

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, November 4, 2014, 7:30 P.M.



Mary Ann Lutz
Mayor

Becky A. Shevlin
Mayor Pro Tem

Tom Adams
Councilmember

Alexander C. Blackburn
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, November 4, 2014
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Mary Ann Lutz
IN HONOR OF	Lucas Ryan Sanchez, Born October 24, 2014, to Jeremy and Hazel Sanchez
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Larry J. Spicer
ROLL CALL	Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Recognition of Annual Halloween Event Sponsors
Staff Reference: Lisa Hansberger, Recreation Supervisor
- PR-2 Recognition of Employee of the Quarter Luis Vasquez, Information Systems Analyst
Staff Reference: Oliver Chi, City Manager
- PR-3 Introduction of Newly Hired Employees: Human Resources Technician Noel Carpenter, Information Systems Analyst Aries Page, Police Officers Taylor Anaya and Brent McClure, Parking Control Officer Juan Huerta, Assistant Civil Engineer Anthony Ty, Utilities Maintenance Worker II Luis Preciado and Alonzo Alatorre
Staff Reference: Oliver Chi, City Manager
- PR-4 Recognition of Retiring Executive Assistant to the City Manager Rachael Hughes
Staff Reference: Oliver Chi, City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Nick Miranda

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 Unadopted Minutes of the October 21, 2014, Special and Regular Meetings of the Monrovia City Council
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the October 21, 2014, Special and Regular Meetings.

- CC-2 Payroll No. 22 in the Net Amount of \$536,954.09 and Warrant Register Dated October 16, 2014, in the Total Amount of \$982,608.38**
 Staff Reference: Mark Alvarado, Director of Administrative Services
 Recommendation: Approve Payroll No. 22 in the net amount of \$536,965.09 and Warrant Register dated October 16, 2014, in the total amount of \$982,608.38
- CC-3 Plans and Specifications and Notice Inviting Bids for the Magnolia Avenue Sewer Main Replacement, Project No. C-3080**
 Staff Reference: Carl Hassel, Director of Public Works
 Recommendation: Approve the Plans and Specifications for the Magnolia Avenue Sewer Main Replacement, Project No. C-3080, and authorize Staff to initiate the Notice Inviting Bids
- CC-4 Award of Contract to Maxwell Industries, Inc. in the Amount of \$10,721.00 for Electrical Work at the Fire Department Training Center**
 Staff Reference: Chris Donovan, Fire Chief
 Recommendation: Award a contract to Maxwell Industries, Inc., in the amount of \$10,721.00 for electrical work at the Fire Department Training Center, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2014-63**
 Staff Reference: Alice Atkins, City Clerk
 Recommendation: Adopt Resolution No. 2014-63
- CC-6 Consultant Services Agreements with KOA Corporation, Transtech Engineers, Inc., and Transportation & Energy Solutions, Inc., for On-Call Traffic Engineering, Project No. C-3078**
 Staff Reference: Carl Hassel, Director of Public Works
 Recommendation: Approve agreements with KOA Corporation, Transtech Engineers, Inc., and Transportation & Energy Solutions, Inc., for On-Call Traffic Engineering, Project No. C-3078, and authorize the City Manager to execute the necessary documents

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS - None

REPORTS OF CITY MANAGER AND STAFF - None

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Mary Ann Lutz

(a) Appointment of Daniel J. Kirby as Representative on the San Gabriel Valley Mosquito & Vector Control District to a New Two-Year or Four-Year term

RCC-2 Mayor Pro Tem Becky A. Shevlin

(a) Update on SB270 and Request to Consider Amendment to Local Reusable Bag Regulations

RCC-3 Councilmember Tom Adams

(a) Request to Consider 6-Month Moratorium on Demolition of Single Family Homes Pending Review of Planning Standards

RCC-4 Councilmember Alexander C. Blackburn

RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 Approval of Monrovia Community Wildfire Protection Plan (CWPP), Resolution No. 2014-62
Staff Reference: Chris Donovan, Fire Chief
Recommendation: Adopt Resolution No. 2014-62
- AR-2 Agreement with Family Festival Productions, Inc., for Production of the Friday Night Family Festival in Old Town for the Period Ending June 30, 2015, and Review of Request for Proposals Process
Staff Reference: Oliver Chi, City Manager
Recommendation: Authorize Staff to initiate the Request for Proposals, appoint two Councilmembers to the Family Festival RFP Committee, approve the Agreement with Family Festival Productions, Inc, for production of the Friday Night Family Festival in Old Town for the Period Ending June 30, 2015, and authorize the City Manager to execute the necessary documents

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, November 18, 2014, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Xavier Garcia, Father of Police Detective Mike Garcia

Mary Harvey-Ramirez, Mother of Sergeant Heath Harvey and Detective Chad Harvey

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of October, 2014.



Alice D. Atkins CMC, City Clerk



TOM ADAMS
COUNCILMEMBER

LARRY J. SPICER
COUNCILMEMBER

MARY ANN LUTZ
MAYOR

BECKY A. SHEVLIN
MAYOR PRO TEM

ALEXANDER C. BLACKBURN
COUNCILMEMBER

ALICE D. ATKINS
CITY CLERK

STUDENT LIAISON
NICK MIRANDA

OLIVER CHI
CITY MANAGER

CRAIG A. STEELE
CITY ATTORNEY

CITY STAFF

ELECTED OFFICIALS

Mary Ann Lutz, Mayor | Becky A. Shevlin, Mayor Pro Tem
Tom Adams, Councilmember | Alexander C. Blackburn, Councilmember | Larry J. Spicer, Councilmember
Alice D. Atkins, CMC, City Clerk | Stephen R. Baker, City Treasurer

APPOINTED OFFICIALS

Oliver Chi, City Manager | Craig A. Steele, City Attorney

DEPARTMENT MANAGERS

James Hunt, Police Chief | Christopher Donovan, Fire Chief
Mark D. Alvarado, Director of Administrative Services/Assistant City Manager | Steve Sizemore, Director of Community Development
Tina Cherry, Director of Community Services | Carl E. Hassel, P.E., Director of Public Works

CITY OF MONROVIA FACILITIES

City Hall Hours: 7:00 A.M. - 6:00 P.M., Monday - Thursday; 7:00 A.M. - 5:30 P.M., Friday

Website: <http://cityofmonrovia.org/>

City Hall	415 S. Ivy Avenue	932-5550	Police Department	140 E. Lime Avenue	256-8000
24-Hour Automated Attendant Number		932-5555	Fire Department	141 E. Lemon Avenue	256-8181
EMERGENCY 9-1-1	CELL WATCH 357-CELL		Public Works Department	600 S. Mountain Avenue	932-5575
Job Hotline		932-5592	Community Center	119 W. Palm Avenue	256-8246
Main Fax		932-5520	Public Library	321 S. Myrtle Avenue	256-8274

