

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, SEPTEMBER 3, 2019, 7:30 P.M.**

**CLOSED SESSION:** Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, September 3, 2019, at 4:00 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all members were present, to discuss the following item: CS-1 Public Employee Appointment Pursuant to Government Code GC 54957: City Manager. Mayor Adams adjourned the Closed Session meeting at 6:55 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, September 3, 2019, at 7:31 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Mayor Pro Tem Larry Spicer led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the pledge.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, Mayor Pro Tem Larry Spicer, and Mayor Tom Adams.

**REPORT OF CLOSED SESSION:** City Attorney Steele reported that the City Council met in closed session regarding the one item on the posted agenda and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:** None.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** The Mayor and City Council welcomed the 2019-2020 Student Liaison Antonio Delgado. Mr. Delgado provided an update on activities at the high school.

**ORDER OF BUSINESS:** At the request of staff, Consent Calendar item CC-4 was pulled from the agenda to be considered at a future meeting.

**CONSENT CALENDAR:** It was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Spicer, to approve the consent calendar, with the exception of item CC-4. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the August 6, 2019, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the August 6, 2019, Special and Regular Meetings.

**CC-2 Payroll Nos. 16 and 17 in the Net Amounts of \$703,328.80 and \$652,367.11, Respectively, and Warrant Registers dated August 8, August 15, August 22, and August 29, 2019, in the Total Amounts of \$3,469,967.20, \$1,760,965.06, \$434,301.97, and \$3,969,700.12, Respectively:** The City Council approved Payroll Nos. 16 and 17 in the net amounts of \$703,328.80 and \$652,367.11, respectively, and Warrant Registers dated August 8, August 15, August 22, and August 29, 2019, in the total amounts of \$3,469,967.20, \$1,760,965.06, \$434,301.97, and \$3,969,700.12, respectively.

**CC-3 Participation in an Internal Revenue Code (IRC) Section 115 Post-Employment Benefits Trust Program to Be Administered by Public Agency Retirement Services (PARS) and U.S. Bank, and Appointing the City Manager as the City's Plan Administrator; Resolution No. 2019-41:** The City Council adopted Resolution No. 2019-41.

**CC-4 Amendment No. 1 to Service Agreement with Bigbelly, Inc., dated August 2, 2017, for the Leasing and Maintenance of Solar Compactor Units:** This item was pulled from the Agenda for consideration at a future meeting.

**CC-5 Amendment to the Administrative Fine Schedule of Fees; Resolution No. 2019-46:** The City Council adopted Resolution No. 2019-46.

**CC-6 Fiscal Year 2018-19 Budget Transfer Schedule Update; Resolution No. 2019-42:** The City Council adopted Resolution No. 2019-42.

**CC-7 Installation of an All-Way Stop at the Intersection of Canyon Boulevard and Lime Avenue:** The City Council received and filed the report.

**CC-8 Destruction of Certain Departmental Records; Resolution No. 2019-48:** The City Council adopted Resolution No. 2019-48.

**CC-9 Award of Contracts to Certified Painters, Inc., in an Amount not to Exceed \$47,500.00 and DFS Flooring, Inc., in an Amount not to Exceed \$55,260.00 for the Police Department Painting and Flooring Project, CIP Project No. 89:** The City Council awarded a contract to Certified Painters, Inc., in an amount not to exceed \$47,500 and a contract DFS Flooring, Inc., in an amount not to exceed \$55,260, for a total award of \$102,760, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-10 Nominating Sean Sullivan, Public Works Division Manager, as the City of Monrovia Alternate Representative to the Los Angeles County Safe, Clean Water Program Rio Hondo Watershed Area Steering Committee; Resolution No. 2019-50:** The City Council adopted Resolution No. 2019-50

**PUBLIC INPUT:**

1. Sari Canales, Monrovia Chamber of Commerce
2. Brian Tindall, Monrovia
3. Gayle Montgomery, Monrovia
4. Gwendolyn Jones, Monrovia

**PUBLIC HEARINGS / MEETINGS:**

**PH-1 Historic Landmark HL-149 for the Property Located at 215 East Lime Avenue by Property Owners Monrovia Historical Society; Resolution No. 2019-44**

Councilmember Crudginton recused herself from this item due to a conflict of interest as the result of a significant personal financial contribution toward the project and exited Council Chambers.

Sheri Bermejo, Building Division Manager, reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened the public hearing.

Public Input:

1. Steve Baker, Monrovia, spoke in favor

Mayor Adams closed the public hearing.

Following brief discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2019-44.** The motion carried by a 4-0-1 vote, with Councilmember Crudginton abstaining.

Councilmember Crudginton returned to Council Chambers.

**REPORTS OF CITY MANAGER AND STAFF**

**RCM-1 City Council Directives Update:** City Manager Chi provided an update on items recently added to the log of City Council Directives.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Tom Adams**

(a) Ice Cream Social in honor of City Manager Chi at Library Park on Thursday, September 12, 2019

**RCC-2 Mayor Pro Tem Larry J. Spicer**

(a) Thanked Community Services for the Summer Concerts in the Park series.

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

**RCC-4 Councilmember Gloria Crudgington**

- (a) Recent Watershed Advisory Committee Meeting
- (b) Recent San Gabriel Valley Council of Governments Water Policy Committee meeting with Congresswoman Napolitano

**RCC-5 Councilmember Becky A. Shevlin**

- (a) Current issue of Monrovia Today magazine
- (b) Upcoming community events

**ADMINISTRATIVE REPORTS:**

**AR-1 Amendment to Title 2 (Administration and Personnel) and Title 15 (Buildings and Construction) of the Monrovia Municipal Code Establishing a Board of Appeals and Procedures for Processing Appeals of Title 15; Introduction and First Reading of Ordinance No. 2019-06**

Community Development Director Craig Jimenez reviewed the agenda report and answered questions of the City Council.

Following discussion, it was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to adopt Ordinance No. 2019-06 and adding language to 2.58.020A to state that all nominations from the Commission are subject to approval by the City Council. The motion carried unanimously.

City Attorney Steele read by title only:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL) AND TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE MONROVIA MUNICIPAL CODE ESTABLISHING A BOARD OF APPEALS AND AMENDING REGULATIONS PERTAINING TO THE ADMINISTRATIVE CODE

**AR-2 Consideration of Adoption of a Resolution of Necessity for the Acquisition of Certain Real Property Interests in Eminent Domain Pursuant to Code of Civil Procedure Section 1245.235, Declaring Certain Real Property Interests Necessary for a Public Purpose, and Authorizing the Acquisition of a Portion of the Fee Simple Interest and a Temporary Construction Easement Over Portions of the Real Property Identified as 145 West Duarte Road in the City of Monrovia, and Further Identified as Los Angeles County Tax Assessor Parcel No: 8507-003-093 to Locate, Construct and Maintain a Direct Pedestrian Access Path to the Monrovia Metro Gold Line Platform; Resolution No. 2019-49**

Mayor Pro Tem Spicer recused himself due to a personal relationship with the property owner and exited Council Chambers.

City Manager Chi and City Attorney Steele reviewed the agenda report and answered questions of the City Council.

**Public Comment:**

- 1. John Garland, Corporate Counsel Representing Property Owner
- 2. Ernie Mnoian, Property Owner
- 3. Kara Bruton, Monrovia Recycling Allan Company

Following brief discussion, it was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to adopt Resolution No. 2019-49. The motion carried unanimously on 4-0-1 vote, with Mayor Pro Tem Spicer abstaining.

Mayor Pro Tem Spicer returned to Council Chambers.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 17, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 8:20p.m., Mayor Adams adjourned the meeting in memory of Constancia Macias, mother of Code Enforcement Officer Enrique Macias.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Tom Adams, Mayor