



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** City Manager's Office

**MEETING DATE:** October 18, 2022

**PREPARED BY:** Alice D. Atkins, City Clerk

**AGENDA LOCATION:** CC-1

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**TITLE:** Unadopted Minutes of the October 4, 2022, Regular and Special Meetings of the Monrovia City Council

**OBJECTIVE:** To adopt the meeting Minutes of the Monrovia City Council

**BACKGROUND:** The purpose of the Minutes is to record the actions taken by the legislative body.

**RECOMMENDATION:** Staff recommends that the City Council adopt the Minutes of the Regular and Special Monrovia City Council Meetings.

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the October 4, 2022, Regular and Special Meetings.

**CC-1**

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, OCTOBER 4, 2022, 7:30 P.M.**

**STUDY SESSION:** Mayor Becky A. Shevlin convened the Special Study Session of the Monrovia City Council on Tuesday, October 4, 2022, at 6:02 p.m., to discuss the 2022 Debt Report / Review of the City's Debt and Credit Rating. All members were present, with the exception of Councilmember Crudginton, who was excused. Mayor Shevlin adjourned the closed session at 7:01 p.m.

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, October 4, 2022, at 7:31 p.m. in City Council Chambers. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

**INVOCATION:** Police Chaplain Terrance Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Sergio P. Jiménez led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry Spicer and Mayor Becky A. Shevlin. Councilmember Gloria Crudginton was excused.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming October 10-16, 2022, as "Code Enforcement Officer Appreciation Week":** Councilmember Jimenez read the proclamation aloud and presented to Justin Edson, Neighborhood & Business Services Division Manager.

**PR-2 Proclaiming October 2022 as "Domestic Violence Awareness Month:** Councilmember Kelly read the proclamation aloud.

**PR-3 Proclaiming October 2022 as "Breast Cancer Awareness Month":** Mayor Shevlin read the proclamation aloud.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

**ORDER OF BUSINESS:** It was moved by Councilmember Jimenez, seconded by Councilmember Spicer, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted; and to add the following item to the agenda:

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-5 Mayor Becky A. Shevlin  
(b) Appointment to Fill Unscheduled Vacancy on the Measure K Citizen  
Advisory Committee for an unexpired term ending June 30, 2024**

The motion carried unanimously by roll call vote.

It was moved by Councilmember Spicer, seconded by Councilmember Dr. Kelly, to appointed Michael Kaplin to fill the unscheduled vacancy on the Measure K Citizen Advisory Committee for an unexpired term ending June 30, 2024. The motion carried without objection.

**CONSENT CALENDAR:** It was moved by Councilmember Jimenez, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the September 20, 2022, Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the September 20, 2022, Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 20 in the Net Amount of \$797,041.78, and Warrant Register dated September 22 and September 29, 2022, in the Total Amount of \$575,609.92 and \$795,579.68, Respectfully:** The City Council approved Payroll No. 20 in the net amount of \$797,041.78, and Warrant Register dated September 22 and September 29, 2022, in the Total Amount of \$575,609.92 and \$795,579.68.

**CC-3 Task Order No. 95 under the On-Call Consultant Services Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Setting of Monuments and Record of Survey in an Amount not to exceed \$118,500.00:** The City Council approved Task Order No. 95 under the On-Call Consultant Services Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Setting of Monuments and Record of Survey in an amount not to exceed \$118,500, and authorized the City Manager to execute the necessary documents in a form to be approved by the City Attorney.

**CC-4 Updated Compensation Program:** The City Council adopted Adopt the proposed Classification & Compensation Program Overview.

**CC-5 Amendment No. 1 to the Contractor Agreement with Empire Transportation Services, Inc. dated June 21, 2022, to Include Transportation Services for Afterschool Youth Sports Program Participants in an Amount not to Exceed \$15,000.00 for the Period Ending December 22, 2022:** The City Council Approved Amendment No. 1 to the Contractor Agreement with agreement with Empire Transportation Services, Inc., dated June 21, 2022, to include transportation services for the enhanced Afterschool Youth Sports Program in an amount not to exceed \$15,000.00 for the period ending December 22, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT:** Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Rena Delgado, Community Media of the Foothills
2. David Palomares, Community Media of the Foothills
3. Juliana Oñate, Chamber of Commerce
4. Chris Loos, Monrovia

**PUBLIC HEARINGS / MEETINGS:** None

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

**RCC-1 Councilmember Gloria Crudgington** was excused.

**RCC-2 Councilmember Sergio P. Jiménez**

- (a) Serenity Homes Grand Opening
- (b) Upcoming community events

**RCC-3 Councilmember Dr. Tamala Kelly**

- (a) Monrovia Reads

**RCC-4 Mayor Pro Tem Larry J. Spicer**

- (a) Steve Baker Project
- (b) Los Angeles County Civil Grand Jury

**RCC-5 Mayor Becky A. Shevlin**

- (a) Appointment to Fill Unscheduled Vacancy on the Library Board for an Unexpired Term Ending June 30, 2023: without objection, Susie Ling was appointed to the Library Board for an unexpired term ending June 30, 2023.
- (b) Appointment to Fill Unscheduled Vacancy on the Measure K Citizen Advisory Committee for an unexpired term ending June 30, 2024: this item was taken out of order as noted above.
- (c) Council of Governments grant funding

- (d) San Gabriel Valley bike lease program
- (e) Upcoming community events

**ADMINISTRATIVE REPORTS:**

**AR-1 Presentation, Discussion, and Possible Direction to Staff Regarding Membership in the Clean Power Alliance (CPA) Joint Powers Authority (JPA):**

Ted Bardacke, Clean Power Alliance (CPA) CEO, Presented an overview of Clean Power Alliance (CPA), and answered questions of the Council.

Public Input:

1. Gayle Montgomery, Monrovia
2. Michelle Ellison, Clean Power Alliance
3. Topher Mathers, Active SGV
4. Brenda Trainer, Monrovia

Following discussion, the City Council directed staff to gather additional information, solicit comments and feedback from the public, and schedule a Study Session to include Councilmember Crudgington for further discussion before taking action.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 18, 2022, 7:30 P.M.

**ADJOURNMENT:** At 9:35 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council.

ATTEST:

APPROVED:

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Becky A. Shevlin, Mayor

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Alice D. Atkins, MMC, City Clerk