



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** City Manager's Office

**MEETING DATE:** November 18, 2025

**STAFF REFERENCE:** Alice D. Atkins, MMC, City Clerk

**AGENDA LOCATION:** CC-1

**GOVERNMENT CODE 84308 APPLIES:** No

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**TITLE:** Unadopted Minutes of the October 14, October 21, and October 23, 2025, Regular and Special Meetings of the Monrovia City Council

**OBJECTIVE:** To adopt the meeting Minutes of the Monrovia City Council

**BACKGROUND:** The purpose of the Minutes is to record the actions taken by the legislative body.

**RECOMMENDATION:** Staff recommends that the City Council adopt the Minutes of the Regular Monrovia City Council Meetings.

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the October 14, October 21, and October 23, 2025, Regular and Special Meetings.

**MINUTES OF THE SPECIAL JOINT MEETING OF THE  
MONROVIA CITY COUNCIL  
AND  
CALIFORNIA'S 41ST STATE ASSEMBLY DISTRICT  
ASSEMBLYMEMBER JOHN HARABEDIAN  
TUESDAY, OCTOBER 14, 2025, 3:00 P.M.**

Mayor Becky Shevlin convened the Special Joint Meeting of the Monrovia City Council and California's 41st State Assembly District Assemblymember John Harabedian on Tuesday, October 14, 2025, at 3:09 p.m. at the Canyon Park Nature Center 1200 North Canyon Boulevard, Monrovia, California. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

**ROLL CALL:** In attendance were Councilmembers Edward Belden, Sergio Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A. Shevlin.

**PUBLIC INPUT:** None.

Assemblymember Harabedian provided an overview of his legislative initiatives and the state budget, and heard concerns from the City Council related to affordable housing and federal immigration enforcement.

**ADJOURNMENT:** Mayor Shevlin adjourned the meeting at 4:16 p.m.

ATTEST:

APPROVED:

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Becky A. Shevlin, Mayor

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Alice D. Atkins, MMC, City Clerk

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, OCTOBER 21, 2025, 7:30 P.M.**

**STUDY SESSION:** Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, October 21, 2025, at 6:00 p.m., to discuss the Project Update for 222 E. Cypress. All members were present, with the exception of Councilmember Sergio P. Jiménez, who was excused. Mayor Shevlin adjourned the study session at 6:58 p.m.

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, October 21, 2025, at 7:32 p.m. in City Council chambers. In attendance were City Manager, Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins.

**INVOCATION:** Barbara Gholar led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Larry J. Spicer led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Edward Belden, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A Shevlin. Councilmember Sergio P. Jiménez was excused.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Pasadena Humane Pet of the Month:** Kevin McManus, Public Relations & Communications Manager introduced Nala the dog as pet of the month:

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Elyse Vathanadireg was excused.

**ORDER OF BUSINESS:** There were no further changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Spicer, seconded by Councilmember Belden, to approve the remainder of the consent calendar. The motion carried unanimously. The Consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the October 7, 2025, Regular and Special Meetings of the Monrovia City Council:** The City Council adopted Adopt the Minutes of the October 7, 2025, Regular and Special Meetings.

**CC-2 Payroll No. 21 in the Net Amount of \$838,442.88, and Warrant Registers dated October 9 and October 16, 2025, in the Total Amounts of \$567,772.98 and \$2,262,071.84, Respectively:** The City Council approved Payroll No. 21 in the net amount of \$838,442.88, and Warrant Registers dated October 9 and October 16, 2025, in the total amounts of \$567,772.98 and \$2,262,071.84, respectively.

**CC-3 Consultant Services Agreement with Arroyo Background Investigations for On-Call Employment Background Investigations for Prospective City Employees for the Period Ending June 30, 2028, with the Option of Two (2) Additional One-Year Extensions; Authorize the City Manager to Negotiate and Approve Rates Prior to Exercising Extension Options:** The City Council approved a Consultant Services Agreement with Arroyo Background Investigations for on-call background investigation services for prospective City employees for the period ending June 30, 2028, and authorized the City Manager to negotiate rates prior to exercising options and execute the necessary documents in a form approved by the City Attorney.

**CC-4 Purchase of Two (2) 2025 Ford Explorer Police Utility Vehicles Including Installation of Related Equipment from Dana Safety Supply in an Amount Not To Exceed \$191,306.51, Appropriate an Additional \$15,306.51 into the Police Department Vehicle Replacement Fund:** The City Council approved the purchase of two (2) 2025 Ford Explorer Police Utility Vehicles including installation of related equipment from Dana Safety Supply in an amount not to exceed \$191,306.51, and appropriate an additional \$15,306.51 into the Police Department Vehicle Replacement Fund.

**PUBLIC INPUT:** Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

**Public Input**

1. Brenda Trainor, Monrovia
2. Barbara Streiffert, Monrovia
3. Sheri Lochner, Monrovia
4. Joseph King, Duarte
5. Mr. Nelson, Monrovia
6. Pamela Hawkins and Rev. Bonnie Tomlin, Shilo A.M.E. Church

**PUBLIC HEARINGS/MEETINGS: None****REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Dylan Feik reviewed the City Council Directives, as well as upcoming initiatives.

The City Council gave direction to staff to cancel the November 4, 2025, meeting in light of the Statewide Special Election.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:****RCC-1 Councilmember Edward Belden**

- (a) Clean Power Alliance Update
- (b) Attendance at League of California Cities Annual Conference; October 8-10, 2025, Long Beach, CA

**RCC-2 Councilmember Sergio P. Jiménez** was excused.

**RCC-3 Councilmember Larry J. Spicer**

- (a) Recent and upcoming community events
- (b) Attendance at League of California Cities Annual Conference; October 8-10, 2025, Long Beach, CA

**RCC-4 Mayor Pro Tem Dr. Tamala Kelly**

- (a) San Gabriel Valley Council of Governments 2028 Olympic & Paralympic Games Ad Hoc Committee Update
- (b) Recent and upcoming community events

**RCC-5 Mayor Becky A. Shevlin**

- (a) Attendance at League of California Cities Annual Conference; October 8-10, 2025, Long Beach, CA
- (b) Recent and upcoming community events

**ADMINISTRATIVE REPORTS:**

**AR-1 Fiscal Year 2025-26 Budget Update, Resolution No. 2025-51; Fiscal Year 2025-2026 Schedule of Fees and Charges Update, Resolution No. 2025-52**

Rae Bowman, Deputy Director, reviewed the agenda report and answered questions of the City Council.

**It was moved by Councilmember Spicer, seconded by Councilmember Belden, to adopt Resolution No. 2025-51** The motion carried unanimously by a roll call vote. **It was moved by Councilmember Belden, Seconded by Councilmember Spicer, to adopt Resolution No. 2025-52.** The motion carried unanimously by a roll call vote

**PUBLIC INPUT, CONTINUED (IF NEEDED):** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 18, 2025, 7:30 P.M. The November 4, 2025, meeting was cancelled.

**ADJOURNMENT:** At 8:50 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Mai Thi Men, mother-in-law of Planning Commissioner Mike Vachani

APPROVED:

ATTEST:

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Becky A. Shevlin, Mayor

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Alice D. Atkins, MMC, City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE  
MONROVIA CITY COUNCIL  
THURSDAY, OCTOBER 23, 2025**

**CONVENE:** Mayor Becky Shevlin convened the Special Meeting of the Monrovia City Council at 10:13 a.m. on Thursday, October 23, 2025, at Doubletree by Hilton – Elan Conference Room, 924 West Huntington Drive, Monrovia, California, at which all Councilmembers were present, to discuss City Council Goal Setting. Councilmember Sergio Jimenez was excused. In attendance was City Manager Dylan Feik.

**ADJOURN TO CLOSED SESSION:** The City Council adjourned to discuss the following Closed Session items: CS-1 Public Employee Performance Evaluation pursuant to Government Code § 54957(b)(1): City Manager.

**RECONVENE:** Mayor Shevlin reconvened the Special Meeting.

**REPORT OF CLOSED SESSION:** City Manager Feik reported that the City Council met in a closed session to discuss the one item on the posted agenda. There was no reportable action.

**ADJOURN:** Mayor Shevlin Adjourned the meeting at 2:22 p.m.

ATTEST:

APPROVED:

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Alice D. Atkins, MMC, City Clerk

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Becky A. Shevlin, Mayor