

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016



Mary Ann Lutz
Mayor

Joe Garcia
Mayor Pro Tem

Tom Adams
Councilmember

Becky A. Shevlin
Councilmember

Larry Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Laurie Lile
City Manager

Craig A. Steele
City Attorney

Welcome to the Monrovia City Council Meeting Tuesday, December 4, 2012, 7:30 P.M.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and on the City's website. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, December 4, 2012
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE

Mayor Mary Ann Lutz

INVOCATION

Police Chaplain Terrence Brown

PLEDGE OF ALLEGIANCE

Councilmember Becky A. Shevlin

ROLL CALL

Councilmembers Tom Adams, Becky A. Shevlin, Larry Spicer, Mayor Pro Tem Joe Garcia, and Mayor Mary Ann Lutz

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 2013 Monrovia Water Conservation Calendar and 5th Grade Art Contest Winners
Staff Reference: Shawn Igoe, Utility Supervisor

STUDENT GOVERNMENT
REPRESENTATIVE REPORT

Student Liaison Sela Rich

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 Unadopted Minutes of the November 20, 2012, Regular Meeting of the Monrovia City Council
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the November 20, 2012, Regular Meeting

CC-2 Payroll No. 24 in the Net Amount of \$542,307.40, and Voucher Nos. 180393 through 180616 (Checks) and 304 through 322 (EFT) in the Total Amount of \$1,024,676.98
Staff Reference: Mark Alvarado, Director of Administrative Services
Recommendation: Approve Payroll No. 24 in the net amount of \$542,307.40, and Voucher Nos. 180393 through 180616 (Checks) and 304 through 322 (EFT) in the total amount of \$1,024,676.98

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Mary Ann Lutz
(a) Support of San Gabriel Basin Water Quality Authority Board Candidate Luis Ayala, City of Alhambra; Resolution No. 2012-59
- RCC-2 Mayor Pro Tem Joe Garcia
- RCC-3 Councilmember Tom Adams
(a) Proclaiming December 2012 as "Shop Monrovia Month"
- RCC-4 Councilmember Becky A. Shevlin
- RCC-5 Councilmember Larry Spicer

ADMINISTRATIVE REPORTS

- AR-1 Old Town Merchants' "Wednesdays in Old Town" Program
Staff Reference: Dan Bell, Management Analyst II
Recommendation: Receive and file the report

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 18, 2012, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. NOTE: The January 1, 2013, Regular Meeting has been cancelled.

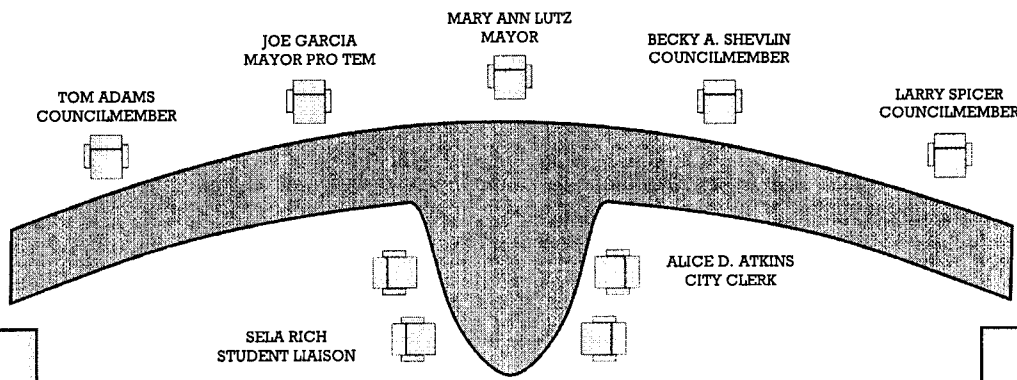
ADJOURNMENT

IN MEMORY OF

- Karl E. Frank, Father of Community Services Administrative Secretary Tina Wells
- Jack Ehret, Father of Community Development Senior Planner Barbara Lynch
- Dean Mutter, Father of Police Department Police Services Representative Laurie Bashford

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of November, 2012.

Alice D. Atkins CMC, City Clerk



LAURIE K. LILE
CITY MANAGER

CRAIG A. STEELE
CITY ATTORNEY

TOM ADAMS
COUNCILMEMBER

JOE GARCIA
MAYOR PRO TEM

MARY ANN LUTZ
MAYOR

BECKY A. SHEVLIN
COUNCILMEMBER

LARRY SPICER
COUNCILMEMBER

ALICE D. ATKINS
CITY CLERK

SELA RICH
STUDENT LIAISON

CITY STAFF

ELECTED OFFICIALS

Mary Ann Lutz, Mayor Joe Garcia, Mayor Pro Tem
Tom Adams, Councilmember Becky A. Shevlin, Councilmember Larry Spicer, Councilmember
Alice D. Atkins, CMC, City Clerk Stephen R. Baker, City Treasurer

APPOINTED OFFICIALS

Laurie Lile, City Manager Craig A. Steele, City Attorney

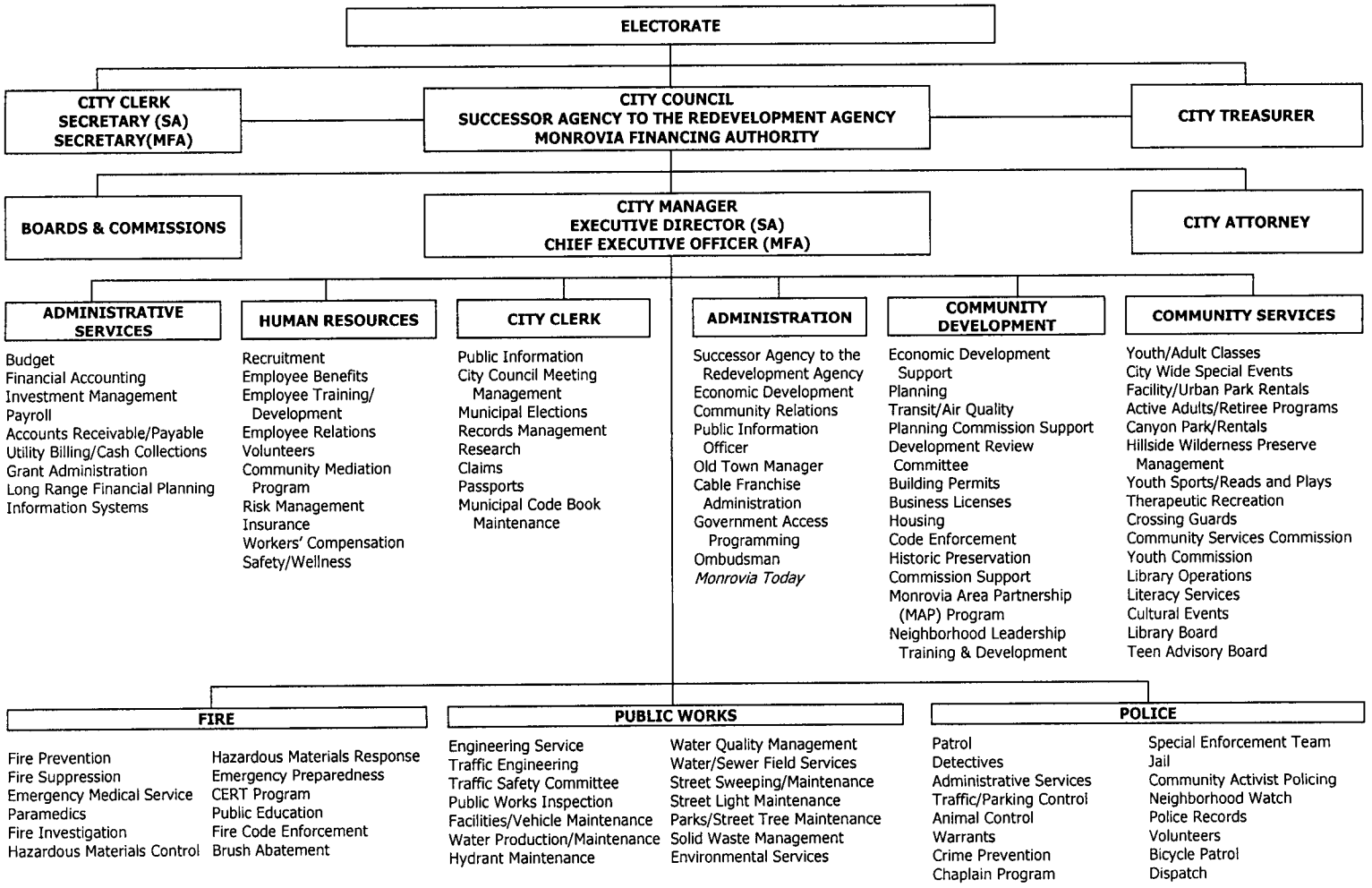
DEPARTMENT MANAGERS

James Hunt, Police Chief Christopher Donovan, Fire Chief
Mark D. Alvarado, Director of Administrative Services/Assistant City Manager Steve Sizemore, Director of Community Development
April L. Soash, Director of Community Services Ron Bow, Director of Public Works

CITY OF MONROVIA FACILITIES

City Hall Hours: 7:00 A.M. - 6:00 P.M., Monday – Thursday; 7:00 A.M. – 5:30 P.M., Friday
Website: <http://cityofmonrovia.org/>

City Hall	415 S. Ivy Avenue	932-5550	Police Department	140 E. Lime Avenue	256-8000
24-Hour Automated Attendant Number		932-5555	Fire Department	141 E. Lemon Avenue	256-8181
EMERGENCY 9-1-1	CELL WATCH 357-CELL	932-5592	Public Works Department	600 S. Mountain Avenue	932-5575
Job Hotline		932-5520	Community Center	119 W. Palm Avenue	256-8246
Main Fax			Public Library	321 S. Myrtle Avenue	256-8274



ADMINISTRATIVE SERVICES

Budget
Financial Accounting
Investment Management
Payroll
Accounts Receivable/Payable
Utility Billing/Cash Collections
Grant Administration
Long Range Financial Planning
Information Systems

HUMAN RESOURCES

Recruitment
Employee Benefits
Employee Training/Development
Employee Relations
Volunteers
Community Mediation Program
Risk Management
Insurance
Workers' Compensation
Safety/Wellness

CITY CLERK

Public Information
City Council Meeting Management
Municipal Elections
Records Management
Research
Claims
Passports
Municipal Code Book Maintenance

ADMINISTRATION

Successor Agency to the Redevelopment Agency
Economic Development
Community Relations
Public Information Officer
Old Town Manager
Cable Franchise Administration
Government Access Programming
Ombudsman
Monrovia Today

COMMUNITY DEVELOPMENT

Economic Development Support
Planning
Transit/Air Quality
Planning Commission Support
Development Review Committee
Building Permits
Business Licenses
Housing
Code Enforcement
Historic Preservation
Commission Support
Monrovia Area Partnership (MAP) Program
Neighborhood Leadership Training & Development

COMMUNITY SERVICES

Youth/Adult Classes
City Wide Special Events
Facility/Urban Park Rentals
Active Adults/Retiree Programs
Canyon Park/Rentals
Hillside Wilderness Preserve Management
Youth Sports/Reads and Plays
Therapeutic Recreation
Crossing Guards
Community Services Commission
Youth Commission
Library Operations
Literacy Services
Cultural Events
Library Board
Teen Advisory Board

FIRE

Fire Prevention
Fire Suppression
Emergency Medical Service
Paramedics
Fire Investigation
Hazardous Materials Control

Hazardous Materials Response
Emergency Preparedness
CERT Program
Public Education
Fire Code Enforcement
Brush Abatement

PUBLIC WORKS

Engineering Service
Traffic Engineering
Traffic Safety Committee
Public Works Inspection
Facilities/Vehicle Maintenance
Water Production/Maintenance
Hydrant Maintenance

PUBLIC WORKS

Water Quality Management
Water/Sewer Field Services
Street Sweeping/Maintenance
Street Light Maintenance
Parks/Street Tree Maintenance
Solid Waste Management
Environmental Services

POLICE

Patrol
Detectives
Administrative Services
Traffic/Parking Control
Animal Control
Warrants
Crime Prevention
Chaplain Program

POLICE

Special Enforcement Team
Jail
Community Activist Policing
Neighborhood Watch
Police Records
Volunteers
Bicycle Patrol
Dispatch