MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE MONROVIA CITY COUNCIL HELD TUESDAY, NOVEMBER 20, 2018, 7:30 P.M.

STUDY SESSION: City Clerk Alice Atkins convened the Special Study Session of the Monrovia City Council on Tuesday, November 20, 2018, at 6:00 p.m. and adjourned the meeting at 6:00p.m., due to lack of quorum.

CONVENE: Mayor Pro Tem Becky Shevlin convened the Regular Meeting of the Monrovia City Council on Tuesday, November 20, 2018, at 7:32 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

PLEDGE OF ALLEGIANCE: Councilmember Larry Spicer led the pledge.

INVOCATION: Pastor Brandan Spencer led the invocation.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Larry J. Spicer, and Mayor Pro Tem Becky A. Shevlin. Councilmember Gloria Crudgington and Mayor Tom Adams were excused.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Society Pet of the Month: Pasadena Humane Society Outreach Coordinator, Michelle Holbrook, introduced Elsie, this month's pet available for adoption through the Pasadena Humane Society.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Jessica Orozco was excused.

CONSENT CALENDAR: It was moved by Councilmember Blackburn, seconded by Councilmember Spicer to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the November 6, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the November 6, 2018, Special and Regular Meetings.

CC-2 Payroll No. 23 in the Net Amount of $625,555.58, and Warrant Registers dated November 8 and November 15, 2018, in the Total Amounts of $196,766.90, and $762,437.85, Respectively: The City Council approved Payroll No. 23 in the net amount of $625,555.58, and Warrant Registers dated November 8 and November 15, 2018, in the total amounts of $196,766.90, and $762,437.85, respectively.

CC-3 Memorandum of Understanding with the City of Bradbury Related to the Community Service Officer (CSO) Program for the Period Ending June 30, 2023: The City Council approved the Memorandum of Understanding with the City of Bradbury related to the Community Services Officer (CSO) Program for the period ending June 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Amendment No. 1 to the Consultant Services Agreements with Infrastructure Technologies, LLC dated September 6, 2016, for Sewer Cleaning, CCTV Inspection and Maintenance Services Related to Monrovia Renewal and Utility Operations: The City Council approved Amendment No. 1 to the Consultant Services Agreement with Infrastructure Technologies, LLC, dated September 6, 2016, for sewer cleaning, CCTV inspection and maintenance services and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Agreement with Mountainside Communion Church in an Amount not to Exceed $30,000 for Development and Build-Out of the Monrovia Community Garden Pilot Program for the Period Ending June 30, 2022: The City Council an agreement with Mountainside Communion for the development and management of the Monrovia Community Garden Pilot Program; appropriate $30,000 in one-time construction costs for the initiative; authorize an expenditure not to exceed $15,000 per year for use towards maintenance and administrative costs associated with the Monrovia Community Garden Pilot Program; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT:

1. Russ Babbitz and Diane Laird, Pasadena Group of the Sierra Club
2. Brian Tindall, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams was excused

RCC-2 Mayor Pro Tem Becky Shevlin
(a) Recognized Librarian Mabel Cross for her efforts to replace a local World War II veteran's lost medals, which were presented during the recent Veteran's Day Ceremony
(b) Upcoming events in the community

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington was excused.

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Letter Agreements with TowerPoint Capital, LLC for Exclusive Option to Purchase Lease Interest in Wireless Communication Sites on City Property

Angela Cho, Management Analyst, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to approve the Letter Agreements with TowerPoint Capital, LLC, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The item carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 4, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 7:51 p.m., Mayor Pro Tem Shevlin adjourned the meeting in memory of Lois Tiffany, Longtime Resident and Gad-a-Bouts Club Member.

ATTEST:

Alice D. Atkins, CMC, City Clerk

APPROVED:

Tom Adams, Mayor