



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Administration

MEETING DATE: June 5, 2018

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the May 15, 2018, Special and Regular Meetings and the May 29, 2018, Special Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the May 15, 2018, Special and Regular Meetings and the May 29, 2018, Special Meeting.

CC-1

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MAY 15, 2018, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, May 15, 2018, at 6:30 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present, with the exception of Councilmember Alexander C. Blackburn who was excused, to discuss the following item: CS-1 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); William Burkhalter vs. City of Monrovia, Workers' Compensation Case No. COMV-0745; and CS-2 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); Mathew Thompson vs. City of Monrovia, Workers' Compensation Case Nos. COMV-0559, COMV-0607, and COMV-1972. Mayor Adams adjourned the Closed Session meeting at 7:15 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, May 15, 2018, at 7:31 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Nicholas Melazzo led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Shevlin led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams. Councilmember Alexander C. Blackburn was excused.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming June 2, 2018, as Childhood Leukemia Awareness Day: The City Council presented a proclamation to James Speranta and proclaimed June 2, 2018, Childhood Leukemia Awareness Day.

PR-2 Recognition of Congresswoman Grace Napolitano's 2018 Women of the Year Honoree Keisha Carter Bowen: The City Council recognized Congresswoman Grace Napolitano's 2018 Women of the Year honoree Keisha Carter Bowen.

PR-3 Introduction of Newly Hired Employees: Library Manager Carey Vance introduced newly hired Youth Library Supervisor Linda Rivas, Planning Division Manager Sheri Bermejo introduced newly hired Planning Technician Vincent Gillespie, and Police Chief Alan Sanvictores introduced newly promoted Police Services Representative Justine Sandoval.

PR-4 Recognition of 2017-2018 Student Government Liaison Ciera Miller: The City Council recognized Ciera Miller for being the 2017-2018 Student Government Liaison.

PR-5 Pasadena Humane Society Pet of the Month: Pasadena Humane Society employee, Jamie Holman, introduced the pet of the month, Bobby, to the City Council.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Ciera Miller reported on activities at the high school.

ORDER OF BUSINESS: None.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin to approve the consent calendar. The motion carried unanimously.

CC-1 Unadopted Minutes of the May 1, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted Minutes of the May 1, 2018, Special and Regular Meetings.

CC-2 Payroll No. 9 in the Net Amount of \$600,699.48, and Warrant Registers dated May 3 and May 10, 2018, in the Total Amounts of \$472,421.78 and \$318,011.40, Respectively: The City Council approved Payroll No. 9 in the net amount of \$600,699.48, and Warrant Registers dated May 3 and May 10, 2018, in the total amounts of \$472,421.78 and \$318,011.40, respectively

CC-3 Facility Use Agreement and License with Max Aquatics for Use of the Monrovia High School Pool for Fiscal Year 2018-2019: The City Council approved the Facility Use Agreement and License with MAX Aquatics for the use of the Monrovia High School Pool Facility for Fiscal Year 2018-2019 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Support Services Agreement with Monrovia Chamber of Commerce in the Amount of \$45,000 for the Period Ending June 30, 2019: The City Council approved the Support Services Agreement with the Monrovia Chamber of Commerce in an amount not to exceed \$45,000 for the period ending June 30, 2019, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Fiscal Year 2018-19 Citywide Lighting and Landscaping Maintenance District; Approval of Engineer's Report, Resolution No 2018-23; and Notice of Intention of Public Hearing on June 5, 2018, Resolution No. 2018-24: The City Council adopted Resolution Nos. 2018-23 and 2018-24.

CC-6 Fiscal Year 2018-2019 Park Maintenance District; Preparation and Approval of Engineer's Report, Resolution No. 2018-25; and Notice of Intention of Public Hearing on June 5, 2018, Resolution No. 2018-26: The City Council adopted Resolution Nos. 2018-25 and 2018-26.

CC-7 Legislative Review and Adoption of Formal City Position on the Tax Fairness, Transparency and Accountability Act of 2018 (Oppose), Resolution No. 2018-28: The City Council adopted Resolution No. 2018-28.

PUBLIC INPUT:

1. Clifford DeCosta, Monrovia
2. Hector Elizaloe, Representing Congresswoman Grace Napolitano
3. Carole Anne Kaufman, Monrovia Music Festival
4. Chuck Keen, American Legion Post 44
5. Sheree Johnson, Monrovia Coalition to Reduce Teen Smoking
6. Justin Sou, Pasadena Community College Student

PUBLIC HEARINGS / MEETINGS:

PH-1 Historic Landmark HL-144 and Mills Act Contract MA-137 for Property Located at 921 East Greystone Avenue by Property Owners Christina Ramirez and Emidio Checcone; Resolution No. 2018-27

Nancy Lee, Associate Planner, presented the agenda report and answered questions of the Council.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak for or against the matter.

Following a brief discussion, **it was moved by Councilmember Crudginton, seconded by Councilmember Spicer, to adopt Resolution No. 2018-27.** The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

RCM-2 Chamber of Commerce – Quarterly Update: Deputy City Manager, Lauren Vasquez, introduced Sari Canalesto, who provided Council with an update on recent and upcoming Chamber activities.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Recent events in the community

(b) Neighborhood Water Challenge to help promote Water Conservation

RCC-2 Mayor Pro Tem Becky Shevlin

- (a) Recent Fountain to the Falls Run/Walk
- (b) Upcoming Election on June 5, 2018
- (c) Upcoming events in the community
- (d) Metro Gold Line Foothill Extension Construction Authority AB 2417 (oppose)
- (e) San Gabriel Valley Council of Governments Consideration of AB 1912 (Rodriguez) (oppose)

RCC-3 Councilmember Alexander C. Blackburn was excused.

RCC-4 Councilmember Gloria Crudginton

- (a) Upcoming Monrovia Day's Celebration May 19-21, 2018

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Sale of Real Property Located at 1528 and 1532 South Primrose Avenue to 123 West Pomona, LLC, in the Amount of \$1,695,000

City Manager Chi reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to approve the Purchase and Sale Agreement with 123 West Pomona, LLC, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-2 Release of Phase III Progress Payment to the Monrovia Historical Society for Work Completed on the Monrovia Legacy Project in an Amount Not to Exceed \$50,000

Library Manager Vance reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudginton, to authorize release of payment in the amount of \$50,000 to the Monrovia Historical Society and initiate Phase III of the Monrovia Legacy Project.** The motion carried unanimously.

AR-3 Amendment No. 1 to the Agreement with West Coast Arborists, Inc., dated July 19, 2016, to Include Brush Clearance and Hazardous Vegetation Management Services in the Very High Fire Severity Zone for the Period Ending June 30, 2019

Fire Chief Brad Dover reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Crudginton, to appropriate \$30,000 to the Fire Department Community Risk Reduction budget for Fiscal Year 2017-2018, approve Amendment No. 1 to the Agreement with West Coast Arborists, Inc., dated July 19, 2016, to Include Brush Clearance and Hazardous Vegetation Management Services in the Very High Fire Severity Zone for the Period Ending June 30, 2019, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 5, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:48 p.m., Mayor Adams adjourned the meeting in memory of Hema Parikh, aunt of Community Services Management Analyst Jamie Bumia, and Constance Hartung Motander, longtime Monrovia resident.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MAY 29, 2018 5:30 P.M.**

STUDY SESSION: Mayor Adams convened the Special Study Session Meeting of the Monrovia City Council at 5:00 p.m. on Tuesday, May 29, 2018, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, to discuss the 2018-2019 Fiscal Year Budget. All Councilmembers were present, with the exception of Councilmember Blackburn, who was excused. The City Council and Staff reviewed the general economic overview, budgetary themes and outlook for the 2018-2019 budget period, a proposed Financial Resiliency Plan, and the CalPERS Response (CPR) plan. Mayor Adams adjourned the meeting at 6:58 p.m.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk