the City Council will Continue to Conduct Public Meetings by Teleconference Pursuant to Government Code Section 54953(e):** The City Council determined that the City will continue to conduct public meetings by teleconference pursuant to Government Code Section 54953(e), because in-person meetings would present imminent risks to the health and safety of attendees, staff, and members.

**CC-5 Approval of the 2022 Local Appointments List and Designation of the Monrovia Public Library to Receive a Copy of the List:** The City Council approved the Local Appointments List and designated the Monrovia Public Library to receive a copy of the list.

**CC-6 Proposed Position Modifications:** The City Council approved the proposed position modification.

**CC-7 Updated Fiscal Year 2021-2022 Part-Time Classification / Compensation Program:** The City Council approved the updated Part-Time Classification & Compensation Program to comply with the state mandated minimum wage rate increase.

**CC-8 California Per Capita Grant Program Authorizing Resolution, Resolution No. 2021-59:** The City Council adopted Resolution No. 2021-59.

**CC-9 Final Tract Map No. 82998 for Property Located at 910 South Ivy Avenue; Liqun Xie and Richard Tzeng Owners, and Jack Lee, Land Surveyor, Applicants:** The City Council approved Final Tract Map No. 82998.

**CC-10 Award of Contract to Carbon Activated Corporation for Granular Activated Carbon Replacement for Air Stripper Towers 3 & 4 Air Emissions Tower in an Amount Not to Exceed \$51,900.17, with a Contingency in an Amount Not to Exceed \$10,600.00:** The City Council awarded a contract to Carbon Activated Corporation for Granular Activated Carbon Replacement for Air Stripper Towers 3 & 4 Air Emissions Tower in an amount not to exceed \$51,900.17, with a contingency in an amount not to exceed \$10,600.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-11 Electric Vehicle Pilot Project Update and Request to Extend Trial Period through February 15, 2022:** The City Council approved an extension of the Electric Vehicle Pilot Project trial period of free public charging at the public charging stations through February 15, 2022.

**CC-12 Approve the City's Participation in National Litigation Settlement Agreements with Opioid Manufacturers and Distributors, Agree to the Terms of the Memorandum of Understanding Allocating Settlement Proceeds, Authorize Entry into the Memorandum of Understanding with the Attorney General, and Authorize the City Manager to Take All Actions Necessary to Implement the Settlement Agreements; Adopt Resolution No. 2021-62:** The City Council adopted Resolution No. 2021-62.

**PUBLIC INPUT:** Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. None

**PUBLIC HEARINGS / MEETINGS:** None.

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Dylan Feik reviewed the directives as well as upcoming initiatives and programs

**RCM-2 Update on Los Angeles County District Attorney Special Directives:** Alan Sanvictores, Police Chief, provided an overview of statistics related to misdemeanor filings and case management and answered questions of the City Council.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

**RCC-1 Mayor Tom Adams**

(a) Election for San Gabriel Basin Water Quality Authority Board Member, Resolution No. 2021-61: It was

**moved by Councilmember Mayor Adams, seconded by Councilmember Spicer, to adopt Resolution No. 2021-61.** The motion carried unanimously by roll call vote.

(b) Recap of MUSD joint meeting

**RCC-2 Mayor Pro Tem Gloria Crudgington**

(a) MOTAB liaison report regarding enforcement of short-term parking limits on Myrtle Avenue

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

**RCC-4 Councilmember Becky A. Shevlin**

(a) Monrovia Today and Activity Guide

(b) Measure K Roadshow

(c) Update on METRO Measure

(d) San Gabriel Valley Council of Governments discussions related to broadband

(e) Recent and upcoming community events, including the Monrovia Pledge

**RCC-5 Councilmember Larry J. Spicer**

(a) Upcoming community events

**ADMINISTRATIVE REPORTS:**

**AR-1 Implementation of Phase II of the Water Conservation Plan, Enforcement Plan, and Adoption of Excess Usage Penalty Surcharge; Resolution No. 2021-60:**

Alex Tachiki, Public Works Deputy Director, reviewed the Agenda Report and answered questions of City Council.

Public Input:

1. Brian Yamaguchi (via email)

**It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to adopt Resolution No. 2021-60.** The motion carried unanimously by roll call vote.

**AR-2 Amendment to Title 8 (Health and Safety) of the Monrovia Municipal Code, adding Chapter 8.46 Related to Mandatory Organic Waste Disposal Reduction in Accordance with State and Federal Law; Introduction and First Reading of Ordinance No. 2021-11:**

Alex Tachiki, Public Works Deputy Director, reviewed the Agenda Report and answered questions of City Council.

Public Input:

1. Brian Yamaguchi (via email)

**It was moved by Councilmember Spicer, seconded by Councilmember Shevin, to introduce, waive further reading, and read by title only Ordinance No. 2021-11.** The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2021-11 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ADDING CHAPTER 8.46 (MANDATORY ORGANIC WASTE DISPOSAL REDUCTION) TO TITLE 8 HEALTH AND SAFETY OF THE MONROVIA MUNICIPAL CODE, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA**

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None


**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 21, 2021, 7:30 P.M.

**ADJOURNMENT:** At 8:59 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council.

ATTEST:

  
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Alice D. Atkins, MMC, City Clerk

APPROVED:   
\_\_\_\_\_  
Tom Adams, Mayor

