



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** City Manager's Office

**MEETING DATE:** November 15, 2022

**PREPARED BY:** Alice D. Atkins, City Clerk

**AGENDA LOCATION:** CC-1

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**TITLE:** Unadopted Minutes of the November 1, 2022, Special and Regular Meetings of the Monrovia City Council

**OBJECTIVE:** To adopt the meeting Minutes of the Monrovia City Council

**BACKGROUND:** The purpose of the Minutes is to record the actions taken by the legislative body.

**RECOMMENDATION:** Staff recommends that the City Council adopt the Minutes of the Regular and Special Monrovia City Council Meetings.

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the November 1, 2022, Special and Regular Meetings.

**CC-1**

**MINUTES OF THE REGULAR AND SPECIAL MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, NOVEMBER 1, 2022, 7:30 P.M.**

**STUDY SESSION:** Mayor Becky A. Shevlin convened the Special Study Session of the Monrovia City Council on Tuesday, November 1, 2022, at 5:04 p.m., to discuss the Overview of Neighborhood Preservation and Code Enforcement. All members were present. Mayor Shevlin adjourned the special meeting at 6:02 p.m.

**CLOSED SESSION:** Mayor Shevlin convened the Special Meeting / Closed Session of the Monrovia City Council on Tuesday, November 1, 2022, at 6:03 p.m., to discuss: CS-1 Public Employee Evaluation Pursuant to Government Code GC 54957(b)(1): City Manager. All members were present. Mayor Shevlin adjourned the closed session at 6:45 p.m.

**SPECIAL MEETING:** Mayor Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, November 1, 2022, at 7:00 p.m., at which all members were present, to recognize graduates of the Monrovia Area Partnership (MAP) Youth and Adult Leadership Academies. Mayor Shevlin adjourned the special meeting at 7:22 p.m.

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, November 1, 2022, at 7:31 p.m. in City Council Chambers, in honor of Mila Haisley Vuu, born October 18, 2022, to Stephanie Luu and David Vuu. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Sergio P. Jiménez led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Gloria Crudgington Mayor Pro Tem Larry Spicer and Mayor Becky A. Shevlin.

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session to discuss the item on the posted agenda, and took no reportable action; all members were present.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming November 2022 as "Pulmonary Hypertension Awareness Month":** The Mayor and City Council presented a proclamation to Sharon Morris, representing Chairperson Barbara Gholar and the 02 Breathe Walk committee.

**PR-2 Proclaiming November 8, 2022, as "Law Enforcement Records and Support Personnel Day":** The Mayor and City Council presented a proclamation to Police Captain Roberto Wilken, representing the Monrovia Police Department Records Bureau.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Angelina Hamilton was excused.

**ORDER OF BUSINESS:** At the request of Mayor Shevlin, items RCC-5(a) Assemblymember Chris Holden 2022 41st District Legislative Update and RCC-4(a) Make a Difference Day recap were moved to precede CONSENT CALENDAR.

**RCC-5 Mayor Becky A. Shevlin**

(a) Assemblymember Chris Holden 2022 41st District Legislative Update: Assemblymember Holden provided an overview of 2022 legislation passed and local budget wins.

**RCC-4 Mayor Pro Tem Larry J. Spicer**

(a) Make a Difference Day recap: Macy Gracia, Volunteer Center of San Gabriel Valley Executive Director, provided an overview of the 2022 Make a Difference Day event.

**CONSENT CALENDAR:** It was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the October 18, 2022, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the October 18, 2022, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 22 in the Net Amount of \$716,297.57, and Warrant Registers dated October 20 and October 27, 2022, in the Total Amounts of \$437,065.83 and \$824,689.11, Respectively:** The City Council approved Payroll No. 22 in the net amount of \$716,297.57, and Warrant Registers dated October 20 and October 27, 2022, in the total amounts of \$437,065.83 and \$824,689.11, respectively.

**CC-3 Repealing the Emergency Moratorium on the Eviction of Residential Tenants for Non-Payment of Rent Due to Covid-19 Financial Hardships and “No-Fault” Residential Evictions; Adoption of Ordinance No. 2022-08:** The City Council adopted Ordinance No. 2022-08

**CC-4 Allocation of Additional Art in Public Places Funds in the Amount of \$600 for the Josephine Anderson Neighborhood Treasure Landmark for a Total Project Amount of \$16,100:** The City Council approved an additional \$600 allocation of Art in Public Places Funds for the Josephine Anderson Neighborhood Treasure Landmark.

**CC-5 Amendment No. 4 to the Agreement with Mountainside Communion - A Church of the Nazarene dated August 1, 2018, for Expanded Support of the Housing Displacement Response Program in an Amount Not to Exceed \$33,000.00, for a Total Contract Amount of \$223,000.00:** The City Council approved Amendment No. 4 to the Agreement with Mountainside Communion - A Church of the Nazarene dated August 1, 2018, for Expanded Support of the Housing Displacement Response Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Purchase of one (1) 2022 Chevrolet Colorado Truck from Sierra Auto Group in the Amount of \$29,771.62 And Installation of Emergency Equipment by West Coast Emergency Vehicles in the Amount of \$8,257.44:** The City Council approved the purchase of one (1) 2022 Chevrolet Colorado truck from Sierra Auto Group in the amount of \$29,772., and the installation of emergency equipment by West Coast Emergency Vehicles in the amount of \$8,257.44.

**CC-7 Amended and Restated Lease Agreement with Ricoh USA, Inc., for Twelve (12) Multifunction Copiers, Including Maintenance and Supplies for the Period ending June 30, 2025:** The City Council approved the amended and restated lease agreement with Ricoh USA, Inc. for twelve (12) multifunction printers, including ongoing maintenance and supplies, for the period ending June 30, 2025, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Cancellation of the January 3, 2023, and July 4, 2023, Regular City Council Meetings:** The City Council cancelled the Regular City Council Meetings of January 3, 2023, and July 4, 2023.

**CC-9 Advisory for Limited City Operations December 23, 2022, through January 2, 2023:** The City Council received and filed the report.

**PUBLIC INPUT:** Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Fred Wasson, Monrovia
2. Reverend Everett Bell, Bethel AME Church, Monrovia
3. Marlene Gibb, Community Media of the Foothills
4. Rena Delgado, Community Media of the Foothill
5. Susie Ling, Monrovia
6. Chris Loos, Monrovia
7. David Palomares, Community Media of the Foothills
8. Doug McComb, Community Media of the Foothills
9. Dirk Beecham, Community Media of the Foothills
10. Juliana Onate, Monrovia Chamber of Commerce

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Adoption of the City of Monrovia Focused General Plan Update, which Includes: the 2021-2029 Housing Element Update (GPA2022-0002), Resolution No. 2022-51; a New Environmental Justice Element**

**(GPA2022-0003), Resolution No. 2022-52; the Safety Element Update (GPA2022-0004), Resolution No. 2022-53; and the Adoption of the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (State Clearing House No. SCH2022080729), Resolution No. 2022-50:**

Planning Division Manager Sheri Bermejo reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened the public hearing.

Public Input:

1. Richard Burns, South-West Carpenters
2. Rosemary Gavida, Monrovia Grows

City Attorney Steele stated a letter was received after the close of the CEQA comment period and had been reviewed. He noted for the record that nothing in the letter required a substantial revision of the environmental document before the City Council; there was no reason to change the environmental document or prepare an environmental impact report based on the non-CEQA related concerns that were set for in that letter.

Mayor Shevlin closed the public hearing.

Mayor Shevlin called for a 10 minute recess.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez, to Adopt Resolution Nos. 2022-50, 2022-51, 2022-52, and 2022-53.** The motion carried unanimously by roll call vote.

Due to the late hour, Mayor Shevlin took the following item out of order:

#### **ADMINISTRATIVE REPORTS:**

**AR-1 Approval of a Joint Powers Agreement for Clean Power Alliance of Southern California and Authorization for Implementation of a Community Choice Aggregation Program, Introduction and First Reading of Ordinance No. 2022-10:**

Dylan Feik, City Manager, reviewed the agenda report and answered questions of staff.

Public Input:

1. Karen Schmitt, Clean Power Alliance
2. Robert Parkhurst, City of Sierra Madre, Clean Power Alliance

**It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Dr. Kelly, to Introduce, waive further reading, and read by title only Ordinance No. 2022-10.** The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2022-10 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, APPROVING THE JOINT POWERS AGREEMENT FOR CLEAN POWER ALLIANCE OF SOUTHERN CALIFORNIA AND AUTHORIZING THE IMPLEMENTATION OF A COMMUNITY CHOICE AGGREGATION PROGRAM**

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

**RCM-2 Human Resources Update – Process Overview:** City Manager Feik provided an overview of Human Resource's Personnel Processes.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

**RCC-1 Councilmember Gloria Crudgington**

- (a) Update on Library Park Portland Loo

**RCC-2 Councilmember Sergio P. Jiménez** had no report.

**RCC-3 Councilmember Dr. Tamala Kelly**

- (a) Upcoming community events
- (b) Monrovia Public Library Literacy Program
- (c) Recent participation at Make a Difference Day

**RCC-4 Mayor Pro Tem Larry J. Spicer**

- (a) Make a Difference Day recap: This item was heard out of order preceding CONSENT CALENDAR.

**RCC-5 Mayor Becky A. Shevlin**

- (a) Assemblymember Chris Holden 2022 41st District Legislative Update: This item was heard out of order preceding CONSENT CALENDAR.
- (b) Recent tour of LifeArk housing
- (c) Regional Housing Trust loan program
- (d) San Gabriel Valley Council of Governments Mobile Crisis Unit Program
- (e) San Gabriel Valley Housing Summit

**ADMINISTRATIVE REPORTS:**

**AR-1 Approval of a Joint Powers Agreement for Clean Power Alliance of Southern California and Authorization for Implementation of a Community Choice Aggregation Program, Introduction and First Reading of Ordinance No. 2022-10**

This item was taken out of order and considered prior to REPORTS OF CITY MANAGER AND STAFF.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 15, 2022, 7:30 P.M.

**ADJOURNMENT:** At 10:34 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of El Monte Police Chief Ben Lowry and Ralph Walker, longtime Monrovia and KGEM Public Access Television host/producer.

APPROVED:

ATTEST:

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 Becky A. Shevlin, Mayor

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 Alice D. Atkins, MMC, City Clerk