

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, November 15, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Alexander C. Blackburn
Mayor Pro Tem

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, November 15, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Pastor Alena Uhamaka
PLEDGE OF ALLEGIANCE	Councilmember Gloria Crudgington
ROLL CALL	Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Recognition of the 130th Anniversary of United Methodist Church

PR-2 Introduction of Newly Hired Employees
Staff Reference: Lauren Vasquez, Deputy City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Martin Muneton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 Unadopted Minutes of the November 1, 2016, Special and Regular Meetings of the Monrovia City Council
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the November 1, 2016, Special and Regular Meetings
- CC-2 Payroll No. 22 in the Net Amount of \$586,590.98 and Warrant Register dated November 9, 2016, in the Total Amount of \$1,216,101.68
Staff Reference: Mark Alvarado, Assistant City Manager
Recommendation: Approve Payroll No. 22 in the net amount of \$586,590.98 and Warrant Register dated November 9, 2016, in the total amount of \$1,216,101.68
- CC-3 2015-2016 California Public Library Survey
Staff Reference: Carey Vance, Library Manager
Recommendation: Receive and file the report

- CC-4 Designation of City's Agents by Title to Obtain Federal and/or State Financial Assistance through the California Office of Emergency Services**
Staff Reference: Alice Atkins, City Clerk
Recommendation: Approve the Designation of Applicant's Agent Resolution for Non-State Agencies authorizing the City Manager, Chief of Fire, or Director of Public Services by title to apply for federal and/or state financial assistance on behalf of the City of Monrovia through the California Office of Emergency Services
- CC-5 Acceptance of Work and Issuance of a Notice of Completion Related to the Hillside Wilderness Preserve Trail System Repairs**
Staff Reference: Tina Cherry, Public Services Director
Recommendation: Accept the work of Pokrajac Corporation for the Trail Repairs to the Hillside Wilderness Preserve and authorize the City Clerk to file a Notice of Completion
- CC-6 Updates to Appendix B (Monrovia Municipal Employees' Association), Appendix D (Elected and Appointed Positions), and Appendix H (Monrovia Mid-Management Employees) of the City's Personnel Rules and Regulations**
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: Approve updates to Appendix B, Appendix D, and Appendix H of the City's Personnel Rules and Regulations

PUBLIC INPUT

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Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS - None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update**
Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams**
(a) Make a Difference Day Overview
- RCC-2 Mayor Pro Tem Alexander C. Blackburn**
- RCC-3 Councilmember Gloria Crudgington**
- RCC-4 Councilmember Becky A. Shevlin**
(a) Council Direction on San Gabriel Valley Council of Governments Stormwater Policy
- RCC-5 Councilmember Larry J. Spicer**

ADMINISTRATIVE REPORTS

- AR-1 Amendment No. 2 to the Employment Contract for the City Manager**
Staff Reference: Craig Steele, City Attorney
Recommendation: Approve Amendment No. 2 to the Employment Contract between the City of Monrovia and Oliver Chi in the form attached to the Agenda Report and authorize the Mayor to execute it

- AR-2 Calling and Giving Notice of the April 11, 2017, General Municipal Election, Resolution No. 2016-39; Providing Regulations for Candidates, Resolution No. 2016-40; Requesting Specified Services from the Board of Supervisors of Los Angeles County, Resolution No. 2016-41; and Approval of an Agreement with Martin & Chapman Company for Election Consulting Services in an Amount Not to Exceed \$70,000

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt Resolution Nos. 2016-39, 2016-40 and 2016-41, approve an agreement with Martin & Chapman Company in an amount not to exceed \$70,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- AR-3 Amendment of Title 15 of the Monrovia Municipal Code, Adopting by Reference the 2016 Edition of the California Building Standards Code, known as the California Code of Regulations (Part 2 of Title 24), Based on the 2015 International Building Code Volumes I and II; the 2016 California Historical Building Code (Part 8 of title 24, 2016 California Existing Building Code (Part 10 of title 21) Appendix A, Chapter A-1 Seismic Strengthening Provisions For Unreinforced Masonry Bearing Wall Buildings, Chapter A-3 Prescriptive Provisions for Seismic Strengthening Of Cripple Walls and Sill Plate Anchorage of Light Wood-Frame Residential Buildings, Based on the 2015 International Building Existing Code; the 2016 California Residential Code (Part 2.5 of Title 24), Based on the 2015 International Residential Code; the 2016 California Green Building Standards Code Chapter 4 and Chapter 5 of Mandatory Measures Only (Calgreen) (Part 11 of Title 24); the 2015 California Plumbing Code (Part 5 of Title 24), Based on the 2015 Uniform Plumbing Code; the 2016 California Mechanical Code (Part 4 of Title 24), Based on the 2015 Uniform Mechanical Code; the 2016 California Energy Code (Part 6 of Title 24); the 2016 California Electrical Code (Part 3 of Title 24), Based on the 2014 National Electrical Code; the 2016 California Fire Code (Part 9 of Title 24), Based on the 2015 International Fire Code; and Readopting the 1997 Edition of the Uniform Housing Code, the 1997 Edition of the Administrative Code, the 2015 Uniform Solar Energy and Hydronics Code, the 1997 Edition of the Building Security Code, and Adopting Certain Amendments, Additions, and Deletions and Making Findings in Support Thereof; Introduction and First Reading of Ordinance No. 2016-12

Staff Reference: Chon Cervantes, Building and Safety Manager

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2016-12, and set for public hearing on December 6, 2016

- AR-4 Solicitation of Bids for Construction of the Huntington Drive Median Landscape Improvements Project

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Authorize staff to solicit bids for the Huntington Drive Landscape Improvements Project

- AR-5 Amendment to Chapter 10.16 (Stopping, Standing and Parking) of Title 10 (Vehicles and Traffic) of the Monrovia Municipal Code Related to Parking Regulations for Certain Designated City Streets, Resolution No. 2016-32 and Ordinance No. 2016-14

Staff Reference: Oliver Chi, City Manager

Recommendation: Adopt Resolution No. 2016-32 and introduce, waive further reading, and read by title only Ordinance No. 2016-14

- AR-6 Amendment to Chapter 12.32 (Parks) of Title 12 (Streets, Sidewalks, and Public Places) of the Monrovia Municipal Code to add the Hillside Wilderness Preserve (Preserve) to the List of City Designated Parks and Designate Hours of Operation; Introduction of Ordinance No. 2016-13

Staff Reference: Tina Cherry, Public Services Director

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2016-13

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 6, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 11th day of November, 2016.

Alice D. Atkins CMC, City Clerk