

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, SEPTEMBER 20, 2016, 7:30 P.M.**

**CLOSED SESSION:** Mayor Tom Adams convened the Closed Session Meeting of the Monrovia City Council at 6:00 p.m. on Tuesday, September 20, 2016, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present with the exception of Councilmember Shevlin, who was excused, to discuss the following Closed Session item: CS-1 Conference with Legal Counsel, Anticipated Litigation Pursuant to Government Code §54956.9(d)(2); A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below described existing facts and circumstances, there is significant exposure to litigation against the City Council: Receipt of written communication from Mexican American Legal Defense and Education Fund dated August 10, 2016, demanding that the City convert its at-large election system to a district-based electoral system (copy available for public inspection in City Clerk's Office); CS-2 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); Three (3) Potential Cases. Mayor Adams Adjourned the meeting at 7:20 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, September 20, 2016, at 7:33 p.m. in City Council Chambers, in honor of Ruby Ray Sandoval, born August 31, 2016, to Rene and Rebecca Sandoval. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Rev. Steve Martinez led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Gloria Crudginton led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudginton, Larry J. Spicer, Mayor Pro Tem Blackburn, and Mayor Tom Adams. Councilmember Becky A. Shevlin was excused.

**REPORT OF CLOSED SESSION:** City Attorney Steele report that the City Council and Successor Agency met in a closed session to discuss the two items on the posted agenda. There was no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Introduction of Newly Hired Employees:** Department Directors and Managers introduced newly hired employees to the City Council and community.

**PR-2 Recognition of the 2016 Friday Night Teen Scene Youth Leadership Volunteers:** Katie Distelrath, Recreation Manager, assisted the Mayor and City Council in recognizing the youth leaders who volunteered for the Friday Night Teen Scene summer program.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Martin Muneton reported on activities at the high school.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** Mayor Adams noted that item CC-12 was pulled for discussion. **It was moved by Councilmember Crudginton, seconded by Mayor Pro Tem Blackburn, to approve the remainder of the consent calendar.** The motion carried unanimously.

**CC-1 Unadopted Minutes of the September 6, 2016, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the September 6, 2016, Special and Regular Meeting of the Monrovia City Council.

**CC-2 Payroll No.18 in the Net Amount of \$593,765.23, and Warrant Register dated September 15, 2016, in the Total Amount of \$749,385.16:** The City Council approved Payroll No.18 in the Net Amount of \$593,765.23, and Warrant Register dated September 15, 2016, in the Total Amount of \$749,385.16.

**CC-3 Amendment to the Monrovia Municipal Code Title 17 (Zoning) to Incorporate Demolition Permit Review Regulations for any Main Residential Building that is Fifty or More Years Old; Adoption of Ordinance No. 2016-10:** The City Council adopted Ordinance No. 2016-10.

**CC-4 Purchase of Forty-Eight (48) Honeywell Titan Self Contained Breathing Apparatus Facemasks in the Amount of \$51,639.84:** The City Council approved the purchase of the forty-eight (48) Honeywell Titan SCBA facemasks in the amount of \$51,639.84, and authorized the City Manager to execute any necessary documents in a form approved by the City Attorney.

**CC-5 Destruction of Certain Departmental Records; Resolution No. 2016-34:** The City Council adopted Resolution No. 2016-34.

**CC-6 Amendment No. Three to the Food Services Agreement with the County of Los Angeles to Provide Meals to Prisoners of the Monrovia Police Department, Approving an Increase in Cost Per Meal for Fiscal Year 2016-2017:** The City Council approved Amendment Number Three to the Food Services Agreement with the County of Los Angeles and authorized the Police Chief to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Purchase of Four (4) Police Department Patrol Vehicles for Scheduled Replacement from Wondries Fleet Group in the Amount of \$120,514.88, and Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \$48,992.56:** The City Council approved the purchase of four 2016 Ford Interceptor Police Utility vehicles from Wondries Fleet Group in the amount of \$120,514.88, the installation of emergency equipment by Black and White Emergency Vehicles for \$48,992.56, and authorized the City Manager to execute any necessary documents.

**CC-8 Agreement with Grey Wall Software, LLC , for use of Veoci Software and Services Related to Fire Department Inspections and Emergency Operations Management:** The City Council approved the agreement with Grey Wall Software, LLC, for use of Veoci software and services in an amount not to exceed \$17,400.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-9 Installation of a Stop Sign on Shadow Lane at Shady Oaks Drive:** The City Council received and filed the report.

**CC-10 San Gabriel Basin Water Quality Authority Assessment on Prescriptive Pumping Rights for Fiscal Year 2016/2017 in the Amount of 61,162.20:** The City Council approved payment to the San Gabriel Basin Water Quality Authority in the amount of \$61,162.20 for Fiscal Year 2016/2017 Prescriptive Pumping Rights Assessment.

**CC-11 Renaming of the Monrovia Renewal Oversight Committee to the Monrovia Renewal Citizen Advisory Committee, Resolution No. 2016-35:** The City Council adopted Resolution No. 2016-35.

**CC-12 Consultant Services Agreement with Conservation Technix, Inc., in the Amount of \$44,912.00 Related to Development of a Monrovia Urban Park Master Plan:** This item was pulled for discussion during Administrative Reports, below.

**PUBLIC INPUT:** None

**PUBLIC HEARINGS / MEETINGS:**

**PH-1 Open and Continue to October 4, 2016; Appeal of Planning Commission Decision to Deny Variance Number V2016-02 for the Property Located at 207 South Magnolia Avenue by Edwin K. Miedema, Appellant; Resolution Number 2016-33**

Mayor Adams opened and continued the Public Hearing to October 4, 2016.

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 Free Mulch Event for Monrovia Residents:** Alex Tachiki, Management Assistant, provided details on the upcoming event.

**RCM-2 City Council Directives Update:** City Manager Chi reviewed the status of recent directives given to Staff.

**RCM-3 Appointment of Liaison to San Gabriel Valley Mosquito & Vector Control District:** City Manager Chi reported that as a result of the resignation of Dan Kirby from the position, there was a need to appoint a new representative, noting that Councilmember Shevlin had expressed interest in serving as the Liaison. The City Council appointed Councilmember Shevlin to the unexpired term ending December 31, 2016, and to a two-year term ending December 31, 2018.

**RCM-4 Monrovia Renewal Update:** Brittany Mello, Management Analyst, provided an update on the status of Monrovia Renewal projects.

## **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

### **RCC-1 Mayor Tom Adams**

- (a) Asked for the community's patience during the Monrovia Renewal project
- (b) Recent events in the community

**RCC-2 Mayor Pro Tem Alexander C. Blackburn** had no report.

### **RCC-3 Councilmember Gloria Crudginton**

- (a) Recent participation in Metropolitan Water District tour of the Delta
- (b) Recent attendance with Councilmember Spicer at San Gabriel Valley Water Forum at Pomona Fairplex
- (c) Upcoming workshop on drought vulnerability

**RCC-4 Councilmember Becky Shevlin** was excused.

### **RCC-5 Councilmember Larry J Spicer**

- (a) County of Los Angeles Civil Grand Jury accepting applications
- (b) Thanked staff for their work on the Teen Scene program

## **ADMINISTRATIVE REPORTS:**

### **CC-12 Consultant Services Agreement with Conservation Technix, Inc., in the Amount of \$44,912.00 Related to Development of a Monrovia Urban Park Master Plan**

Tina Cherry, Public Services Director, reviewed the Agenda Report and responded to questions of the City Council.

Following discussion, it was moved by Councilmember Crudginton, seconded by Councilmember Spicer, to approve a consultant services agreement with Conservation Technix, Inc., to prepare the Monrovia Urban Park Master Plan in an amount not to exceed \$44,912.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

### **AR-1 Release of Progress Payment to the Monrovia Historical Society for Work Completed on the Monrovia Legacy Project in an Amount Not to Exceed \$50,000**

This item was pulled from the Agenda to be rescheduled to a future meeting.

### **AR-2 Award of Contract to Pokarjac Corporation for Repairs to the Hillside Wilderness Preserve Trail System**

City Manager Chi, reviewed the Agenda Report and responded to questions of the City Council.

Following brief discussion, it was moved by Mayor Pro Tem Blackburn, seconded by Councilmember Spicer, to identify the formal Hillside Wilderness Preserve Trail System connecting the Ridgeside Access Point with the Cloverleaf Access Point; award a contract to the Pokrajac Corporation for the completion of trail maintenance and repair work in the Hillside Wilderness Preserve for an amount not to exceed \$194,235; authorize the appropriation of necessary funding out of the Hillside Wilderness Preserve Fund; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

### **AR-3 Proposed Administrative Policy Related to City Facility and Street Naming**

Katie Distelrath, Recreation Manager, reviewed the Agenda Report.

**It was moved by Councilmember Spicer, seconded by Councilmember Crudginton, to approve the proposed Administrative Policy related to Facility and Street Naming.** The motion carried unanimously.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None.

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None.

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 4, 2016, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 9:03 p.m., Mayor Adams adjourned the meeting in memory of Daniel Griffith, Longtime Monrovia Resident; Eloise Williams, Longtime Monrovia Resident; and Winny Adorno, Longtime Monrovia Resident.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED:



Tom Adams, Mayor